

**REGULAR COMMISSION MEETING MINUTES**  
**WEDNESDAY, JANUARY 13, 2015**  
**6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. with Mayor Jim Falkner presiding.

Present:

MAYOR JIM FALKNER  
COMMISSIONER DON EDWARDS  
COMMISSIONER MARCUS KASTLER  
COMMISSIONER JUSTIN MARTIN  
COMMISSIONER CHRIS WILLIAMS

City Staff in attendance were:

CITY CLERK CINDY PRICE  
CITY ATTORNEY PAUL KRITZ  
FINANCE DIRECTOR STEPHANIE RICHARDSON  
IT DIRECTOR CHRIS FELIX  
POLICE CHIEF TONY CELESTE  
PUBLIC WORKS DIRECTOR CHUCK SHIVELY  
ELECTRIC UTILITY DIRECTOR GENE RATZLAFF  
ENGINEERING TECH THOMAS OSBORN  
ASSISTANT TO CITY MANAGER TRISHA PURDON

- A. CALL TO ORDER** – Mayor Jim Falkner
- B. INVOCATION** – Pastor Nicole Schwartz, First United Methodist Church
- C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- D. REVIEW OF AGENDA**
- E. CONSENT AGENDA ITEMS**
1. Regular City Commission Meeting Minutes – Wednesday, December 23, 2014
  2. 2014 Appropriation Ordinance No. AO-14-24 – \$763,475.83  
MOTION: Move to approve the consent agenda as presented.  
  
ACTION: EDWARDS                      SECOND: MARTIN  
          ALL AYE

**REGULAR AGENDA ITEMS**

- F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**

- G. COMMENTS FROM THE PUBLIC**

The public is free to comment on items not listed on agenda. Public participation is welcome and encouraged for all items on the agenda as the topics are discussed. Please be mindful of others who may also wish to speak and limit your time at the podium appropriately.

- Mary Wilson, 207 W. New stated the Martin Luther King program will be Sunday, January 18, 3 p.m., at the Church of God in Christ.

**H. OLD BUSINESS**

**I. NEW BUSINESS**

1. Discussion and action to appoint two people to the Public Library Board.

Applicants: Karen Bobbe, Roger Gossard, Edward Haynes, Leslie Hills, Pete Walterscheid

ACTION: Pete Walterscheid was appointed to an unexpired term through April 30, 2016, and Leslie Hills was appointed to an unexpired term through April 30, 2017.

2. Resolution No. R-15-01 – A Resolution to issue electric utility system revenue bonds.

- Electric Utility Director Gene Ratzlaff stated staff met with GRDA in Vinita regarding the power supply contract. Another meeting is scheduled for next week. Plans are to bring the contract to Commissioners on February 10, and it will go to GRDA Board on February 11. The contract is an integral part of the New Generation project where the Electric Department is making plans to install 56 MW of fast start, gas fired reciprocating engine generators. This is a \$60 million dollar project and will require revenue bonds to finance. Joe Norton, Gilmore & Bell, and Tom Kaleko, Springsted, provided additional information on the ponds.

MOTION: Move to approve Resolution No. R-15-01 for adoption.

ACTION: EDWARDS                      SECOND: MARTIN  
ALL AYE

3. Resolution No. R-15-02 – A Resolution to execute two change orders for the Airport Drainage Improvement Project.

- Public Works Director Chuck Shively stated this project was completed last year. The total increase is \$4,151; this is a project funded 90% by the FAA, cost to the city is \$415.

MOTION: Move to approve Resolution No. R-15-02 for adoption.

ACTION: FALKNER                      SECOND: EDWARDS  
ALL AYE

4. Resolution No. R-15-03 – A Resolution to execute a service agreement with Criswell Engineering for the Electric Utility.

- Electric Utility Director Gene Ratzlaff stated Criswell Engineering has provided electrical engineering maintenance for many years. The contract in the amount of \$150,000, provides electrical engineering, maintenance and testing. The contract calls for Criswell to perform the testing on the City's six students and 4 generating units.

MOTION: Move to approve Resolution No. R-15-03 for adoption.

ACTION: WILLIAMS                      SECOND: MARTIN  
ALL AYE

5. Resolution No. R-15-04 – A Resolution to execute a services contract with Roger Gossard for public defender services.
- City Attorney Paul Kritz stated the City is currently under contract with Jeff Gossard to provide public defender services. These are cases where a judge appoints an attorney to represent indigent defendants in Municipal Court and for cases appealed to District Court from Municipal Court. Jeff was sworn in as judge so unable to continue to provide services. This contract is with attorney Roger Gossard who will provide the services for a fee of \$800 per month.

MOTION: Move to approve Resolution No. R-15-04 for adoption.

ACTION: MOTION: EDWARDS            SECOND: KASTLER  
          ALL AYE

6. Resolution No. R-15-05 – A Resolution to purchase real property located at the Industrial Park.
- City Attorney Paul Kritz stated the purchase of this 10.4 acre parcel located in the Industrial Park will be for the construction of the New Generation facility. The property is owned by Solar-Lite and is the site of the former Fiberglass Corporation business. The purchase price is \$325,000. The closing date is March 27, 2015. If geotechnical or environmental investigations reveal the property is not suitable or if contracts with GRDA break down and the facility is not built, the contract can be canceled.

MOTION: Move to approve Resolution No. R-15-05 for adoption.

ACTION: MOTION: EDWARDS            SECOND: FALKNER  
          ALL AYE

7. Discussion on the 2015 Airport Capital Improvement Projects submittal.
- Engineering Tech Thomas Osborn stated the FAA provides \$150,000 each year for airport improvement projects with a 10% match from the city. These funds can be banked for up to 4 years for a total of \$600,000. Projects the city is recommending to submit for the next 4 years include paving of entrance streets, crack sealing and an taxiway asphaltting.
8. Comments from Commissioners and Staff
- City Clerk Cindy Price reported LeClere Lake was restocked with trout, the Planning Commission has two openings, the filing deadline for city elections is January 27 at noon, and there will be a work session on January 27 at 5 p.m. with the Municipal Facilities Renovation Advisory Panel.
  - Commissioner Williams stated the City needed to follow the procurement policy, and if Amazon was the cheapest, that's where they should be purchased.

**J. EXECUTIVE SESSION(s)**

MOTION: Move to recess to executive session for the discussion of items that would be deemed privileged in attorney-client relationship to reconvene on or before 7:45 p.m.

**REGULAR COMMISSION MEETING MINUTES  
TUESDAY, JANUARY 13, 2015**

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ACTION: MOTION: FALKNER SECOND: EDWARDS  
ALL AYE

Time the meeting was reconvened: 7:43 p.m.

**K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES**

1. Sales tax report
2. Police Department report
3. Building permit report

**L. ADJOURN**

MOTION: Move to adjourn.

ACTION: MOTION: FALKNER SECOND: EDWARDS  
ALL AYE

Time the meeting was adjourned: 7:43 p.m.

Date the minutes were approved: \_\_\_\_\_

*01/27/15*  
*Cindy Price*

\_\_\_\_\_  
Cindy Price, City Clerk