

REGULAR COMMISSION MEETING MINUTES
TUESDAY, MARCH 13, 2007
6:30 P.M.

The Board of Commissioners met in Regular Session at 6:30 p.m. with Mayor Robert York presiding.

Those in attendance were:

COMMISSIONER RICHARD GONZALES
COMMISSIONER ALEC HENDRYX
COMMISSIONER VIRGIL O. HORN., JR.
COMMISSIONER LOUIE HUMMEL

City Staff in attendance were:

CITY MANAGER JEFF MORRIS
CITY CLERK CINDY PRICE
FINANCE DIRECTOR STEPHANIE RICHARDSON
PUBLIC WORKS DIRECTOR CHUCK SHIVELY
WATER/WASTEWATER SUPERINTENDENT JIM BRADSHAW
ENGINEERING SUPERINTENDENT SCOTT MASSMAN
CITY TREASURER ANGIE NADEN
ELECTRIC UTILITY DIRECTOR BERNIE CEVERA
HVAC TECH JARROD POWERS

- A. CALL TO ORDER** – Mayor York
- B. INVOCATION** – Rev. Mark Wilson, First Church of God
- C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG** – Flag ceremony conducted by Junior Girl Scout Troop #46
- D. MINUTES**
1. Regular City Commission Meeting Minutes – Tuesday, February 27, 2007
ACTION: Approved as presented
- E. APPROPRIATION ORDINANCE(s).**
1. 2007 Appropriation Ordinance No. AO-07-05 - \$ 2,600,966.41
MOTION: Move to approve Appropriation Ordinance No. AO-07-05 in the total amount of \$2,600,966.41 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER HUMMEL AND SECONDED BY COMMISSIONER GONZALES. ROLL CALL VOTE - ALL AYE.
- F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**
1. Proclamation to declare March 11-17 as Girl Scout Week in Coffeyville
 - Mayor York presented the proclamation declaring March 11-17 as Girl Scout Week to scouts and leaders present.
 2. Richard Benton, 307 W. North Street, power line interference on amateur radio
 - Mr. Benton did not attend meeting.

G. OTHER BUSINESS

1. Comments by the Public

- Hazel Vest, 304 West 14th Street, Coffeyville, stated she owns the property located at 815 Delaware. She claims the City knew it was used as storage and the asbestos crew took items which belonged to the Vests from the house.

H. OLD BUSINESS - none

I. NEW BUSINESS

1. Resolution No. R-07-28 – A Resolution to certify to the Kansas Housing Corporation that the City of Coffeyville possesses legal authority to submit a FY 2007 Emergency Shelter Grant with Crisis Resource Center of Southeast Kansas as subgrantee.

- City Treasurer Angie Naden addressed the Commission stating the Crisis Resource Center of Southeast Kansas submitted an Emergency Shelter Grant application to the City in the amount of \$26,750. The funds requested will be used to pay for a portion of utilities and maintenance costs at the Coffeyville shelter and for partial funding of staff salaries to provide transportation, counseling, health and legal services to clients. A portion of the request is for necessary roof repairs to the shelter. Crisis Resource Center is a private, non-profit organization primarily providing emergency shelter to victims of domestic violence and their family members. Only City and County governments are eligible to apply for Emergency Shelter Grants with the funds used to contract with local qualified non-profit organizations to meet the service needs of the community.

MOTION: Move that Resolution No. R-07-28 be approved for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER HORN AND
SECONDED BY COMMISSIONER HENDRYX. ROLL CALL VOTE
– ALL AYE.

2. Resolution No. R-07-29 – A Resolution to certify to the Kansas Housing Corporation that the City of Coffeyville possesses legal authority to submit a FY 2007 Emergency Shelter Grant with the Salvation Army as subgrantee.

- City Treasurer Angie Naden addressed the Commission stating the Salvation Army, too, submitted an Emergency Shelter Grant application to the City in the amount of \$5,000. The funds requested will be used to prevent homelessness by providing rent assistance and utility assistance to individuals and families to prevent evictions. The Salvation Army will also provide mortgage assistance to individuals and families to prevent foreclosure and sustain permanent housing. The Salvation Army is a private, non-profit organization primarily addressing homelessness by providing prevention and crisis intervention services. This qualifies the organization for assistance under the conditions of the grant guidelines.

MOTION: Move that Resolution No. R-07-29 be approved for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER HORN AND
SECONDED BY MAYOR YORK. ROLL CALL VOTE – ALL AYE.

3. Resolution No. R-07-30 – A Resolution to purchase two new turbine flocculators from Westech Engineering for the Water Treatment Plant.

- Public Works Director Chuck Shively addressed the Commission stating the 2006

Waster/Wastewater Utility Capital Improvement Fund had \$150,000 budgeted for replacement of two flocculators for the Water Treatment Fund. A flocculator is a mixer at the entrance of the final sedimentation basin. It mixes the incoming water and chemicals to allow better settling of the material. Two bids were received for the flocculators; installation to be performed by city crews. WesTech Engineering submitted the low bid at \$43,842 which included an estimated shipping cost.

MOTION: Move that Resolution No. R-07-30 be approved for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY MAYOR YORK. ROLL CALL VOTE – ALL AYE.

4. Resolution No. R-07-31 – A Resolution to purchase a 2008 Ford F-350 1-ton truck with service body from Quality Motors for the Water & Wastewater Utility.

■ Public Works Director Chuck Shively addressed the Commission stating a 1991 one-ton service truck with over 13,000 hours on it is in need of major repair. This was on the list to be replaced next year, however considering the age and condition, staff believes it would not be cost effective to repair, since plans were for it to be replaced. The same type truck was recently purchased for the Water Distribution/Wastewater Collection Division. Staff requested authorization to purchase a second truck from the same bidder at the same bid price. Since \$150,000 was budgeted for the replacement of two flocculators and the bid price was just under \$44,000, funds would be available in the 2007 Water Depreciation and Replacement Fund for this truck.

MOTION: Move that Resolution No. R-07-31 be approved for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER HUMMEL AND SECONDED BY COMMISSIONER HENDRYX. ROLL CALL VOTE – ALL AYE.

5. Resolution No. R-07-32 – A Resolution to endorse participation in the Kansas National Main Street Program.

■ City Manager Jeff Morris addressed the Commission stating the Chamber of Commerce is spearheading the application process for participation in the Kansas Main Street program. The application requires a resolution by the City endorsing the effort and their agreement to participate.

MOTION: Move that Resolution No. R-07-32 be approved for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY MAYOR YORK. ROLL CALL VOTE – ALL AYE.

6. Discussion and action to appoint a person to serve a two-year term as Director #1 representing the City of Coffeyville on the Kansas Municipal Energy Agency.

MOTION: Move to appoint Jeff Morris to serve a two-year term as Director #1 representing the City of Coffeyville on the Kansas Municipal Energy Agency.

ACTION: THE MOTION WAS MADE BY MAYOR HORN AND SECONDED BY COMMISSIONER HUMMEL. ROLL CALL VOTE – ALL AYE.

7. Resolution No. R-07-33 – A Resolution to purchase HVAC equipment for Veterans Memorial Stadium.

- Engineering Superintendent Scott Massman addressed the Commission stating an analysis has been made to assess the cost and electric infrastructure necessary for additional heating and cooling capacities on the 3rd and 4th floors at Veterans Memorial Stadium. Staff is proposing to place a tri-zones system wall mounted one-ton unit on the 3rd floor relocating the existing ceiling mounted supply air vents, now located in the center of the room, to the east ceiling. The 4th floor would receive two outside condensing units with five indoor-zoned units to be mounted on the west wall of the skybox. The total cost of the units is \$10,338.38 which includes running new refrigerant and condensation lines.

MOTION: Move that Resolution No. R-07-33 be approved for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER HORN AND SECONDED BY COMMISSIONER HENDRYX. ROLL CALL VOTE – ALL AYE.

8. Discussion on railroad crossings

- Engineering Superintendent Scott Massman addressed the Commission stating a letter has been sent to Watco SEK Railroad along with a spreadsheet containing ratings of the existing railroad street crossings in Coffeyville. The letter asked for a timetable addressing the scheduled repairs. SEK Railroad has submitted a list of railroad crossings for the City to consider closing. A study will be conducted to determine what effect the closing will have on the community. The City is continuing to meet with rail representatives regarding the crossings on South Walnut.

9. Comments from Commissioners or Staff

J. EXECUTIVE SESSION(s)

K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Finance Department – Sales Tax Report
2. Inspections Department – February Report & Building Permit Report
3. Notice of Board openings
4. Coffeyville Recreation Commission – November & December minutes

L. ADJOURNMENT

MOTION: Move to adjourn.

ACTION: THE MOTION WAS MADE BY MAYOR YORK AND SECONDED BY COMMISSIONER HENDRYX. ROLL CALL VOTE – ALL AYE.

TIME THE MEETING WAS ADJOURNED: 8:10 P.M.

**REGULAR CITY COMMISSION MEETING MINUTES
TUESDAY, MARCH 13, 2007**

The next meeting will be Tuesday, March 27, 2007, 6:30 p.m.

Date minutes were approved _____

Cindy Price, City Clerk