

REGULAR COMMISSION MEETING MINUTES
WEDNESDAY, MARCH 24, 2015
6:30 P.M.

The Board of Commissioners met in Regular Session at 6:30 p.m. with Mayor Jim Falkner presiding.

Present:

MAYOR JIM FALKNER
COMMISSIONER DON EDWARDS
COMMISSIONER MARCUS KASTLER
COMMISSIONER JUSTIN MARTIN
COMMISSIONER CHRIS WILLIAMS

City Staff in attendance were:

INTERIM CITY MANAGER JAMES GRIMMETT
CITY CLERK CINDY PRICE
CITY ATTORNEY PAUL KRITZ
FINANCE DIRECTOR STEPHANIE RICHARDSON
IT DIRECTOR CHRIS FELIX
POLICE CHIEF TONY CELESTE
ELECTRIC UTILITY DIRECTOR GENE RATZLAFF
ELECTRIC UTILITY DEPUTY DIRECTOR MIKE SHOOK
ARCHITECT/PLANNER DENNIS JACOBS
HR OFFICER MARILYNN EVENSON
ASSISTANT TO CITY MANAGER TRISHA PURDON

- A. CALL TO ORDER** – Mayor Jim Falkner
- B. INVOCATION** – Pastor Mike Elrod, Westside Christian Church
- C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- D. REVIEW OF AGENDA**
- E. CONSENT AGENDA**
 - 1. Regular City Commission Meeting Minutes – Tuesday, March 10, 2015
 - 2. 2015 Appropriation Ordinance No. AO-15-05 – \$10,731,779.52
 - 3. 2015 Appropriation Ordinance No. AO-15-05A – \$ 1,052,613.00
MOTION: Move to approve the consent agenda as presented.
 - ACTION: FALKNER SECOND: WILLIAMS
ALL AYE

REGULAR AGENDA ITEMS

- F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**
 - 1. Proclamation to declare April 7 as National Day of Service.
 - Mayor Falkner read and presented the proclamation to Kathy Shepard.
 - 2. Presentation by Peak Uptime on Fiber to the Home Project
 - Gordon Martin presented information on a Fiber to the Home Project his company and

several others have been working on for the City of Coffeyville for several years. This project would provide high speed, fast internet at a reasonable cost to residents and businesses. Martin stated his company would take a phased approach with Phase 1 being the core network of the project.

G. COMMENTS FROM THE PUBLIC

The public is free to comment on items not listed on agenda. Public participation is welcome and encouraged for all items on the agenda as the topics are discussed. Please be mindful of others who may also wish to speak and limit your time at the podium appropriately.

H. OLD BUSINESS

I. NEW BUSINESS

1. Resolution No. R-15-32 – A Resolution to execute agreements for City of Coffeyville employee insurance coverage.

- Finance Director Stephanie Richardson stated this resolution approves the agreements for specific stop-loss, aggregate stop-loss, dental, basic life, accidental death and dismemberment and third party administrative services for the City's FY 2016 partially self-funded employee health insurance coverage.

MOTION: Move to approve Resolution No. R-15-32 for adoption.

ACTION: WILLIAMS SECOND: MARTIN
 ALL AYE

2. Ordinance No. S-15-03 – First Reading of an Ordinance to approve rezoning property for Acme Foundry from Single Family Residential (R-1) to Light Industrial (I-1) at 1402 S. Willow, 1401 S. Spruce and 1501 S. Spruce.

- Planner/Architect Dennis Jacobs stated Acme Foundry submitted an application to rezone property at 1402 S. Willow, 1401 S. Spruce and 1501 S. Spruce from R-1 to I-1 in preparation for the future expansion of the foundry complex. This expansion will be done in phases with the first phase being the demolition of the existing Robison Packer building and construction of a new storage/shipping facility. The Planning Commission unanimously voted to recommend the approval of the rezoning.

MOTION: Move to approve Ordinance No. S-15-03 for First Reading.

ACTION: FALKNER SECOND: KASTLER
 ALL AYE

3. Resolution No. R-15-33 – A Resolution to purchase pressure vessels for the Electric Utility.

- Electric Utility Deputy Director Mike Shook stated three proposals were received for the pressure vessels which will be used in conjunction with the plant starting and station air compressors as air receiving tanks. Staff recommended purchasing the vessels from Samuel Pressure Vessel Group in the amount not to exceed \$58,445. These vessels and the next three items will all be used for the New Generation project. The Electric Utility used the competitive and cooperative bid process issued by the Stillwater Utility to obtain bids.

8. Resolution No. R-15-38 – A Resolution to execute an agreement with Olsson & Associates to develop a plan for a possible transloading facility.
- Assistant to City Manager Trisha Purdon stated the City of Coffeyville is under consideration for a new transloading facility that would connect truck shipping methods with rail. Olsson Associates has been contacted to prepare a plan to assist the City with making a solid proposal to KDOT for the transloading facility that would potentially give Coffeyville the competitive advantage over the other 18 communities under consideration. Olsson will prepare phase 1 of the plan for \$5,000. If Coffeyville makes the short list of communities under consideration, they would be able to prepare phase 2.

MOTION: Move to approve Resolution No. R-15-38 for adoption.

ACTION: FALKNER SECOND: WILLIAMS
 ALL AYE

9. Discussion on entering into an agreement with Olsson & Associates to complete an Industrial Park Plan.
- Assistant to City Manager Trisha Purdon stated recently businesses interested in locating in the Coffeyville Industrial Park have been redirected to other properties due to environmental concerns on the southern end where the former Dixon Lawnmower Manufacturing facility is located therefore another option is needed if the City is to recruit businesses to the Industrial Park. While meeting with consultants and site selectors at the Mid-America Economic Development Conference in Chicago, it was suggested we contact Olsson and Associates to discuss the possibility for them to create a plan to allow us to evaluate other property in the Industrial Park that can be developed and planned out to use as a recruitment tool for future businesses. The plans would include transportation, utilities, marketing, recruitment, and a full property analysis so that we do not have any issues if a business is interested in purchasing these lots. The cost for this proposal would be \$44,300. Purdon suggested we wait on this project until we know if we are under final consideration for the Trans-Loading Facility. If we are a finalist for that project, such a site plan then might be very helpful in marketing efforts to recruit businesses that might utilize such a facility.
10. Discussion on City parks.
- Commissioner Martin stated we have spent considerable time talking about a fountain, aeration and pool house, however, we have not done anything to make our parks better. He suggested a Park and Rec Commission be established in order to better serve our parks. Commissioner Williams suggested David Rains be invited to attend the next meeting for additional discussion on parks.
11. City Manager Report – no report
12. Comments from Commissioners and Staff
- Commissioner Kastler stated he wanted to have a town hall meeting to discuss the municipal building renovation project. It was determined rather than a meeting, the plans will be available in the City Hall Conference Room, 11 E. 2nd Street, on Wednesday, April 1.

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TUESDAY, MARCH 24, 2015**

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J. EXECUTIVE SESSION(s)

1. Acquisition of real property.

MOTION: Move to recess to Executive Session for discussion of the acquisition of real property and for the discussion of non-elected personnel to reconvene on or before 9:20 p.m.

ACTION: FALKNER SECOND: MARTIN
ALL AYE

Time the meeting was reconvened: 9:20 p.m.

Mayor Falkner stated no action as a result of Executive Session.

K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. CRC Report

L. ADJOURN

MOTION: Move to adjourn.

ACTION: MOTION: MARTIN SECOND: WILLIAMS
ALL AYE

Time the meeting was adjourned: 9:20 p.m.

Date the minutes were approved: 03/14/15

Cindy Price
Cindy Price, City Clerk