

**REGULAR COMMISSION MEETING MINUTES  
TUESDAY, SEPTEMBER 22, 2009  
6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. with Mayor Richard Gonzales presiding.

Those in attendance were:

COMMISSIONER ALEC HENDRYX  
COMMISSIONER PAM JONES  
COMMISSIONER JIM C. TAYLOR, SR.  
COMMISSIONER RJ WARREN

City Staff in attendance were:

CITY MANAGER JEFF MORRIS  
CITY CLERK CINDY PRICE  
CITY ATTORNEY PAUL KRITZ  
DEPUTY PUBLIC WORKS DIRECTOR JIM BRADSHAW  
ELECTRIC UTILITY DIRECTOR BERNIE CEVERA  
INTERCONNECTED OPERATIONS MANAGER STEVE MCGIE  
ELECTRIC GENERATION SUPERINTENDENT DAVE HANNA  
HUMAN RESOURCE DIRECTOR MARILYNN FLORES  
IT DIRECTOR CHRIS FELIX

- A. **CALL TO ORDER** – Mayor Gonzales
- B. **INVOCATION** – Rev. Wayne Martin, Emmanuel Southern Baptist
- C. **PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- D. **REVIEW OF AGENDA**
- E. **CONSENT AGENDA ITEMS**
1. Regular City Commission Meeting Minutes – Tuesday, September 8, 2009
  2. 2009 Appropriation Ordinance No. AO-09-32 – \$4,603,785.84
  3. 2009 Appropriation Ordinance No. AO-09-33– (flood) \$ 34,395.50
- MOTION: Move to approve the consent agenda as presented.
- ACTION: THE MOTION WAS MADE BY MAYOR GONZALES AND SECONDED BY COMMISSIONER JONES. ROLL CALL VOTE – ALL AYE
- REGULAR AGENDA ITEMS**
- F. **PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**
- G. **COMMENTS FROM THE PUBLIC**
- Don Baker, 206 West Eighth Street, expressed concern the City’s free wireless internet service provided for the downtown area did not provide a strong signal for his residence.
- H. **OLD BUSINESS**

**I. NEW BUSINESS**

1. Ordinance No. G-09-06 – First Reading of an Ordinance to authorize the operation of micro utility trucks on City streets.
  - City Attorney Paul Kritz addressed the Commission stating following the recommendations of the Commissioners, this is the first reading of an ordinance to approve the operation of micro utility trucks on City streets. A drivers license, insurance and a \$25 annual fee will be required.

MOTION: Move that Ordinance No. G-09-06 be approved for First Reading

ACTION: THE MOTION WAS MADE BY MAYOR GONZALES AND SECONDED BY COMMISSIONER HENDRYX. ROLL CALL VOTE – ALL AYE
  
2. Discussion and action to issue a permit for Dalton Defenders Days, October 2-3.
  - City Clerk Cindy Price addressed the Commission stating the permit process to hold Dalton Defenders Days is established by Ordinance which sets out the required information and insurance necessary to hold the event.

MOTION: Move to approve a permit for Dalton Defenders Days, to be held in downtown Coffeyville October 2-3, pending receipt of all required paperwork.

ACTION: THE MOTION WAS MADE BY MAYOR GONZALES AND SECONDED BY COMMISSIONER WARREN. ROLL CALL VOTE – ALL AYE
  
3. Discussion and action to appoint a person to serve on the Montgomery County Community Corrections Advisory Board to January 1, 2011.

Applicant: Zeke Yates

MOTION: Move to appoint Zeke Yates to serve on the Montgomery County Community Corrections Board to January 1, 2011.

ACTION: THE MOTION WAS MADE BY MAYOR GONZALES AND SECONDED BY COMMISSIONER TAYLOR. ROLL CALL VOTE – ALL AYE
  
4. Resolution No. R-09-150 – A Resolution to issue a purchase order to Elliott Ebara Group for repair of the Elliott Turbine #6 in the Electric Utility Department.
  - Electric Utility Director Bernie Cevera addressed the Commission stating in July 2008, the Elliott steam turbine required an emergency repair caused by a set screw coming loose inside the turbine. During repair, other issues were identified; it was determined at that time to reassemble the unit and schedule maintenance at a later date. During the Sega Plant Assessment, a high priority was placed on performing steam turbine repairs to the nozzle block, water seal impeller, bucket and diaphragm and low speed balance. Requests for proposals were sent to seven companies with two responses. Staff recommends contracting with Elliott Ebara Group for the repairs at a cost of \$222,857.

MOTION: Move to approve Resolution No. R-09-150 for adoption.

**ACTION:** THE MOTION WAS MADE BY COMMISSIONER HENDRYX AND SECONDED BY COMMISSIONER WARREN. ROLL CALL VOTE – ALL AYE

5. Resolution No. R-09-151 – A Resolution to issue a purchase order to Power Specialties for purchase of controllers for Boiler #5 in the Electric Utility Department.

■ Electric Utility Director Bernie Cevera addressed the Commission stating the controllers that provide essential functions for the control of Boiler #5 and Turbine 36 were installed in 1997 and are no longer manufactured. During the plant assessment, Segal placed a high priority on the replacement of the boiler #5 controllers. Normal replacement is to occur every ten years; these are currently 13 years old. City staff will remove the existing controllers and install the new ones; Segal will perform the final calibrations and programming. The cost of the controllers will be \$17,850 from Power Specialties.

**MOTION:** Move to approve Resolution No. R-09-151 for adoption.

**ACTION:** THE MOTION WAS MADE BY MAYOR GONZALES AND SECONDED BY COMMISSIONER JONES. ROLL CALL VOTE – ALL AYE

6. Resolution No. R-09-152 – A Resolution to issue a purchase order to Midland GIS Solutions to upgrade the mapping system for the Electric Utility Department.

■ Interconnected Operations Manager Steve McGie addressed the Commission stating Midland GIS Solutions will provide an upgrade to the City's existing GIS mapping system for \$9,500. The software is expandable to include water and sewer utilities. This program, set up through the Kansas Municipal Energy Agency Mapping Project Development Committee will work in conjunction with the Mutual Aid Program.

**MOTION:** Move to approve Resolution No. R-09-152 for adoption.

**ACTION:** THE MOTION WAS MADE BY COMMISSIONER WARREN AND SECONDED BY COMMISSIONER TAYLOR. ROLL CALL VOTE – ALL AYE

7. Discussion on Housing Authority.

■ City Manager Jeff Morris addressed the Commission stating the Commission established a Housing Authority earlier in the year; bylaws were prepared and presented during the last meeting. A draft was sent to Gary Allsup with the Kansas Resource Housing Commission who recommended a change in the make up of the Board. Specific backgrounds were stated in the bylaws; Allsup suggested in order to allow more flexibility to fill seats, if after 60 days no applicants with the preferred backgrounds had applied, they could appoint someone from outside those backgrounds. Funding for an Executive Director has been approved and a job description has been prepared with the goal of having a successful candidate in place no later than the end of the year. An outline for operation has been approved which addresses the comments made by Commissioners to have involvement in the acts of the Board. A policy for operation needs to be established. A request for \$500,000 for a rehab grant from KHRC has been submitted; the City's goal is for this to be a perpetual fund.

8. Discussion on Memorandum of Agreement with CCC to implement an Electric Lineman Training Program.
  - City Manager Jeff Morris addressed the Commission stating the City is challenged in finding qualified workers interested in a career in the electric utility field. Pratt Community College offers one of only two lineman training programs in the State of Kansas. With financial support from the Kansas Department of Commerce, Coffeyville Community College and Pratt Community College have collaborated to extend PCC's two-year Electrical Power Technology Program to the eastern half of Kansas beginning in January 2010. CCC would like to offer the program in Coffeyville through a Memorandum of Agreement with CCC, PCC and the City. The program needs the support of area utilities to get it up and running for the first few years. The City would provide the physical lab site, access to equipment, equipment storage facility, restrooms and provide electric poles. Details are still being worked out; this will be presented to the Commission for action at the October 13 meeting.
  
9. Discussion on Retailer's Sales Tax Election.
  - City Attorney addressed the Commission stating Commissioners asked staff to research the implementation of a retailers sales tax dedicated solely to street repair. This will require a special election and the City can levy up to ½ cent additional tax. Following discussion, Commissioners concurred there should be a fall election for residential street repairs, the tax should have a sunset of five years, and the projects should be on a pay as you go basis. A one-half cent sales tax generates approximately \$800,000 per year.
  
10. Comments from Commissioners and Staff
  - City Manager Jeff Morris discussed options for tennis court repairs; reported a CDBG grant will be submitted to rehab the Youth Activities Center; the Planning Commission will have a work session to discuss the comprehensive plan on September 29; Gary Hassenflu is interested in pursuing an alternate location for his tax credit project. If relocated from the Mill Supply Building area, the project would be a 32 unit complex which would require 1 to 1.5 acre. He is interested in the parking lot area south of Brown Furniture and wishes to acquire the land for the cost to rehab the surrounding parking area. Majority of Commissioners not opposed to the alternate site; Hendryx wants to see a site map before making a final determination. Taylor opposed to utilizing the parking area in downtown for apartments; suggested South Walnut would be a better location.
  - Commissioner Taylor expressed concern about the elevator at Veterans Memorial Stadium, the need for a concrete barrier at the shale pit on south Walnut and requested again keeping a separate set of books for VMS.
  - Mayor Gonzales expressed concern about the unhealthy conditions of the sidewalk areas in downtown Coffeyville due to pigeon droppings.
  - Commissioner Jones stated she had numerous complaints from residents about the bulky item trash pickup and asked about getting dilapidated structures down.

**J. EXECUTIVE SESSION(s)**

1. Acquisition of land

MOTION: Move to adjourn to Executive Session for discussion of land acquisition to reconvene on or before 9:50 p.m.

ACTION: THE MOTION WAS MADE BY MAYOR GONZALES AND  
SECONDED BY COMMISSIONER WARREN. ROLL CALL VOTE –  
ALL AYE

TIME THE MEETING WAS RECONVENED: 9:40 p.m.

**K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES**

1. Finance Department – Property tax report
2. Library – Minutes of August meeting
3. CRMC September Board Meeting Packet
4. MCAC September Board Meeting Packet

**L. ADJOURNMENT**

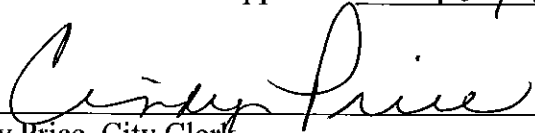
MOTION: Move to adjourn.

ACTION: THE MOTION WAS MADE BY COMMISSIONER WARREN AND  
SECONDED BY MAYOR GONZALES. ROLL CALL VOTE – ALL  
AYE

TIME THE MEETING WAS ADJOURNED: 9:43 p.m.

Date the minutes were approved

10/13/09

  
Cindy Price, City Clerk

