REGULAR COMMISSION MEETING MINUTES
TUESDAY, JULY 8, 2014
6:30 P.M.

The Board of Commissioners met in Regular Session at 6:30 p.m. with Mayor Jim Falkner presiding.

Present:
MAYOR JIM FALKNER
COMMISSIONER DON EDWARDS
COMMISSIONER DAVID GEORGE
COMMISSIONER MARCUS KASTLER
COMMISSIONER CHRIS WILLIAMS

City Staff in attendance were:
CITY MANAGER GARY BRADLEY
CITY CLERK CINDY PRICE
CITY ATTORNEY PAUL KRITZ
FINANCE DIRECTOR STEPHANIE RICHARDSON
FIRE CHIEF JAMES GRIMMETT
POLICE CHIEF TONY CELESTE
PUBLIC WORKS DIRECTOR CHUCK SHIVELY
ELECTRIC UTILITY DIRECTOR GENE RATZLAFF
ELECTRIC UTILITY DEPUTY DIRECTOR MIKE SHOOK
ASSISTANT TO CITY MANAGER TRISHA PURDON

A. CALL TO ORDER – Mayor Jim Falkner

B. INVOCATION – Pastor Nicole Schwartz, First United Methodist Church

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

D. REVIEW OF AGENDA

E. CONSENT AGENDA ITEMS

1. Regular City Commission Meeting Minutes – Tuesday, June 24, 2014

2. 2014 Appropriation Ordinance No. AO-14-12 – $982,066.05

MOTION: Move to approve the consent agenda as presented.

ACTION: MOTION: WILLIAMS SECOND: EDWARDS

ALL AYE

<u>REGULAR AGENDA ITEMS</u>

F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).

G. COMMENTS FROM THE PUBLIC

The public is free to comment on items not listed on the agenda. Public participation is welcome and encouraged for all items on the agenda as the topics are discussed.

- Commissioner David George stated due to his move out of town, he is resigning from the Commission; and the July 22 meeting will be his last.

H. OLD BUSINESS

1. Ordinance No. G-14-02 – Second Reading of an Ordinance to amend truck routes.

MOTION: Move to approve Ordinance No. G-14-02 for adoption.

ACTION: MOTION: EDWARDS SECOND: KASTLER
ALL AYE

I. NEW BUSINESS

1. Resolution No. R-14-51 – A Resolution to purchase steel poles from Pelco Structural, LLC., for the Electric Utility.
   - Electric Utility Director Gene Ratzlaff stated the Santa Fe distribution line consists of three circuits on one pole line originating from the Power Plant Substation and continuing south on Santa Fe; one circuit serves Parmac and one circuit continues to the Wastewater Treatment Plant and the other to Acme Foundry. The poles will be part of the rebuild of the Santa Fe line. Eight proposals were received with Pelco Structural submitting the low bid at $81,984.

   MOTION: Move to approve Resolution No. R-14-51 for adoption.

   ACTION: MOTION: FALKNER SECOND: GEORGE
   ALL AYE

2. Resolution No. R-14-52 – A Resolution to execute an agreement with Poor Boy Tree Service for line clearance tree trimming.
   - Electric Utility Director Gene Ratzlaff stated a request for proposals was issued for tree trimming services on the 200 miles of distribution lines and 16 miles of transmission lines for the City. Three proposals were received; one did not meet the requirements. Staff recommends Poor Boy Tree Service be awarded the contract; they have a strong training and safety program and good work ethic according to references and are able to respond quickly during emergencies.

   MOTION: Move to approve Resolution No. R-14-52 for adoption.

   ACTION: MOTION: EDWARDS SECOND: WILLIAMS
   ALL AYE

3. Resolution No. R-14-53 – A Resolution to purchase a replacement annunciator/alarm system from WHC, Inc., for the Electric Utility.
   - Electric Utility Deputy Director Mike Shook stated the original annunciator/alarm system was installed in 1972. This system is a hard-wired solid state sealed relay system which alerts operating personnel of system abnormalities. Four proposals were received; staff recommends purchasing the system from WHC for $31,616.

   MOTION: Move to approve Resolution No. R-14-53 for adoption.

   ACTION: MOTION: GEORGE SECOND: WILLIAMS
   ALL AYE

4. Comments from Commissioners and Staff
   - Police Chief Tony Celeste announced the Police Department has relocated to their new location north of CRMC.
   - Public Works Director Chuck Shively stated Donnelson will return to Coffeyville to continue with the street sealing. The entire length of Eighth Street will be done with the exception of two blocks downtown plus they plan to add Willow from 11th Street to Eldridge.
   - Fire Chief James Grimmett stated firefighters are beginning to work on the building across from City Hall which will be used as their temporary office location.
   - Commissioners determined they want to begin accepting applications for the soon-to-be-vacant commission seat and hold interviews during the August 12 Commission meeting.

J. EXECUTIVE SESSION(s)

MOTION: Move to recess to Executive Session for discussion of non-elected personnel to reconvene on or before 7:25 p.m.

ACTION: MOTION: FALKNER SECOND: EDWARDS
ALL AYE

Time the meeting was reconvened: 7:17 p.m.

K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Intersection report
2. Sales tax report
3. Police Department report
4. Building permit report
5. Inspection report CMLP Wastewater Treatment

L. ADJOURN

MOTION: Move to adjourn.

ACTION: MOTION: EDWARDS SECOND: GEORGE
ALL AYE

Time the meeting was adjourned: 7:17 p.m.

Date the minutes were approved: _____

_____
Cindy Price, City Clerk