

REGULAR COMMISSION MEETING MINUTES
TUESDAY, SEPTEMBER 22, 2015
6:30 P.M.

The Board of Commissioners met in Regular Session at 6:30 p.m. with Mayor Chris Williams presiding.

Present:

MAYOR CHRIS WILLIAMS
COMMISSIONER MARCUS KASTLER
COMMISSIONER JUSTIN MARTIN
COMMISSIONER CRAIG POWELL
COMMISSIONER JIM C. TAYLOR, JR.

City Staff in attendance were:

CITY MANAGER KENDAL FRANCIS
CITY CLERK CINDY PRICE
CITY ATTORNEY PAUL KRITZ
FINANCE DIRECTOR STEPHANIE RICHARDSON
IT MANAGER CHRIS FELIX
ELECTRIC UTILITY DIRECTOR GENE RATZLAFF
ELECTRIC UTILITY DEPUTY DIRECTOR MIKE SHOOK
PUBLIC WORKS DIRECTOR CHUCK SHIVELY
PUBLIC WORKS DEPUTY DIRECTOR JIM BRADSHAW
FIRE CHIEF JAMES GRIMMETT
INTERIM POLICE CHIEF KWIN BROMLEY
ASSISTANT TO CITY MANAGER TRISHA PURDON

- A. **CALL TO ORDER** – Mayor Chris Williams
- B. **INVOCATION** – Dr. Dean McNamara, First Baptist Church
- C. **PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- D. **REVIEW OF AGENDA**
- E. **CONSENT AGENDA**
1. Regular City Commission Meeting Minutes – Tuesday, September 9, 2015
 2. 2015 Appropriation Ordinance No. AO-15-17 – \$3,816,811.84
- MOTION: Move to approve the consent agenda as presented.

ACTION: WILLIAMS SECOND: MARTIN

REGULAR AGENDA ITEMS

- F. **PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**
- G. **COMMENTS FROM THE PUBLIC**
- Katie Hill, 1108 W. 9th, stated there will be a clean-up day on Saturday, October 10, at the Midland/Alamo building beginning at 10 a.m.

- Linda Collins, 901 Trumbo, stated the 900 block of Trumbo has not been maintained by the City in the 20 years she has lived there. According to the five-year street improvement map, her block is scheduled for 2019. Staff will do a site visit to this block.
- Earlene Shafer, vice chairman of the Senior Citizens Board, stated their board is recommending the number of members on the board be placed back to five. The Commission was in agreement and requested a resolution be prepared.
- John Hufferd, representing Coffeyville Flags of Honor, stated his group has undertaken the flag project on the highway and in front of the schools. He is planning to expand the display to include South Walnut. They experienced problems with some of the brackets which have now been replaced. He is accepting donations to the project.

H. OLD BUSINESS

1. Ordinance No. G-15-03 – Second Reading of an Ordinance to amend Chapter 27 related to high grass.

MOTION: Move to approve Ordinance No. G-15-03 for adoption.

ACTION: POWELL SECOND: WILLIAMS
ALL AYE EXCEPT MARTIN WHO VOTED NO.

I. NEW BUSINESS

1. Ordinance No. G-15-04 – First Reading of an Ordinance to adopt the 2015 Standard Traffic Ordinances.
 - Interim Police Chief Kwin Bromley stated he is recommending the City adopt the 2015 Standard Traffic Ordinance and the Uniform Public Offense Code as there have been several changes in the past two years.

MOTION: Move to approve Ordinance No. G-15-04 for First Reading.

ACTION: POWELL SECOND: TAYLOR
ALL AYE

2. Ordinance No. G-15-05 – First Reading of an Ordinance to adopt the 2015 Uniform Public Offense Code.

MOTION: Move to approve Ordinance No. G-15-05 for First Reading.

ACTION: TAYLOR SECOND: WILLIAMS
ALL AYE

3. Resolution No. R-15-113 – A Resolution to amend the fee schedule for Elmwood, Fairview and Restlawn Cemeteries.

- City Clerk Cindy Price stated when the City acquired Restlawn Cemetery in May we have continued to utilize their fee schedule. Since they were a full service cemetery, their fees have been higher. A proposed fee schedule was presented which makes the fees for burials and plots the same in all three cemeteries. Deputy Public Works Director Jim Bradshaw reviewed with commissioners the mowing process for the cemeteries.

**ACTION: POWELL
ALL AYE**

SECOND: WILLIAMS

8. Resolution No. R-15-118 – A Resolution to purchase builders risk insurance for the Electric Utility.
- Finance Director Stephanie Richardson stated this insurance is for the new power plant facility and coverage will be paid from the bond proceeds. Chubb Insurance Company through Coffeyville Insurance Associates was the only bidder at a premium of \$279,900. An RFP was submitted for the coverage through insurance consultants Chubb and Associates.

MOTION: Move to approve Resolution No. R-15-118 for adoption.

**ACTION: TAYLOR
ALL AYE**

SECOND: POWELL

9. Resolution No. R-15-119 – A Resolution to purchase flood insurance.
- Finance Director Stephanie Richardson stated only one quote is received for flood insurance as it is only available through the National Flood Insurance program. Staff reviewed the City's policies to assess the risks associated at each of the city owned locations in flood zone A. Staff recommended some of the locations previously covered no longer be covered and the deductible has increased to \$10,000. The Maintenance Storage Building does not need to be on the list as well as the Equalization Basin. The total annual cost is \$14,560.

MOTION: Move to approve Resolution No. R-15-119 for adoption.

**ACTION: MARTIN
ALL AYE**

SECOND: KASTLER

10. City Manager Report

- The City is working with an engineering firm to write the Safe Routes to Schools grant in exchange for the engineering fees that come with the project.
- Phase two of the water flushing project is underway; staff is reviewing a long term solution to the chlorination problem which may include a chlorine booster station.
- The Eastside Redevelopment Plan should be finalized and ready to present to commissioners in late October.
- Staff will look at grant funding to add a storm shelter to the stand alone fire and police building.
- There will be a clean up at Pfister Park on October 18, 2 to 4 p.m., organized by the Park Advisory Board.
- The Holiday Inn Express is planning to begin dirt work and construction in mid November.

J. EXECUTIVE SESSION(s)

K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. CRC Report

**REGULAR COMMISSION MEETING MINUTES
TUESDAY, OCTOBER 22, 2015**

L. ADJOURN

MOTION: WILLIAMS SECOND: MARTIN

ACTION: ALL AYE

Time the meeting was adjourned: 8:30 p.m.

Date the minutes were approved: _____

Cindy Price, City Clerk

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MOTION: Move to approve Ordinance No. G-15-04 for First Reading.

ACTION: POWELL SECOND: TAYLOR
ALL AYE

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ACTION: TAYLOR SECOND: WILLIAMS
ALL AYE

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L. ADJOURN

MOTION: Move to adjourn.

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ALL AYE

Time the meeting was adjourned: 8:30 p.m.

Date the minutes were approved: _____

10/13/15

Cindy Price

Cindy Price, City Clerk