

ACTION: POWELL
ALL AYE

SECOND: MARTIN

3. Resolution No. R-16-29 – A Resolution to execute change order #01 motor control centers with Gexpro for the Electric Utility.
- Electric Utility Director Mike Shook stated this change order in the amount of \$4,260 will add two additional 480 volt breakers to the motor control center contract with Gexpro.

MOTION: Move to approve Resolution No. R-16-29 for adoption.

ACTION: TAYLOR
ALL AYE

SECOND: MARTIN

4. Resolution No. R-16-30 – A Resolution to execute change order #03 site preparation with UCI, Inc., for the Electric Utility.
- Electric Utility Deputy Director Mike Shook stated this change order in the amount of \$7,484.26 represents several engineering design changes in the site preparation scope of work with UCI.

MOTION: Move to approve Resolution No. R-16-30 for adoption.

ACTION: POWELL
ALL AYE

SECOND: MARTIN

5. Ordinance No. S-16-02 – First Reading of an Ordinance to approve the annual renewal of the ten-year tax abatement/incentive for Four State Maintenance.
- Trisha Purdon, Assistant to the City Manager, stated Four State Maintenance has applied for the annual renewal of their ten year tax exemption for 2015. The City is required to provide renewal documentation of all open tax exemptions to the County Appraiser by March 1. According to the City's policy and procedures the extent and term of any tax exemption incentive granted shall be subject to annual review by the Governing Body to ensure the ownership and use of the property and any other qualifying criteria of the business continues to exist. This includes the four projections of jobs, wages, annual sales and local purchases provided in the original application approved by the Kansas Board of Tax Appeals. Of the four criteria, they are meeting three with the exception being number of jobs created. Staff recommended the exemption be granted due to the sales tax generated. Commissioner Taylor expressed concern over the number of jobs being created saying they were actually down in wages paid. He was in favor of granting the exemption, however, not at the full amount.
 - Jim C. Taylor, Sr., stated he was concerned about the information provided by the company not including the documentation required to make a good decision.

MOTION: Move to approve Ordinance No. S-16-02 for adoption.

ACTION: WILLIAMS
ALL AYE EXCEPT TAYLOR WHO VOTED NO.

SECOND: KASTLER

6. Resolution No. R-16-31 – A Resolution to execute a Small Business Loan agreement for

KTan Tanning Salon.

- Trisha Purdon, Assistant to the City Manager, stated Tracy and Kimberly Maxson are requesting a small business loan with the city to re-open a tanning salon in the building next to their business Dirty's Tavern. There will be one employee, and they expect to add one more in the next two to three years. The loan will be used to renovate the façade, upgrade electrical systems in the building and convert the physical building into a tanning salon with new floors, walls, lighting and fixtures. The application was reviewed by Jitka Durman of the Midwest CDC WHO recommended the application not be approved unless the Maxsons presented proof the real estate taxes were paid and the Maxsons, Dirty's Tavern and KTan all be listed as borrowers for extra safeguards. The \$40,000 loan will be for 10 years at an interest rate of 2.75%.
- Tracy Maxson stated the funds will improve the building and add another business downtown.

MOTION: Move to recess to executive session for the discussion of confidential data related to financial affairs or trade secrets of second parties to include Trisha Purdon and Tracy Maxson and to reconvene on or before 7:45 p.m.

ACTION: WILLIAMS SECOND: POWELL
 ALL AYE.

Time the meeting was reconvened: 7:35 p.m.

MOTION: Move to approve Resolution No. R-16-31 for adoption.

ACTION: POWELL SECOND: MARTIN
 ALL AYE

7. Discussion on downtown traffic lights.

- Kendal Francis, City Manager, stated there is an issue with the traffic light at 9th & Walnut cycling, and they have been set to blinking. He reported according to the traffic study conducted in 2014, stop signs would be adequate for downtown traffic with four way stops required due to the one-way streets. Quotes previously received for decorative stop signs was approximately \$65,000. Commissioner Williams suggested the lights be turned to flashing red rather than replacing with stop signs. Staff will put together a plan to bring back to commissioners.

8. City Manager Report

- Kendal Francis, City Manager, reported the city will remove the trash dumpsters located at the Tree Dump at the end of the month due to the cost; Tuscana Italian restaurant will open at 315 West 11th in March; La Colonial International Foods will open in the downtown mall this week; and the municipal building has been approved for the State Historical Register of Places.

J. EXECUTIVE SESSION(s)

K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Sales tax report
2. Police Department statistics

**COMMISSION MEETING MINUTES
TUESDAY, FEBRUARY 9, 2016**

5

L. ADJOURN

MOTION: Move to adjourn.

ACTION: POWELL
ALL AYE

SECOND: MARTIN

Time the meeting was adjourned: 8:05 p.m.

Date the minutes were approved: _____

02/23/17

Cindy Price

Cindy Price, City Clerk