

**REGULAR COMMISSION MEETING MINUTES
TUESDAY, JULY 13, 2010
6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. with Mayor Alec Hendryx presiding.

Those in attendance were:

COMMISSIONER DAVID GEORGE
COMMISSIONER RICHARD GONZALES
COMMISSIONER PAM JONES
COMMISSIONER JIM C. TAYLOR, SR.

City Staff in attendance were:

CITY MANAGER JEFF MORRIS
CITY CLERK CINDY PRICE
CITY ATTORNEY PAUL KRITZ
FINANCE DIRECTOR STEPHANIE RICHARDSON
IT MANAGER CHRIS FELIX
DEPUTY PUBLIC WORKS DIRECTOR JIM BRADSHAW
ENGINEERING SUPERINTENDENT SCOTT MASSMAN

- A. CALL TO ORDER** – Mayor Hendryx
- B. INVOCATION** – Pastor Richard Peckman, St. Paul's Lutheran Church
- C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- D. REVIEW OF AGENDA**
- E. CONSENT AGENDA ITEMS**
 - 1. Regular City Commission Meeting Minutes – Tuesday, June 22, 2010
 - 2. Special City Commission Meeting Minutes – Monday, June 28, 2010
 - 3. 2010 Appropriation Ordinance No. AO-10-21– \$773,903.64
 - 4. Approve use of downtown area for Dalton Defenders Days October 1-2, 2010

MOTION: Move to approve the consent agenda as presented.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND
SECONDED BY COMMISSIONER JONES. ROLL CALL VOTE –
ALL AYE

REGULAR AGENDA ITEMS

- F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**
- G. COMMENTS FROM THE PUBLIC**
- H. OLD BUSINESS - NONE**
- I. NEW BUSINESS**
 - 1. Discussion and action to appoint five members to the newly created Citizens Advisory Board.

Applicants: Richard R. Basham, Howard W. Bredesen, Colleen Bryant
Nellie L. Briggans, Benjamin DeLaCruz, Paul S. Price, Gail Thomas

- Applicants Bredeesen, Bryant, Briggans and Price were in attendance; Basham was unable to be present and Thomas withdrew her application. Commissioners appointed Benjamin DeLaCruz and Howard Bredeesen to serve two-year terms (July 1, 2012) and Colleen Bryant, Nellie Briggans and Paul S. Price to serve three-year terms (July 1, 2013).
- 2. Resolution No. R-10-95 – A Resolution to execute a contract with 1st Choice Construction and award subcontracts for work at 1512 South Maple. NO ACTION ON THIS ITEM
- 3. Resolution No. R-10-96 – A Resolution to approve Final Quantity Change Order Number 1 with Heckert Construction Company for KLINK Project U-2216-01.
 - Engineering Superintendent Scott Massman addressed the Commission stating the KLINK Project No. 166/169 U-2216-01 milling and overlay project on Northeast Street from 8th Street to the Verdigris River Bridge was recently completed. The project was quantity based bid and the actual quantities used resulted in a reduction of \$69,901.40. Mayor Hendryx stated he is pleased the project came under budget, however, he does not feel the road is as smooth as expected and questioned the specifications used for the project. Massman replied the project met the specifications as determined by KDOT.

MOTION: Move to approve Resolution No. R-10-96 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER TAYLOR AND SECONDED BY MAYOR HENDRYX. ROLL CALL VOTE – ALL AYE.

- 4. Resolution No. R-10-97 – A Resolution to execute Change Order No. 1 with J. S. Haren Company for the Water Treatment Plant Improvements Project.
 - Deputy Public Works Director Jim Bradshaw addressed the Commission stating the original project submitted to KDHE for the Water Treatment Plant Improvements project included cleaning all three reservoirs, however, KDHE removed that item as they asserted it was an operation and maintenance item rather than a capital improvement item. Staff has since convinced KDHE that cleaning and disinfection of the empty reservoir is required by their regulations before the reservoir can be placed back in operation and therefore it should be funded by the project. The addition for this is \$31,500. Replacement of the six valves at the Water Treatment Plant yard requires temporary isolation of the valves from the plant by closing an existing 30-inch valve in the plant yard as each individual valve is replaced, then reopening the valve to allow water to be pumped back up to the reservoirs at Pfister Park. That process was to be repeated one at a time for each of the six valves. During preparation for that phase of the project it was discovered the 30-inch valve is inoperable. The cost to replace is \$32,724 for a total change order of \$64,224.

MOTION: Move to approve Resolution No. R-10-97 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY COMMISSIONER JONES. ROLL CALL VOTE – ALL AYE.

- 5. Resolution No. R-10-98 – A Resolution to remove no parking signs on Ellis Street between Sixth and Fifth Streets.

- Engineering Superintendent Scott Massman addressed the Commission stating a request has been received to remove no parking signs on the east side of Ellis Street between Fifth and Sixth Street. No objections have been received.

MOTION: Move to approve Resolution No. R-10-98 for adoption.

ACTION: THE MOTION WAS MADE BY MAYOR HENDRYX AND SECONDED BY COMMISSIONER GEORGE. ROLL CALL VOTE – ALL AYE.

6. Resolution No. R-10-99 – A Resolution to execute an agreement with CivicPlus for design and development of the City of Coffeyville website.

- City Clerk Cindy Price addressed the Commission stating this agreement with CivicPlus will be for the redesign and development of the City's website at www.coffeyville.com. It is expected to take approximately six months to complete with the goal being to make the site accessible by the first of the year. The \$21,688 agreement for the design also includes training. Thereafter there is a \$3,000 annual maintenance and support fee.

MOTION: Move to approve Resolution No. R-10-99 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY COMMISSIONER GEORGE. ROLL CALL VOTE – ALL AYE.

7. Comments from Commissioners and Staff

- City Manager Morris provided an update on street repairs and the resurfacing at the tennis courts; Oschner, Hare & Hare will begin their work on three-mile zoning; nothing has been done at the Animal Shelter for five weeks, the attorney is reviewing so as not to voice the performance bond; the #6 turbine at the Power Plant is in operations; Budget Sessions will be held Monday and Tuesday, 4:30 to 7:30, and Thursday if needed; Fire Chief Greg Allen has resigned and James Grimmett has been appointed as interim.
- Commissioner Taylor requested Commissioners agree to purchase cameras to videotape the Commission meeting; this will be brought up at the next meeting.

J. EXECUTIVE SESSION(s)

1. Attorney-client privilege
2. Non-elected personnel

MOTION: Move to adjourn to Executive Session for discussion of items that would be deemed privileged and attorney client relationship and non-elected personnel to reconvene on or before 8:40 p.m.

ACTION: THE MOTION WAS MADE BY MAYOR HENDRYX AND SECONDED BY COMMISSIONER TAYLOR. ROLL CALL VOTE – ALL AYE.

Time the meeting was reconvened: 8:40 p.m.

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Mayor Hendryx announced there was no action to be taken as a result of Executive Session.

K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Police Department Monthly Report
2. Planning Commission May 27, 2010 minutes

K. ADJOURNMENT

MOTION: Move to adjourn.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND
SECONDED BY COMMISSIONER JONES. ROLL CALL VOTE –
ALL AYE.

Time the meeting was adjourned: 8:40 p.m.

*Minutes approved 07/27/10
Cindy Price, City Clerk*