

**REGULAR COMMISSION MEETING MINUTES**  
**TUESDAY, MAY 26, 2015**  
**6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. with Mayor Chris Williams presiding.

Present:

MAYOR CHRIS WILLIAMS  
COMMISSIONER MARCUS KASTLER  
COMMISSIONER JUSTIN MARTIN  
COMMISSIONER CRAIG POWELL  
COMMISSIONER JIM C. TAYLOR, JR.

City Staff in attendance were:

INTERIM CITY MANAGER JAMES GRIMMETT  
CITY CLERK CINDY PRICE  
FINANCE DIRECTOR STEPHANIE RICHARDSON  
IT DIRECTOR CHRIS FELIX  
PUBLIC WORKS DIRECTOR CHUCK SHIVELY  
ENGINEERING TECH THOMAS OSBORN  
ELECTRIC UTILITY DIRECTOR GENE RATZLAFF  
POLICE CHIEF TONY CELESTE  
HR DIRECTOR MARILYNN EVENSON  
ASSISTANT TO CITY MANAGER TRISHA PURDON

- A. CALL TO ORDER** – Mayor Chris Williams
- B. INVOCATION** – Mary Wilson
- C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- D. REVIEW OF AGENDA**
- E. CONSENT AGENDA**
1. Regular City Commission Meeting Minutes – Tuesday, May 12, 2015
  2. 2015 Appropriation Ordinance No. AO-15-09 – \$5,708,389.57  
MOTION: Move to approve the consent agenda as presented.  
  
ACTION: WILLIAMS                      SECOND: MARTIN  
          ALL AYE
  3. 2015 Appropriation Ordinance No. AO-15-09A – \$ 1,897.75  
MOTION: Move to approve Appropriation ordinance No. AO-15-09A  
  
ACTION: WILLIAMS                      SECOND: POWELL  
          ALL AYE EXCEPT TAYLOR WHO ABSTAINED

**REGULAR AGENDA ITEMS**

- F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**
1. Public Hearing – Community Development Block Grant application
    - Public Works Director Chuck Shively the City is applying for a special round grant

from the Kansas Department of Commerce. This grant will fund 90% of a project up to \$350,000. The City is submitting a grant application to replace the sidewalks in the same project area as the current street grant project. Most of the sidewalks in the area are in terrible condition or are non-existent. This project would replace the sidewalks in every block on both sides of the street in the area of Camden to Hall on 9<sup>th</sup>. A public hearing is required to be held.

- Mayor Williams opened the public hearing.
- There were no public comments; Mayor Williams closed the hearing.

2. Resolution No. R-15-61 – A Resolution to certify the City of Coffeyville has legal authority to apply for the 2015 Kansas Small Cities Community Development Block Grant.

MOTION: Move to approve Resolution No. R-15-61, R-15-62 and R-15-63 for adoption.

ACTION: WILLIAMS                      SECOND: KASTLER  
          ALL AYE

3. Resolution No. R-15-62 – A Resolution to assure funds will be provided for the operation and maintenance of improvements to sidewalk system financed with CDBG funds. Approved under item I-2.

4. Resolution No. R-15-63 – A Resolution to execute an agreement with Southeast Kansas Regional Planning Commission for administrative services for the 2015 Kansas Small Cities Community Development Block Grant. Approved under item I-2.

#### **G. COMMENTS FROM THE PUBLIC**

The public is free to comment on items not listed on agenda. Public participation is welcome and encouraged for all items on the agenda as the topics are discussed. Please be mindful of others who may also wish to speak and limit your time at the podium appropriately.

#### **H. OLD BUSINESS**

#### **I. NEW BUSINESS**

1. Resolution No. R-15-64 – A Resolution to execute a work authorization with TranSystems for a water main replacement project.

- Public Works Director Chuck Shively stated an 8” water main is located under the street pavement in the 9<sup>th</sup> Street area from Camden to Hall which is the project area for a CDBG. As the water main is very old and has had numerous leaks over the years, it is advisable to replace and relocate the main to the street right of way between the curb and the sidewalk before the street surface is replaced. City crews have replaced a portion of the main; what remains to be replaced is the main from Harding Street to Hall Street, however, staffing levels do not allow the project to be completed prior to the street construction. Staff is proposing the project be bid out which will require design and construction engineering. The proposed work authorization from TranSystems for this work is for an amount not to exceed \$71,825.

MOTION: Move to approve Resolution No. R-15-64 for adoption.

ACTION: WILLIAMS                      SECOND: TAYLOR  
ALL AYE

2. Resolution No. R-15-65 – A Resolution to award a construction contract to Jeff Graham Construction for the 2015 Intersection and Drainage Improvement Project.

- Engineering Tech Thomas Osborn stated four bids were received for the 2015 Intersection and Drainage Improvement Project for three full intersections – 4<sup>th</sup> & Ohio, 10<sup>th</sup> & Read and 5<sup>th</sup> & Union – and four drainage swales – 7<sup>th</sup> & Lee, 12<sup>th</sup> & Buckeye, 12<sup>th</sup> & Maple and 12<sup>th</sup> & Elm. Jeff Graham Construction was the low bid for the entire project in the amount of \$330,847.65.

MOTION: Move to approve Resolution No. R-15-65 for adoption.

ACTION: WILLIAMS                      SECOND: MARTIN  
ALL AYE

3. Resolution No. R-15-66 – A Resolution to execute an agreement with Allgeier, Martin & Associates for construction inspection for the 2015 Intersection and Drainage Improvements Project.

- Engineering Tech Thomas Osborn stated Allgeier, Martin & Associates will provide the construction inspection at a cost not to exceed \$60,000 for the 2015 Intersection and Drainage Improvements Project.

MOTION: Move to approve Resolution No. R-15-66 for adoption.

ACTION: WILLIAMS                      SECOND: POWELL  
ALL AYE

4. Resolution No. R-15-67 – A Resolution to issue a purchase order to ISPSupplies for the purchase of wireless equipment.

- IT Manager Chris Felix stated quotes have been received for equipment for the wireless utility. The current equipment isn't capable of providing the necessary bandwidth and signals are degraded due to trees. Telrad LTE equipment will allow a higher output power which helps push a signal through the trees. ISPSupplies will allow the equipment to be tested for 30 days; if it doesn't meet expectations, the equipment can be returned for a full refund.

MOTION: Move to approve Resolution No. R-15-67 for adoption.

ACTION: WILLIAMS                      SECOND: KASTLER  
ALL AYE

5. Discussion on parks board – no discussion held.

6. City Manager Report

- James Grimmatt reported on proposed dates for a commission orientation and budget sessions.

- Trisha Purdon reported on the Retail Conference she and James Grimmett attended. Many contacts were made at the conference, and two retailers are planning to visit Coffeyville as a result of the contacts.
- Tony Celeste thanked the Commission for the opportunity to serve as Police Chief for the last three years.
- Cindy Price reported the closing on the house at 806 W. 1<sup>st</sup> Street will be on June 2.

7. Comments from Commissioners and Staff

- Commissioner Martin asked for an update on the coal storage on South Willow.
- Mayor Williams stated he had been contacted about the poor condition of the rail crossings on Fourth and First Streets.

**J. EXECUTIVE SESSION(s)**

1. Non-elected personnel

MOTION: Move to recess to executive session for the discussion of non-elected personnel to reconvene on or before 8:10 p.m. following a 10 minute break.

ACTION: MOTION: WILLIAMS      SECOND: MARTIN  
ALL AYE

Time the meeting was reconvened: 8:10 p.m.

The Mayor announced there was no action as a result of the executive session.

**K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES**

1. Sales tax report
2. Building permit report
3. City Recreation report

**L. ADJOURN**

MOTION: Move to adjourn.

ACTION: MOTION: WILLIAMS      SECOND: MARTIN  
ALL AYE

Time the meeting was adjourned: 8:10 p.m.

Date the minutes were approved: 06/09/15

Cindy Price  
Cindy Price, City Clerk