2014 LOCAL RETAIL SALES TAX COLLECTION
SALES/COMP USE COMBINED

TAXING MONTH	COLLECTION MONTH	MONTH RECEIVED	2011 ACTUAL .01 TAX	2012 ACTUAL .01 TAX	2012/2011 PERCENTAGE INC OR DEC .01 TAX	2013 ACTUAL .01 TAX	2013/2012 PERCENTAGE INC OR DEC .01 TAX	2014 ACTUAL .01 TAX	2014/2013 PERCENTAGE INC OR DEC .01 TAX
NOVEMBER	DECEMBER	JANUARY	$44,949.18	$148,226.81	229.77%	$167,595.09	13.07%	$146,299.40	-12.71%
			$44,949.18	$148,226.81	229.77%	$167,595.09	13.07%	$146,299.40	-12.71%
DECEMBER	JANUARY	FEBRUARY	$232,346.30	$143,962.99	-38.04%	$148,919.84	3.44%	146,126.93	-1.88%
			$277,295.48	$292,189.80	5.37%	$316,514.93	8.33%	$292,426.33	-7.61%
JANUARY	FEBRUARY	MARCH	$155,184.60	$139,347.33	-10.21%	$137,187.38	-1.55%	155,123.07	13.07%
			$432,480.08	$431,537.13	-0.22%	$453,702.31	5.14%	$447,549.40	-1.36%
FEBRUARY	MARCH	APRIL	$118,179.45	$131,058.10	10.90%	$127,529.65	-2.69%	$151,251.80	18.60%
			$550,659.53	$562,595.23	2.17%	$581,231.96	3.31%	$598,801.21	3.02%
MARCH	APRIL	MAY	$142,839.69	$153,661.55	7.58%	$145,200.87	-5.51%	$147,661.30	1.69%
			$693,499.22	$716,256.78	3.28%	$726,432.83	1.42%	$746,462.50	2.76%
APRIL	MAY	JUNE	$149,373.33	$155,660.26	4.21%	$135,648.76	-12.86%	$148,675.89	9.60%
			$842,872.56	$871,917.04	3.45%	$862,081.59	-1.13%	$895,138.39	3.83%
MAY	JUNE	JULY	$134,378.00	$146,609.92	9.10%	$164,860.74	12.45%	$141,306.30	-14.29%
			$977,250.56	$1,018,526.96	4.22%	$1,026,942.33	0.83%	$1,036,444.69	0.93%
JUNE	JULY	AUGUST	$134,953.12	$135,442.55	0.36%	$139,930.94			
			$1,112,203.68	$1,153,969.51	3.76%	$1,166,873.27			
JULY	AUGUST	SEPTEMBER	$138,515.12	$134,808.97	-2.68%	$146,503.50			
			$1,250,718.80	$1,288,778.48	3.04%	$1,313,376.77			
AUGUST	SEPTEMBER	OCTOBER	$148,792.40	$150,154.74	0.92%	$153,570.57			
			$1,399,511.20	$1,438,933.21	2.82%	$1,466,947.35			
SEPTEMBER	OCTOBER	NOVEMBER	$159,337.80	$149,159.54	-6.39%	$119,545.03			
			$1,558,849.00	$1,588,092.75	1.88%	$1,586,492.38			
OCTOBER	NOVEMBER	DECEMBER	$181,197.73	$151,848.84	-16.20%	$151,947.80			
			$1,740,046.73	$1,739,941.59	-0.01%	$1,738,440.18			

2014 LOCAL RETAIL SALES TAX COLLECTION
SALES TAX

TAXING MONTH	COLLECTION MONTH	MONTH RECEIVED	2011 ACTUAL .01 TAX	2012 ACTUAL .01 TAX	2012/2011 PERCENTAGE INC OR DEC .01 TAX	2013 ACTUAL .01 TAX	2013/2012 PERCENTAGE INC OR DEC .01 TAX	2014 ACTUAL .01 TAX	2014/2013 PERCENTAGE INC OR DEC .01 TAX
NOVEMBER	DECEMBER	JANUARY	$30,666.61	$127,226.85	314.87%	$147,766.00	16.14%	$126,719.31	-14.24%
			$30,666.61	$127,226.85	314.87%	$147,766.00	16.14%	$126,719.31	-14.24%
DECEMBER	JANUARY	FEBRUARY	$214,499.64	$114,207.65	-46.76%	$131,120.25	14.81%	$127,902.52	-2.45%
			$245,166.25	$241,434.50	-1.52%	$278,886.25	15.51%	$254,621.83	-8.70%
JANUARY	FEBRUARY	MARCH	$147,118.28	$123,591.72	-15.99%	$120,592.18	-2.43%	$127,851.86	6.02%
			$392,284.53	$365,026.22	-6.95%	$399,478.43	9.44%	$382,473.68	-4.26%
FEBRUARY	MARCH	APRIL	$107,154.08	$115,742.16	8.01%	$113,834.38	-1.65%	$132,973.66	16.81%
			$499,438.61	$480,768.38	-3.74%	$513,312.81	6.77%	$515,447.34	0.42%
MARCH	APRIL	MAY	$127,964.24	$124,003.74	-3.10%	$130,704.45	5.40%	$125,613.95	-3.89%
			$627,402.85	$604,772.12	-3.61%	$644,017.26	6.49%	$641,061.29	-0.46%
APRIL	MAY	JUNE	$133,167.99	$127,454.00	-4.29%	$122,956.99	-3.53%	$128,525.97	4.53%
			$760,570.84	$732,226.12	-3.73%	$766,974.25	4.75%	$769,587.26	0.34%
MAY	JUNE	JULY	$118,776.47	$126,759.77	6.72%	$148,843.85	17.42%	$125,013.93	-16.01%
			$879,347.31	$858,985.89	-2.32%	$915,818.10	6.62%	$894,601.19	-2.32%
JUNE	JULY	AUGUST	$110,626.20	$120,519.45	8.94%	$115,658.54			
			$989,973.52	$979,505.34	-1.06%	$1,031,476.63			
JULY	AUGUST	SEPTEMBER	$124,322.13	$111,519.05	-10.30%	$126,089.60			
			$1,114,295.64	$1,091,024.40	-2.09%	$1,157,566.23			
AUGUST	SEPTEMBER	OCTOBER	$128,294.25	$130,899.04	2.03%	$133,317.76			
			$1,242,589.90	$1,221,923.43	-1.66%	$1,290,884.00			
SEPTEMBER	OCTOBER	NOVEMBER	$135,841.30	$126,135.61	-7.14%	$100,266.93			
			$1,378,431.19	$1,348,059.05	-2.20%	$1,391,150.93			
OCTOBER	NOVEMBER	DECEMBER	$166,307.01	$131,120.58	-21.16%	$130,547.73			
			$1,544,738.20	$1,479,179.63	-4.24%	$1,521,698.66			

2014 LOCAL RETAIL SALES TAX COLLECTION
COMPENSATING USE TAX

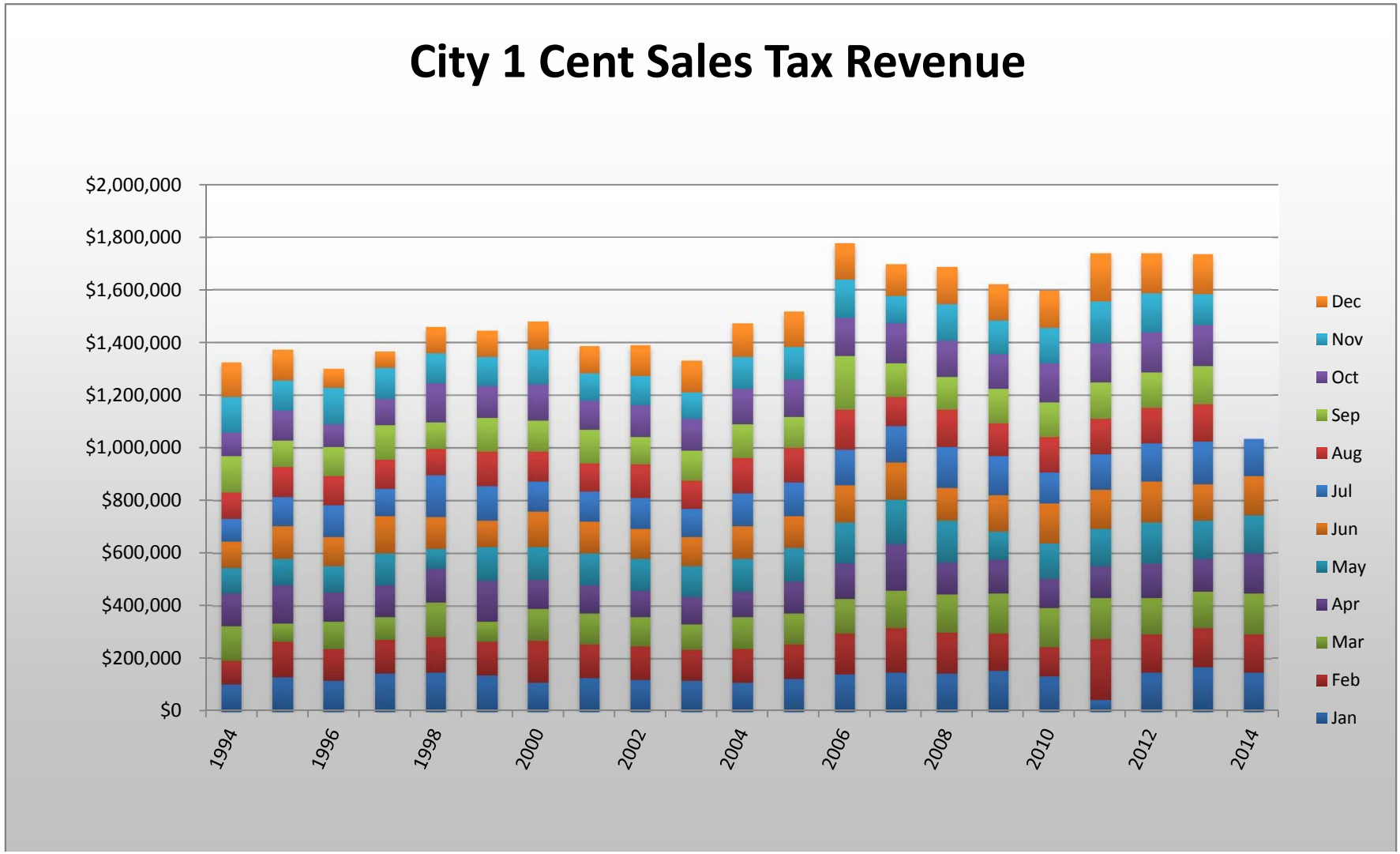
TAXING MONTH	COLLECTION MONTH	MONTH RECEIVED	2011 ACTUAL .01 TAX	2012 ACTUAL .01 TAX	2012/2011 PERCENTAGE INC OR DEC .01 TAX	2013 ACTUAL .01 TAX	2013/2012 PERCENTAGE INC OR DEC .01 TAX	2014 ACTUAL .01 TAX	2014/2013 PERCENTAGE INC OR DEC .01 TAX
NOVEMBER	DECEMBER	JANUARY	$14,282.57	$20,999.96	47.03%	$19,829.09	-5.58%	$19,580.09	-1.26%
			$14,282.57	$20,999.96	47.03%	$19,829.09	-5.58%	$19,580.09	-1.26%
DECEMBER	JANUARY	FEBRUARY	$17,846.66	$29,755.35	66.73%	$17,799.59	-40.18%	$18,224.41	2.39%
			$32,129.23	$50,755.31	57.97%	$37,628.68	-25.86%	$37,804.51	0.47%
JANUARY	FEBRUARY	MARCH	$8,066.32	$15,755.60	95.33%	$16,595.20	5.33%	$27,271.21	64.33%
			$40,195.55	$66,510.91	65.47%	$54,223.88	-18.47%	$65,075.72	20.01%
FEBRUARY	MARCH	APRIL	$11,025.37	$15,315.94	38.92%	$13,695.26	-10.58%	$18,278.14	33.46%
			$51,220.92	$81,826.85	59.75%	$67,919.15	-17.00%	$83,353.86	22.73%
MARCH	APRIL	MAY	$14,875.45	$29,657.81	99.37%	$14,496.42	-51.12%	$22,047.35	52.09%
			$66,096.37	$111,484.66	68.67%	$82,415.57	-26.07%	$105,401.21	27.89%
APRIL	MAY	JUNE	$16,205.34	$28,206.25	74.06%	$12,691.78	-55.00%	$20,149.92	58.76%
			$82,301.71	$139,690.92	69.73%	$95,107.34	-31.92%	$125,551.13	32.01%
MAY	JUNE	JULY	$15,601.53	$19,850.15	27.23%	$16,016.89	-19.31%	$16,292.37	1.72%
			$97,903.25	$159,541.06	62.96%	$111,124.23	-30.35%	$141,843.50	27.64%
JUNE	JULY	AUGUST	$24,326.92	$14,923.10	-38.66%	$24,272.41			
			$122,230.16	$174,464.17	42.73%	$135,396.64			
JULY	AUGUST	SEPTEMBER	$14,193.00	$23,289.91	64.09%	$20,413.90			
			$136,423.16	$197,754.08	44.96%	$155,810.54			
AUGUST	SEPTEMBER	OCTOBER	$20,498.14	$19,255.70	-6.06%	$20,252.81			
			$156,921.30	$217,009.78	38.29%	$176,063.35			
SEPTEMBER	OCTOBER	NOVEMBER	$23,496.50	$23,023.92	-2.01%	$19,278.10			
			$180,417.81	$240,033.70	33.04%	$195,341.45			
OCTOBER	NOVEMBER	DECEMBER	$14,890.72	$20,728.26	39.20%	$21,400.07			
			$195,308.53	$260,761.96	33.51%	$216,741.52			

2014 SALES TAX ALLOCATION

Month	Tax Collected	General Fund (1/2 Cent) 010-4-000-029	Capital Improvement (1/2 Cent) 520-4-220-195	USD #445 Sales Tax Fund (1/2 Cent) 550-4-000-195	CRMC Sales Tax Fund (1/2 Cent) 560-4-000-195	Street Improvements (1/2 Cent Eff 4/1/10) 520-4-220-195	Capital Improvements (1/2 Cent) (See Below)	TOTAL
January	$ 438,898.20	$ 73,149.70	$ 73,149.70	$ 73,149.70	$ 73,149.70	$ 73,149.70	$ 73,149.70	$ 438,898.20
February	438,380.80	73,063.47	73,063.47	73,063.47	73,063.47	73,063.47	73,063.47	438,380.80
March	465,369.21	77,561.54	77,561.54	77,561.54	77,561.54	77,561.54	77,561.54	465,369.21
April	453,755.41	75,625.90	75,625.90	75,625.90	75,625.90	75,625.90	75,625.90	453,755.41
May	442,983.89	73,830.65	73,830.65	73,830.65	73,830.65	73,830.65	73,830.65	442,983.89
June	446,027.66	74,337.94	74,337.94	74,337.94	74,337.94	74,337.94	74,337.94	446,027.66
July	423,918.91	70,653.15	70,653.15	70,653.15	70,653.15	70,653.15	70,653.15	423,918.91
August	-	-	-	-	-	-	-	-
September	-	-	-	-	-	-	-	-
October	-	-	-	-	-	-	-	-
November	-	-	-	-	-	-	-	-
December	-	-	-	-	-	-	-	-
	$ 3,109,334.08	$ 518,222.35	$ 518,222.35	$ 518,222.35	$ 518,222.35	$ 518,222.35	$ 518,222.35	$ 3,109,334.08

Allocation of Capital Improvements Sales Tax Portion

Month	Capital Equipment (20%) 500-4-000-199	Economic Development (10%) 180-4-000-195	Sales Tax Bond Reserve Fund ($5,210 / Month) 540-4-000-195	Sales Tax Bond Debt Service ($470,000) 530-4-000-195	Sales Tax Bond Surplus Account 520-4-641-195	Aquatic Center ($6,000) 450-4-000-195	TOTAL
January	$ 14,629.94	$ 7,314.97	$ -	$ -	$ 51,204.79	$ -	$ 73,149.70
February	14,612.69	7,306.35	-	-	51,144.43	-	73,063.47
March	15,512.31	7,756.15	-	-	54,293.07	-	77,561.54
April	15,125.18	7,562.59	-	-	52,938.13	-	75,625.90
May	14,766.13	7,383.06	-	-	51,681.45	-	73,830.65
June	14,867.59	7,433.79	-	-	52,036.56	-	74,337.94
July	14,130.63	7,065.32	-	-	49,457.21	-	70,653.15
August	-	-	-	-	-	-	-
September	-	-	-	-	-	-	-
October	-	-	-	-	-	-	-
November	-	-	-	-	-	-	-
December	-	-	-	-	-	-	-
	$ 103,644.47	$ 51,822.23	$ -	$ -	$ 362,755.64	$ -	$ 518,222.35



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1/2 CENT RESIDENTIAL STREET SALES TAX

Year	Maintenance 70% Allocation	Improvements 30% Allocation	Total Collections
2010	$ 327,380.63	$ 140,305.99	$ 467,686.62
2011	$ 609,016.37	$ 261,007.01	$ 870,023.38
2012	$ 608,979.56	$ 260,991.24	$ 869,970.80
2013	$ 462,155.34	$ 198,066.58	$ 660,221.92
2014	$ 362,755.64	$ 155,466.70	$ 518,222.35
Total Collections	**$ 2,370,287.54**	**$ 1,015,837.52**	**$ 3,386,125.06**

Year	Maintenance Expenditures	Improvements Expenditures	Total Expenditures
2010	$ -	$ -	$ -
2011	$ 569,360.00	$ -	$ 569,360.00
2012	$ 403,577.36	$ 199,366.97	$ 602,944.33
2013	$ 979,643.67	$ 796,275.19	$ 1,775,918.86
2014	$ 329,753.60	$ 304,090.85	$ 633,844.45
Total Expenditures	**$ 2,282,334.63**	**$ 1,299,733.01**	**$ 3,582,067.64**
Total Available	**$ 87,952.91**	**$ (283,895.49)**	**$ (195,942.58)**
Interfund Loan	**-**	**800,000.00**	**800,000.00**
Balance Remaining	***$ 87,952.91***	***$ 516,104.51***	***$ 604,057.42***

City of Coffeyville's
Building Permit Report for County
Month of June, 2014

Project Number	Short ID	Project Description	Permit Issued Date	Address / Legal	Owner Name	Value
HADD-14-052	HADD	Re-roofing with Deck Inspection and Underlayment Lap Verification.	06/03/2014	606 N Parkview Ave. Northfield Adition Block 5 Lot 3	Morris, Jeffrey D. & Dora N.	$7,200.00
HADD-14-053	HADD	Re-roofing with Deck Inspection and Underlayment Lap Verification.	06/03/2014	508 S Overlook Dr. Tyler Gardens Addition Block 3 Lot 2	Charlesworth, Richard	$5,900.00
COML-14-054	COML	Re-roofing with Deck Inspection and Underlayment Lap Verification.	06/03/2014	201-205 W 8th St. Original City Addition Block 49 Lot 1, 2 & 3 Lots 1 and 2, plus the East 1/2 of Lot 3.	Medicalodges, Inc.	$109,836.00
HADD-14-055	HADD	Re-roofing with Deck Inspection and Underlayment Lap Verification.	06/03/2014	1203 W 3rd St. Queen City 2nd Addition Block 1 Lot 2	Schmidt, Kent	$5,200.00
HADD-14-056	HADD	Addition of a new 6 foot x 15 foot Laundry Room on the existing residence.	06/03/2014	516 E 7th St. Original City Addition Block 36 Lot 16 South 1/2 of Lot 16.	Garcia, Sergio & Petra Onate	$800.00
COML-14-057	COML	Re-roofing with Deck	06/10/2014	208 W 8th St.	Coffeyville Leased	$97,680.00

		Inspection and Underlayment Lap Verification.		Osborn's 1st Addition Block 3 Lot 14, 15 & 16 East 23.85 feet of Lot 14, plus Lots 15 & 16.	Housing Associates ILP Dominium Development & Acquisition	
SIGN-14-058	SIGN	Replacing existing two sided illuminated post sign with new faces and repair/replace components as required. Replacing existing wall lettering with replacement leettering.	06/23/2014	105 E 9th St. Original City Addition Block 61 Lot 1-6	Commercial Bank Matt Sutherland	
SIGN-14-059	SIGN	Replacement of an existing two sided sign with a new electronic message board on same posts.	06/23/2014	313 W 9th St. Original City Addition Block 64 Lot 5-8	Cooperative Credit Union Mr. Lyle Wartin	
HADD-14-060	HADD	Re-roofing with Deck Inspection and Underlayment Lap Verification.	06/23/2014	1502 W Cortez Ave. Flesher's 2nd Addition Block 3 Lot 15 & 16 East 37.5 feet of Lot 15, plus Lot 16.	Strimple, Robert D. & Karen E.	$6,200.00

TOTALS:	Square Footage:	**52,958.00**	(Avg.: 7,565.43)
	Value:	**$232,816.00**	(Avg.: $33,259.43)
	Total Projects:	**9**	
	Permits Issued:	**9**	

Coffeyville Public Library Board of Trustees

Minutes for June 10, 2014 Meeting

Call to Order: The meeting was called to order by President Kay Frihart at 5:19 PM. Present were Library Director Katie Hill, Board Members Kay Frihart, R.E. Layton, Jay Shearhart, and Magan Martin.

Approval of Minutes, Financial Statement, and Director's Report: Jay made a motion to approve the May Minutes, the Financial Statement, and the Director's Report as presented. R.E. seconded the motion and the Board approved.

Old Business:

Renovation Update: The lighting in the meeting room and the lobby are done. Emergency lights are being installed by the children's room entrance. As soon as the children's entrance is in, the front entrance work will begin. The garden area in front of the library must be removed during renovation, but can be replaced upon completion. It has been brought to Katie's attention that the tree in the garden area may have been donated. Kay suggested that she would contact Rich from Green Acres to ask about keeping the tree and moving it from one place to another. Katie asked the Board about the maintenance of the garden area. The Board suggested a community group that would be willing to volunteer their time. The carpet installers came last week. Before the carpet will be installed, the painting must be done. Painting will be done after hours throughout the next month.

Health Insurance Update: The new insurance began on June 1, 2014. The transition went smoothly. Everyone signed up and cards were received today (June 10).

Outside Electrical Outlet: Katie spoke to Dennis with the City. He gave the option of capping it, which would permanently block use of the outlet, but seemed hesitant to put a lock on it.

Payroll Service Update: Katie reported that the change to the new service cut down her time spent on payroll to about 30 minutes for the first time. She expects it to drop even more. All but one of the employees enrolled in Direct Deposit.

New Business:

2015 Budget Resolution: Katie passed out copies of the 2015 Budget to the Board members. The Board did not vote as expected today because Katie is waiting to hear from the City with the projected numbers for the 2015 budget. Katie explained that the carryover from one year to the next has not been calculated in the previous budgets, and explained how the carryover is to be used. Katie highlighted the areas where she had increased and decreased the budget from previous years. Both health insurance and telecommunications decreased, while supply budgets, public relations, utilities, and payroll increased. Payroll increased because Katie included a 3% raise budgeted in for each employee. She explained that this 3% would not be guaranteed to the employee, but would be used as an incentive to meet goals and objectives. Along with this, Magan asked what the process is for those

who do not meet those goals/objectives. Katie stated that there is nothing specific in the policy. The Board agreed that there needs to be specific language for both incentives and reprimands. Katie will work on creating a policy. Update to follow.

Copy Machine: Katie stated a need for a new coin operated copy machine to be used by the patrons. The one currently in use is not coin operated and can only be operated by library staff. A new one will be an expensive purchase, but will eventually save on library staff time, paper costs, and toner costs.

Other News:

SEKLS Annual Meeting: Katie and Magan attended the meeting the conference and board meeting. Katie attended a KanPay Class, which is a free service that allows libraries to use credit card services with a 2.5% fee per swipe, which the patrons would pay. Katie stated that she may bring this to the Board for approval in the future after further research. Magan shared information about the Cloud Storage and Sharing class she attended. Katie and Magan both attended the Board Relations class. Katie discussed annual board training. More information to come on that.

Library Foundation: Kay shared that the Foundation met last month and voted to keep the Foundation going on its own right now. She also stated that the Foundation is mostly in agreement that they should spend their annual allowance from the City Foundation. They are planning to meet again next month.

R.E. made a motion to adjourn the meeting, Jay seconded the motion, and Kay Frihart adjourned the meeting at 6:27PM.

COFFEYVILLE RECREATION COMMISSION
January 8, 2014
REGULAR SESSION
5:00 PM

CALL TO ORDER: The meeting was called to order at 5:11 PM by Chair Jeff Gossard.

GUEST PRESENT: Gary, City Manager

MEMBERS PRESENT: Chair Jeff Gossard, Vice-Chair Mike Owen, Secretary Ashley Rutherford, Commissioners Tosha Williams and Lisa Kuehn. Director of Recreation - David Rains, Office Manager - Christine Lay and Assistant Director/Program Supervisor - Andrew Tabor.

APPROVAL OF MINUTES:
Secretary Rutherford made the motion to approve the December 2013 minutes as presented. Commissioner Williams seconded the motion. The motion passes unanimously.

APPROVAL OF TREASURER'S REPORT: Vice-Chair Owen made the motion to approve the December 2013 Treasurer's Report as presented. Secretary Rutherford seconded the motion. The motion passes unanimously.

APPROVAL OF ACCOUNTS PAYABLE AND PAYROLL:
Commissioner Kuehn made the motion to approve the December 2013 accounts payable in the amount of $15,100.97. Vice-Chair Owen seconded the motion. The motion passes unanimously.
Commissioner Williams made the motion to approve the December 2013 payroll in the amount of $24,838.15. Vice-Chair Owen seconded the motion. The motion passes unanimously.

OLD BUSINESS:
Capital Projects – No action needed.

NEW BUSINESS:
Turface/Chalk Bids: Vice-Chair Owen made the motion to accept the bid from Arlan Co. not to exceed $1,943.80. Commissioner Kuehn seconded the motion. The motion passes unanimously.
KRPA Conference: No action needed.
Meeting Time Change: Commissioner Williams made the motion to change to regularly scheduled meeting time from 4:00 PM to 5:00 PM on the second Wednesday of each month. Secretary Rutherford seconded the motion. The motion passes unanimously.

STAFF REPORT: No action needed.

EXECUTIVE SESSION FOR DISCUSSION AND POTENTIAL ACTION ON NON-ELECTED PERSONNEL: None

ADJOURNMENT: Commissioner Kuehn made the motion to adjourn. Commissioner Williams seconded the motion. The motion passes unanimously. Chair Gossard adjourned the meeting at 6:00 PM.

Ashley Rutherford
Secretary

David Rains
Director

COFFEYVILLE RECREATION COMMISSION
February 12, 2014
REGULAR SESSION
5:00 PM

CALL TO ORDER: The meeting was called to order at 5:13 PM by Chair Jeff Gossard.

GUEST PRESENT: None

MEMBERS PRESENT: Chair Jeff Gossard, Vice-Chair Mike Owen, Secretary Ashley Rutherford, Commissioners Tosha Williams and Lisa Kuehn. Director of Recreation - David Rains, Office Manager - Christine Lay, Assistant Director/Program Supervisor - Andrew Tabor, Special Events & Aquatics Supervisor - Jaime Grant and Intern – Seth Foister.

APPROVAL OF MINUTES:
Commissioner Kuehn made the motion to approve the January 2014 minutes as presented. Secretary Rutherford seconded the motion. The motion passes unanimously.

APPROVAL OF TREASURER'S REPORT: Vice-Chair Owen made the motion to approve the January 2014 Treasurer's Report as presented. Commissioner Kuehn seconded the motion. The motion passes unanimously.

APPROVAL OF ACCOUNTS PAYABLE AND PAYROLL:
Commissioner Williams made the motion to approve the adjusted January 2014 accounts payable in the amount of $17,272.88. Secretary Rutherford seconded the motion. The motion passes unanimously.
Commissioner Kuehn made the motion to approve the January 2014 payroll in the amount of $40,938.23. Commissioner Williams seconded the motion. The motion passes unanimously.

OLD BUSINESS:
Capital Projects – No action needed.

NEW BUSINESS:
CPU Tower Bids: Commissioner Williams made the motion to accept the bid from Dell not to exceed $2,896.53. Vice-Chair Owen seconded the motion. The motion passes unanimously.
Survey: No action needed.
KRPA Conference Staff Reports: No action needed.

STAFF REPORT: No action needed.

EXECUTIVE SESSION FOR DISCUSSION AND POTENTIAL ACTION ON NON-ELECTED PERSONNEL: None

ADJOURNMENT: Commissioner Williams made the motion to adjourn. Secretary Rutherford seconded the motion. The motion passes unanimously. Chair Gossard adjourned the meeting at 6:05 PM.

Ashley Rutherford
Secretary

David Rains
Director

COFFEYVILLE RECREATION COMMISSION
March 12, 2014
REGULAR SESSION
5:00 PM

CALL TO ORDER: The meeting was called to order at 5:11 PM by Chair Jeff Gossard.

GUEST PRESENT: None

MEMBERS PRESENT: Chair Jeff Gossard, Vice-Chair Mike Owen, Commissioners Tosha Williams and Lisa Kuehn. Director of Recreation - David Rains, Office Manager - Christine Lay, Assistant Director/Program Supervisor - Andrew Tabor, Special Events & Aquatics Supervisor - Jaime Grant. Secretary Ashley Rutherford was absent.

APPROVAL OF MINUTES:
Commissioner Williams made the motion to approve the February 2014 minutes as presented. Vice-Chair Owen seconded the motion. The motion passes unanimously.

APPROVAL OF TREASURER'S REPORT: Commissioner Kuehn made the motion to approve the February 2014 Treasurer's Report as presented. Commissioner Williams seconded the motion. The motion passes unanimously.

APPROVAL OF ACCOUNTS PAYABLE AND PAYROLL:
Vice-Chair Owen made the motion to approve the February 2014 accounts payable in the amount of $16,374.98. Commissioner Williams seconded the motion. The motion passes unanimously.
Vice-chair Owen made the motion to approve the February 2014 payroll in the amount of $28,594.29. Commissioner Kuehn seconded the motion. The motion passes unanimously.

OLD BUSINESS:
Capital Projects – No action taken.

NEW BUSINESS:
At-Large Board Appointment: No Action taken.
April Meeting: The April meeting will be held at 5:00 PM on April 23, 2014.
Lease For Batting Cages: Commissioner Williams accepted the Batting Cage Lease Agreement as presented. Commissioner Kuehn seconded the motion. The motion passes unanimously.

STAFF REPORT: No action needed.

EXECUTIVE SESSION FOR DISCUSSION AND POTENTIAL ACTION ON NON-ELECTED PERSONNEL: None

ADJOURNMENT: Commissioner Williams made the motion to adjourn. Vice-chair Owen seconded the motion. The motion passes unanimously. Chair Gossard adjourned the meeting at 6:07 PM.

Ashley Rutherford
Secretary

David Rains
Director

COFFEYVILLE RECREATION COMMISSION
April 23, 2014
REGULAR SESSION
5:00 PM

CALL TO ORDER: The meeting was called to order at 5:06 PM by Chair Jeff Gossard.

GUEST PRESENT: Jason Zimmerman & Jason Homer

MEMBERS PRESENT: Chair Jeff Gossard, Vice-Chair Mike Owen, Secretary Ashley Rutherford, Commissioners Tosha Williams and Lisa Kuehn. Director of Recreation - David Rains, Office Manager - Christine Lay, Assistant Director/Program Supervisor - Andrew Tabor.

APPROVAL OF MINUTES:
Vice-Chair Owen made the motion to approve the March 2014 minutes as presented. Commissioner Williams seconded the motion. The motion passes unanimously.

APPROVAL OF TREASURER'S REPORT: Commissioner Kuehn made the motion to approve the March 2014 Treasurer's Report as presented. Secretary Rutherford seconded the motion. The motion passes unanimously.

APPROVAL OF ACCOUNTS PAYABLE AND PAYROLL:
Vice-Chair Owen made the motion to approve the March 2014 accounts payable in the amount of $22,547.73. Commissioner Williams seconded the motion. The motion passes unanimously.
Commissioner Williams made the motion to approve the March 2014 payroll in the amount of $27,307.96. Secretary Rutherford seconded the motion. The motion passes unanimously.

OLD BUSINESS:
Cage Update – No action taken.

NEW BUSINESS:
At-Large Board Appointment: Commissioner Kuehn made the motion to re-appoint Jeff Gossard as the At-Large Board Member. Vice-Chair Owen seconded the motion. The motion passes unanimously.
Health Insurance Renewal: Vice-Chair Owen made the motion to accept the Health Insurance bid from Blue Cross Blue Shield. Commissioner Rutherford seconded the motion. The motion passes unanimously.
Youth Football Expansion: No action needed.

STAFF REPORT: No action needed.

EXECUTIVE SESSION FOR DISCUSSION AND POTENTIAL ACTION ON NON-ELECTED PERSONNEL: None

ADJOURNMENT: Commissioner Williams made the motion to adjourn. Vice-chair Owen seconded the motion. The motion passes unanimously. Chair Gossard adjourned the meeting at 6:10 PM.

Ashley Rutherford
Secretary

David Rains
Director

COFFEYVILLE RECREATION COMMISSION
May 14, 2014
REGULAR SESSION
5:00 PM

CALL TO ORDER: The meeting was called to order at 5:06 PM by Chair Jeff Gossard.

GUEST PRESENT: Jim Faulkner – City Commissioner

MEMBERS PRESENT: Chair Jeff Gossard, Secretary Ashley Rutherford, Commissioners Tosha Williams and Lisa Kuehn. Director of Recreation - David Rains, Office Manager - Christine Lay, Assistant Director/Program Supervisor - Andrew Tabor. Vice-Chair Mike Owen was absent.

APPROVAL OF MINUTES:
Secretary Rutherford made the motion to approve the April 2014 minutes as presented. Commissioner Kuehn seconded the motion. The motion passes unanimously.

APPROVAL OF TREASURER'S REPORT: Commissioner Kuehn made the motion to approve the April 2014 Treasurer's Report as presented. Commissioner Williams seconded the motion. The motion passes unanimously.

APPROVAL OF ACCOUNTS PAYABLE AND PAYROLL:
Commissioner Kuehn made the motion to approve the April 2014 accounts payable in the amount of $14,635.32. Secretary Rutherford seconded the motion. The motion passes unanimously.
Secretary Rutherford made the motion to approve the April 2014 payroll in the amount of $28,987.86. Commissioner Kuehn seconded the motion. The motion passes unanimously.

OLD BUSINESS:
None

NEW BUSINESS:
Batting Cage Bids*:* Secretary Rutherford made the motion to accept the batting cage bid from Little Apple Inc. not to exceed $166,275.00. Commissioner Kuehn seconded the motion. The motion passes unanimously.
CRC Budget Workshop*:* The Budget Workshop is set for July 9th @ 4:00 PM.
Copier Lease: Commissioner Kuehn made the motion to accept Digital Connections Lease Agreement at $83.30 a month plus one cent per copy for a period of 60 months. Secretary Rutherford seconded the motion. The motion passes unanimously.
Mower Repair: Commissioner Kuehn made the motion to rebuild the 09' Everide Mower not to exceed $3,525.00. Commissioner Williams seconded the motion. The motion passes unanimously.

STAFF REPORT: No action needed.

EXECUTIVE SESSION FOR DISCUSSION AND POTENTIAL ACTION ON NON-ELECTED PERSONNEL:
Commissioner Kuehn made the motion to enter into Executive Session and return no later than 6:00 PM. Secretary Rutherford seconded the motion. The motion passes unanimously.

ADJOURNMENT: Commissioner Williams made the motion to adjourn. Commissioner Kuehn seconded the motion. The motion passes unanimously. Chair Gossard adjourned the meeting at 6:15 PM.

Ashley Rutherford
Secretary

David Rains
Director

COFFEYVILLE RECREATION COMMISSION
May 14, 2014
REGULAR SESSION
5:00 PM

CALL TO ORDER:
The meeting was called to order at 5:06 PM by Vice-Chair Mike Owen.

GUEST PRESENT:
None

MEMBERS PRESENT:
Vice-Chair Mike Owen, Secretary Ashley Rutherford, Commissioner Tosha Williams and Commissioner Lisa Kuehn via phone. Director of Recreation - David Rains, Office Manager - Christine Lay, Assistant Director/Program Supervisor - Andrew Tabor. Chair Jeff Gossard was absent.

APPROVAL OF MINUTES:
Secretary Rutherford made the motion to approve the May 2014 minutes as presented. Commissioner Williams seconded the motion. The motion passes unanimously.

APPROVAL OF TREASURER'S REPORT:
Secretary Rutherford made the motion to approve the May 2014 Treasurer's Report as presented. Commissioner Williams seconded the motion. The motion passes unanimously.

APPROVAL OF ACCOUNTS PAYABLE AND PAYROLL:
Commissioner Williams made the motion to approve the May 2014 accounts payable in the amount of $20,247.08. Secretary Rutherford seconded the motion. The motion passes unanimously.
Commissioner Kuehn made the motion to approve the May 2014 payroll in the amount of $29,041.65. Secretary Rutherford seconded the motion. The motion passes unanimously.

OLD BUSINESS:
Shade Structures – No action needed.
LeClere Courts – No action needed.
Cages Update – No action needed.

NEW BUSINESS:
Participant T-Shirt (Staff Presentation) – No action needed.

STAFF REPORT:
No action needed.

EXECUTIVE SESSION FOR DISCUSSION AND POTENTIAL ACTION ON NON-ELECTED PERSONNEL:
None

ADJOURNMENT: Secretary Rutherford made the motion to adjourn. Commissioner Williams seconded the motion. The motion passes unanimously. Vice-Chair Owen adjourned the meeting at 6:00 PM.

Ashley Rutherford
Secretary

David Rains
Director

COFFEYVILLE RECREATION COMMISSION STAFF NOTES

JULY 2014

Special Events/Aquatics Coordinator

Pool

- The pool is closed for the month of July to have the grout redone
- We will be offering AM lap swim at the Aquatic Center for July

Special Events

- Little Athletes (we have 16 participants)
- 4th of July Crafts
- Open Gym Volleyball on Wednesday mornings 9am-12pm
- Tie-Dye /Wet & Wild Water Games
- Mommy and Me Craft Time

Buddy Program

- Buddy Ball

Upcoming Events

- Tumbling registration begins Aug 1st
- Glitter & Glamour Party

- **High School volleyball summer league finishes up July 1st**
- **High School basketball summer league finishes up July 14th**

ASSISTANT DIRECTOR/PROGARM SUPERVISOR

- Finished the budget.

- The regular season for baseball/softball will end on Thursday, July 10th.

- Hosting the 10U state softball tournament. The softball tournament will take place on July 11th - 13th. We have 9 teams participating. The winner of this tournament will play the Regional tournament in Moorehead, Minnesota on July 24th.

- Taking registrations for youth football and soccer. Early registration deadline is July 3rd. We moved the registration dates so football can start practices earlier. In years past teams might have a few weeks to practice, but for kids just starting tackle football that is not enough time to properly prepare and make sure they get plenty of time on the fundamentals. Tackle football is the most complex sport that we offer and we need to give coaches proper time to teach techniques. If they are not taught proper techniques then safety becomes a huge issue.

- I will set up a meeting with Independence, Oklahoma Union, and Nowata to discuss the upcoming football season. We will address several issues that came up during last season and make any rule changes if necessary.

- Co-Rec softball registration will start up towards the end of the month.

- All-stars teams play are underway. We send teams to Cal Ripken and Babe Ruth District and State competitions in Baseball: 10U, 12U and 13-15 Year olds, Softball: 10U, 12U, and 16U.

DIRECTOR

- The CRC's "Communicating Recreation to Community" campaign has commenced with our sixth release of information.

Over 200 people have Participated in the CRC's Lap swimming program, just an hour a day can burn up to 650 Calories, that's more than walking or biking.

- Little Apple Inc began work on our 6 stall batting cage monopole system on Monday July 7th. They expect the project to take two weeks to complete.
- Babe Ruth Softball 10 & Under Tournament begins Friday at LeClere Park and runs July 11th-13th. Jaime Grant, Andrew Tabor and I are tournament facilitators.
- CRC Budget workshop will be Wednesday July 9th at 4 PM, followed by the Regular Monthly Meeting at 5 PM. CRC Board of Directors will review, make recommendations and set a time for publication and budget hearing.
- We have had an unusually high behavior issue amongst our baseball/softball coaches this summer. Andrew and I have had several issues on a weekly basis concerning behavior and misconduct. Although Coaches fill out coaching applications and Code of Ethics agreements some have failed to live up to the agreement jeopardizing future involvement.