

REGULAR COMMISSION MEETING MINUTES
TUESDAY, AUGUST 10, 2010
6:30 P.M.

The Board of Commissioners met in Regular Session at 6:30 p.m. with Mayor Alec Hendryx presiding.

Those in attendance were:

COMMISSIONER DAVID GEORGE
COMMISSIONER RICHARD GONZALES
COMMISSIONER PAM JONES
COMMISSIONER JIM C. TAYLOR, SR.

City Staff in attendance were:

CITY CLERK CINDY PRICE
FINANCE DIRECTOR STEPHANIE RICHARDSON
IT MANAGER CHRIS FELIX
PUBLIC WORKS DEPUTY DIRECTOR JIM BRADSHAW
PLANNER/ARCHITECT DENNIS JACOBS
ENGINEERING SUPERINTENDENT SCOTT MASSMAN

A. CALL TO ORDER – Mayor Hendryx

B. INVOCATION – Rev. Wayne Norton, First Baptist Church

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

D. REVIEW OF AGENDA

E. CONSENT AGENDA ITEMS

1. Regular City Commission Meeting Minutes – Tuesday, July 27, 2010

2. 2010 Appropriation Ordinance No. AO-10-24–

\$889,461.12

MOTION: Move to approve the consent agenda as presented.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND
SECONDED BY COMMISSIONER GEORGE. ROLL CALL VOTE –
ALL AYE

REGULAR AGENDA ITEMS

F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).

1. FY 2011 Budget Hearing

■ Finance Director Stephanie addressed the Commission stating the goals of this budget as determined in the work sessions with Commissioners were to keep the same or slightly lower mill levy as in previous years, no utility rate increase, and no reduction in services. To get to that point there were four general fund positions eliminated; none of these were filled at the current time. There was also an increase in the transfer from the Electric Reserves for the payment in lieu of taxes. The mill levy will be set at 36.696 for the City and 3.104 for the Library. The total budget for the City will be \$81,510,910 with \$4,236,286 coming from the mill levy.

■ Mayor Hendryx opened the Public Hearing

■ There being no one to speak, Mayor Hendryx closed the Public Hearing

2. Resolution No. R-10-106 – A Resolution to authorize the certification of the FY 2011 City of Coffeyville Municipal Budget.

MOTION: Move to approve Resolution No. R-10-106 for adoption.

ACTION: THE MOTION WAS MADE BY MAYOR HENDRYX AND SECONDED BY COMMISSIONER GONZALES. ROLL CALL VOTE – ALL AYE EXCEPT COMMISSIONER TAYLOR WHO VOTED NO.

3. Planning Commission Report

G. COMMENTS FROM THE PUBLIC

- Hortense Mason, 1012 West Fifth Street, asked the City to assist with rebuilding the Dixon Lodge. The Eastside Association has been formed to raise funds for a community building. She suggested Carter be added to the name of the building after James Carter a Tuskegee Airman.
- Mary Wilson, 207 West New, provided some history about three-mile zoning in relation to her farm; she indicated there is a group who wants to do some development on her farm ground.

H. OLD BUSINESS

I. NEW BUSINESS

1. Ordinance No. G-10-03 – First Reading of an Ordinance to amend the Municipal Court Costs.

MOTION: Move to table in order to gather additional information

ACTION: THE MOTION WAS MADE BY MAYOR HENDRYX AND SECONDED BY COMMISSIONER TAYLOR. ROLL CALL VOTE – ALL AYE.

2. Resolution No. R-10-107 – A Resolution to issue a construction contract to Decker Construction and other related contracts for completion of the Animal Shelter.

- Deputy Public Works Director Jim Bradshaw addressed the Commission stating effective Monday, August 2, 2010, the City has taken over the Animal Shelter to complete. Upon approval of this resolution, Decker Construction will be the general contractor with the contract running through the City; they will be paid out of the remaining funds the City has retained from the original contract. Upon completion all required documents will be sent to the bonding company along with justification for the liquidated damages.

MOTION: Move to approve Resolution No. R-10-107 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY COMMISSIONER JONES. ROLL CALL VOTE – ALL AYE.

3. Resolution No. R-10-108 – A Resolution to execute a real estate lease agreement for property located at 602 Union Street (SRS Office).

- Planner Dennis Jacobs addressed the Commission stating the SRS office has been a

long term tenant of the city-owned facility located at 602 Union. Previously the contract with the State for office space for the SRS has been for two years. This year the State wanted to work out a longer term contract; therefore this contract is for a five year term, with the option for two five year extensions. The lease is for \$4,067.01 per month for a five year term. The cost of the building improvements will be recovered by the city over the five years of a new lease.

MOTION: Move to approve Resolution No. R-10-108 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GEORGE AND SECONDED BY COMMISSIONER JONES. ROLL CALL VOTE – ALL AYE.

4. Resolution No. R-10-109 – A Resolution to issue a purchase order to Digital Connections for a copy machine for the Police Department.

■ IT Manager Chris Felix addressed the Commission stating quotes were requested from three vendors for copy machines in the Police and Administrative Departments. Digital Connections had the lowest three-year lease agreement. Mayor Hendryx questioned if bid specs were sent out and had questions about the service agreements. Commissioner Gonzales asked if the City was eligible for the state contract price.

MOTION: Move to approve Resolution No. R-10-109 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY COMMISSIONER JONES. ROLL CALL VOTE – ALL AYE EXCEPT MAYOR HENDRYX WHO VOTED NO.

5. Resolution No. R-10-110 – A Resolution to issue a purchase order to Digital Connections for a copy machine for the Administrative Department.

MOTION: Move to approve Resolution No. R-10-110 for adoption.

ACTION: THE MOTION WAS MADE BY MAYOR HENDRYX AND SECONDED BY COMMISSIONER JONES. ROLL CALL VOTE – ALL AYE.

6. Resolution No. R-10-111 – A Resolution to approve a grant offer with the FAA and authorize a contract with Beachner Construction for reconstruction of the north taxiway at the Coffeyville Municipal Airport.

■ Engineering Superintendent Scott Massman addressed the Commission stating the City has entered into a grant application agreement with the Federal Aviation Administration for the reconstruction of the North Taxiway. The apparent low bidder was Crossland Heavy Contractors, however, their proposal did not fulfill the bid requirements for the Disadvantage Business Enterprise and did not indicate they would meet the DBE goal of 2.85%. Therefore, it was recommended by project engineer BWR to reject the bid and accept the next lowest bid from Beachner Construction in the amount of \$515,317.18. This is a 95/5 match with the FAA, the City's portion will be \$25,765.86.

MOTION: Move to approve Resolution No. R-10-111 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY COMMISSIONER GEORGE. ROLL CALL VOTE – ALL AYE.

7. Resolution No. R-10-112 – A Resolution to issue a purchase order to Paving Maintenance Supply for a paint machine for the Public Service Department.

■ Deputy Public Works Director Jim Bradshaw addressed the Commission stating during the budget work sessions staff included the purchase of a new paint striper machine to replace the current machine purchased in 1983. The existing machine has not been used much the past few years due to its deteriorating condition. Two vendors were contacted; one had a machine which has been used at trade shows which could be purchased and available in one week. The machine cost is \$72,838. As an alternative staff recently contacted a contractor to stripe 11th Street and some of the main arteries in town with that cost coming in at \$90,000.

MOTION: Move to approve Resolution No. R-10-112 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GEORGE AND SECONDED BY COMMISSIONER JONES. ROLL CALL VOTE – ALL AYE.

8. Resolution No. R-10-113 – A Resolution issue a construction contract to TC Underground for the repair of a sanitary sewer main.

■ Deputy Public Works Director Jim Bradshaw addressed the Commission stating upon responding to a sewer stoppage in the 400 block of West 11th it was discovered the manhole had large pieces of tile located in the bottom. This section of sanitary sewer line was installed in 1952. TC Underground was contacted to install new pipe in an amount not to exceed \$57,156.

MOTION: Move to approve Resolution No. R-10-113 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY COMMISSIONER GEORGE. ROLL CALL VOTE – ALL AYE.

9. Comments from Commissioners and Staff

■ City Clerk Cindy Price reported the Aquatic Center has closed for the season
■ Scott Massman reported the contractor working on John & Jackson Streets has indicated it would cost an additional \$60,000 to build those streets with concrete rather than asphalt and asked if the City was interested in changing the project to concrete. There was no support for this as it would be the City paying the additional and not the developer.

J. EXECUTIVE SESSION(s)

**REGULAR COMMISSION MEETING MINUTES
TUESDAY, AUGUST 10, 2010**

5

K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Sales Tax Report
2. Hillcrest Golf Course Report
3. Code Enforcement Report
4. Correspondence from KDOC

K. ADJOURNMENT

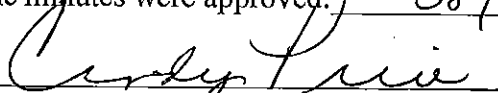
MOTION: Move to adjourn.

ACTION: THE MOTION WAS MADE BY MAYOR HENDRYX AND
SECONDED BY COMMISSIONER GONZALES. ROLL CALL
VOTE - ALL AYE.

Time the meeting was adjourned: 8:03 p.m.

Date the minutes were approved: _____

08/24/10



Cindy Price, City Clerk