

REGULAR COMMISSION MEETING MINUTES
TUESDAY, JUNE 10, 2014
6:30 P.M.

The Board of Commissioners met in Regular Session at 6:30 p.m. with Mayor Jim Falkner presiding.

Present:

MAYOR JIM FALKNER
COMMISSIONER DON EDWARDS
COMMISSIONER DAVID GEORGE
COMMISSIONER MARCUS KASTLER
COMMISSIONER CHRIS WILLIAMS

City Staff in attendance were:

CITY MANAGER GARY BRADLEY
CITY CLERK CINDY PRICE
CITY ATTORNEY PAUL KRITZ
IT DIRECTOR CHRIS FELIX
FIRE CHIEF JAMES GRIMMETT
POLICE CHIEF TONY CELESTE
PUBLIC WORKS DIRECTOR CHUCK SHIVELY
ENGINEERING SUPERINTENDENT SCOTT MASSMAN
ELECTRIC UTILITY DIRECTOR GENE RATZLAFF
ELECTRIC UTILITY DEPUTY DIRECTOR MIKE SHOOK
ASSISTANT TO THE CITY MANAGER TRISHA PURDON

- A. CALL TO ORDER** – Mayor Jim Falkner
- B. INVOCATION** – Pastor Garry Thiessen, First Assembly of God Church
- C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- D. REVIEW OF AGENDA**
- E. CONSENT AGENDA ITEMS**
 - 1. Regular City Commission Meeting Minutes – Tuesday, May 27, 2014
 - 2. 2014 Appropriation Ordinance No. AO-14-10 – \$897,604.68
 - 3. Resolution No. R-14-43 – A Resolution to amend the bylaws of the Senior Citizens Activity Center Board changing the number of members from five to six.
MOTION: Move to approve the consent agenda as presented.

ACTION: MOTION: FALKNER SECOND: WILLIAMS
ALL AYE EXCEPT KASTLER WHO VOTED NO.

REGULAR AGENDA ITEMS

- F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**

- G. COMMENTS FROM THE PUBLIC**

The public is free to comment on items not listed on the agenda. Public participation is welcome and encouraged for all items on the agenda as the topics are discussed.

- Jeff McCartney, 701 Lincoln, expressed concern about the placement of stop signs at the intersection of Lincoln and Grant; his request was for the signs to be placed on Grant, however, they were placed on Lincoln. City Manager Gary Bradley stated Lincoln is considered the side street; according to Police Chief Tony Celeste there have been no accidents recorded at the intersection going back to at least 2009; the Police Department will monitor the traffic.

H. OLD BUSINESS

I. NEW BUSINESS

1. Ordinance No. S-14-04 – First Reading of an Ordinance to issue industrial revenue bonds to Niel Hotel, LLC.

- City Manager Gary Bradley stated the public hearing was held at the May 27 meeting for the issuance of the industrial revenue bonds for the construction of the Holiday Inn Express. This ordinance authorizes the city to issue the bonds in a non-to-exceed amount of \$4,500,000.

MOTION: Move to approve Ordinance No. S-14-04 for First Reading.

ACTION: MOTION: GEORGE SECOND: FALKNER
 ALL AYE

2. Resolution No. R-14-44 – A Resolution to amend the Neighborhood Stabilization Program Action Plan.

- City Clerk Cindy Price stated the city has participated in the neighborhood stabilization program since 2009. During Phase 1 the City received funding to purchase two foreclosed properties which were rehabbed and sold. Currently, the program is in Phase 2 where the City constructed two homes one at 602 W. 4th and the other at 1006 W. 5th. The goal is to sell the properties to income eligible owner occupants. The action plan requires an amendment to include the financing mechanism for the sale of the newly constructed houses.

MOTION: Move to approve Resolution No. R-14-44 for adoption.

ACTION: MOTION: WILLIAMS SECOND: EDWARDS
 ALL AYE

3. Resolution No. R-14-45 – A Resolution to execute an agreement with Sega, Inc., for engineering and field control services.

- Electric Deputy Director Mike Shook stated boiler structural repairs have been completed on boiler #5 following the internal firebox explosion in June of 2013. Additional changes/repairs are required to both the burner management system and the combustion control system to meet National Fire Protection Association Code; the modifications will serve to enhance the overall safety of the unit operation. The unit is currently unavailable resulting in the loss of monthly capacity payments. Staff recommends executing a professional services agreement with Sega in an amount not to exceed \$46,750.

MOTION: Move to approve Resolution No. R-14-45 for adoption.

ACTION: MOTION: GEORGE SECOND: EDWARDS
ALL AYE

4. Resolution No. R-14-46 – A Resolution to authorize two change orders for the 2014 Intersection and Drainage Project.

- Engineering Superintendent Scott Massman stated two change orders have been submitted for the intersection projects at 3rd and Central and 3rd and Spruce in the total amount of \$30,254; the change orders are due to poor soil conditions.

MOTION: Move to approve Resolution No. R-14-46 for adoption.

ACTION: MOTION: GEORGE SECOND: FALKNER
ALL AYE

5. Resolution No. R-14-47 – A Resolution to execute a construction agreement with Donelson Construction for street resurfacing.

- Public Works Director Chuck Shively stated the Commission has approved a five-year street plan plus a 2015-19 Capital Improvement Plan. Both plans include a budget for utilizing a portion of the street preservation funds for sealing the surface of streets to stop water infiltration and protect and preserve the condition of streets, thereby slowing or stopping deterioration of the streets. Staff recommended authorizing an amount not to exceed \$860,000 with Donelson Construction to surface seal streets in the plan for this year. This product was used last year and has proven to be successful in sealing and preserving streets, and it is approximately 1/10th the cost of an asphalt overlay. Commissioners requested a more permanent fix be provided on Buckeye from 8th to 11th Street.

MOTION: Move to approve Resolution No. R-14-47 for adoption.

ACTION: MOTION: GEORGE SECOND: FALKNER
ALL AYE

6. Resolution No. R-14-48 – A Resolution to submit to the electors a special question to impose a one-half percent city-wide retailers' sales tax for the purpose of financing general transportation improvements.

- City Manager Gary Bradley stated in 2010 voters approved a ½ cent sales tax for transportation improvements; the tax is set to expire on March 31, 2015. The recently adopted Capital Improvement Plan lays out a plan for addressing transportation concerns over the next five years; it will take a concerted effort and at least 10 years of sales tax revenue to adequately address the City's challenges with regard to streets and transportation. This resolution places the sales tax on the ballot with the collection being for a period of ten years. A second version of the resolution was written to include the issuance of bonds in an amount not to exceed \$6 million to enable the City to proceed more quickly in the process of saving our streets before they deteriorate too far to be saved. If the sales tax proposal is not approved, the dollars spent on streets will be cut in half.

MOTION: Move to approve Resolution No. R-14-48 for adoption to include the issuance of bonds.

ACTION: MOTION: GEORGE SECOND: EDWARDS
ALL AYE

7. Discussion on fiber to the home project.
 - Commissioners agreed to proceed with getting quotes to install fiber to all customers currently being served by Coffeyville Municipal Light and Power.
8. Comments from Commissioners and Staff
 - Commissioner Williams requested an update on the parks.
 - City Manager Gary Bradley reported the city administrative offices will be moving to 11 E. 2nd.

J. EXECUTIVE SESSION(s)

MOTION: Move to recess to executive session for discussion of non-elected personnel and the acquisition of real property to reconvene on or before 8:50 p.m.

ACTION: MOTION: FALKNER SECOND: EDWARDS
ALL AYE

Time the meeting was reconvened: 8:50 p.m.
No action was taken as a result of the Executive Session.

MOTION: Move to recess to executive session for discussion of non-elected personnel to reconvene on or before 9:15 p.m.

ACTION: MOTION: FALKNER SECOND: EDWARDS
ALL AYE

Time the meeting was reconvened: 9:18 p.m.
No action was taken as a result of the Executive Session.

K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Property tax report
2. Police Department report
3. Building permit report

L. ADJOURN

MOTION: Move to adjourn.

ACTION: MOTION: EDWARDS SECOND: GEORGE
ALL AYE

Time the meeting was adjourned: 9:18 p.m.

Date the minutes were approved: 06/24/14

Cindy Price
Cindy Price, City Clerk