

**REGULAR COMMISSION MEETING MINUTES**  
**TUESDAY, OCTOBER 26, 2010**  
**6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. with Mayor Alec Hendryx presiding.

Those in attendance were:

COMMISSIONER DAVID GEORGE  
COMMISSIONER RICHARD GONZALES  
COMMISSIONER PAM JONES  
COMMISSIONER JIM C. TAYLOR, SR.

City Staff in attendance were:

CITY MANAGER JEFF MORRIS  
CITY CLERK CINDY PRICE  
CITY ATTORNEY PAUL KRITZ  
FINANCE DIRECTOR STEPHANIE RICHARDSON  
IT MANAGER CHRIS FELIX  
DEPUTY PUBLIC WORKS DIRECTOR JIM BRADSHAW  
ELECTRIC UTILITY DIRECTOR GENE RATZLAFF  
ELECTRIC OPERATIONS SUPERINTENDENT MIKE SHOOK  
ENGINEERING SUPERINTENDENT SCOTT MASSMAN  
FIRE CHIEF JAMES GRIMMETT  
PLANNER/ARCHITECT DENNIS JACOBS  
HOUSING DIRECTOR GAIL THOMAS

**A. CALL TO ORDER – Mayor Hendryx**

**B. INVOCATION – Rev. Gerald Morris, Grace Fellowship Church**

**C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**

**D. REVIEW OF AGENDA**

**E. CONSENT AGENDA ITEMS**

1. Regular City Commission Meeting Minutes – Tuesday, October 12, 2010
2. 2010 Appropriation Ordinance No. AO-10-31 – \$4,567,543.33
3. 2010 Appropriation Ordinance No. AO-10-32 (flood) – \$ 5,618.97
4. 2010 Cereal Malt Beverage License for Jiggs Tavern

MOTION: Move to approve the consent agenda as presented.

ACTION: THE MOTION WAS MADE BY MAYOR HENDRYX AND  
SECONDED BY COMMISSIONER GONZALES. ROLL CALL  
VOTE – ALL AYE

**REGULAR AGENDA ITEMS**

**F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**

1. Proclamation to declare Saturday, November 6, as Buddy Poppy Day

**G. COMMENTS FROM THE PUBLIC**

- Steve Batts, Edna, discussed a ticket he received for parking in a handicapped space.

- Charles Weed, 403 West Ninth Street, spoke about comments Commissioner Taylor has made in previous meetings.

**H. OLD BUSINESS**

**I. NEW BUSINESS**

1. Ordinance No. G-10-03 – First Reading of an Ordinance to amend Municipal Court Costs.
  - City Attorney Paul Kritz addressed the Commission stating court costs in municipal court cases are currently \$70 per case with a portion of the costs remitted to the State of Kansas. In July, the portion remitted to the State increased by \$1. Following discussion, Commissioners recommended raising the court cost fee for traffic court to \$70 and \$100 for criminal cases.

MOTION: Move to approve Ordinance No. G-10-03 for First Reading

ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY COMMISSIONER JONES. ROLL CALL VOTE – ALL AYE EXCEPT MAYOR HENDRYX AND COMMISSIONER TAYLOR WHO VOTED NO.
2. Resolution No. R-10-133 – A Resolution to authorize Final Change Order No. 1 to Muller Construction for John Street improvements.
  - Engineering Superintendent Scott Massman addressed the Commission stating the John Street improvement project is complete; when the subgrade was being built, it was determined more soil needed to be removed than planned which caused an addition to the original contract of \$1,896.

MOTION: Move to approve Resolution No. R-10-133 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY COMMISSIONER GEORGE. ROLL CALL VOTE – ALL AYE.
3. Resolution No. R-10-134 – A Resolution to approve the Final Plat of Mansion Estates No. 2, Phase 2.
  - Planner/Architect Dennis Jacobs addressed the Commission stating the final plat for phase 2, Mansion Estates No. 2, 100-200 East John and East Jefferson Streets has been submitted with the intention to construct and sell single family residential housing.

MOTION: Move to approve Resolution No. R-10-134 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY COMMISSIONER JONES. ROLL CALL VOTE – ALL AYE.
4. Resolution No. R-10-135 – A Resolution to purchase an arrow board for the Public Service Department.
  - Deputy Public Works Director Jim Bradshaw addressed the Commission stating as previously discussed with Commissioners, one of two traffic control arrow boards is not

working properly. Staff recommended purchasing a Wanco 25 light arrow board for \$3,750.

**MOTION:** Move to approve Resolution No. R-10-135 for adoption.

**ACTION:** THE MOTION WAS MADE BY COMMISSIONER TAYLOR AND SECONDED BY MAYOR HENDRYX. ROLL CALL VOTE – ALL AYE.

5. Resolution No. R-10-136 – A Resolution to approve final rehabilitation costs for 806 West First Street.

- Housing Director Gail Thomas addressed the Commission stating final costs for the first KHRC grant home are \$70,722.20. The house is currently being marketed at a price of \$68,500

**MOTION:** Move to approve Resolution No. R-10-136 for adoption.

**ACTION:** THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY COMMISSIONER GEORGE. ROLL CALL VOTE – ALL AYE.

6. Discussion on cost of contracts to provide fire fighting services outside the city limits.

- Interim Fire Chief James Grimmett discussed the current fees for contracts for those living outside the city limits. Following discussion, it was determined there will be a \$50 increase in the annual fee for residential contracts and a \$200 increase for commercial contracts. Additionally, there will be an increase in the hourly rates for fire fighting services. An ordinance reflecting these costs will be presented to Commissioners at the November 9 meeting.

7. Comments from Commissioners and Staff

- Deputy Public Works Director Jim Bradshaw discussed with the Commission platting the area where the caretaker's house formerly was located into new cemetery lots. Commission agreed to this as well as establishing an area at the front of the cemetery for veterans plots. Bradshaw also discussed replacing a waste oil heater currently in use at the cemetery maintenance shop. The use of heat pumps will be investigated.
- City Manager Jeff Morris introduced Gene Ratzlaff, Electric Utility Director. He also announced the animal shelter is complete and the Friends of Animals are ready to hold an open house; they are not, however, open to the public yet. The Friends have proposed naming the facility the Coffeyville Animal Adoption Center; staff recommended and the Commission concurred it should be named Coffeyville Animal Shelter and Adoption Center. Morris also provided updates on the street and electric department projects, and reported there is a temporary light installed at 11<sup>th</sup> & Cline. He will be attending a meeting with the other county city administrators to continue to work on promotion of transportation projects identified as priorities for this region.
- City Clerk Cindy Price discussed with Commissioners the policy for broadcasting Commission meetings. Following discussion, it was determined the meetings will be broadcast live, gavel-to-gavel, including public comments.

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**J. EXECUTIVE SESSION(s)**

**K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES**

1. Building Permit Report
2. Library Board Minutes
3. Citizens Advisory Board Minutes
4. Correspondence from KDOC regarding CDBG audits and NSP audits
5. Correspondence from Convention & Visitors Bureau regarding grant proposal for downtown walking tour
6. Correspondence from Kansas Historical Society regarding 702 Spruce

**K. ADJOURNMENT**

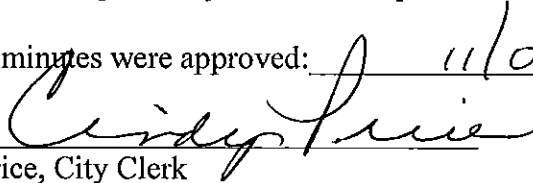
MOTION: Move to adjourn.

ACTION: THE MOTION WAS MADE BY MAYOR HENDRYX AND SECONDED BY COMMISSIONER JONES. ROLL CALL VOTE – ALL AYE.

Time the meeting was adjourned: 8:25 p.m.

Date the minutes were approved: \_\_\_\_\_

11/09/10



Cindy Price, City Clerk