

**COMMISSION MEETING MINUTES  
TUESDAY, MARCH 8, 2016  
6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. with Mayor Craig Powell presiding.

Present:

COMMISSIONER MARCUS KASTLER  
COMMISSIONER JUSTIN MARTIN  
MAYOR CRAIG POWELL  
COMMISSIONER JIM C. TAYLOR, JR.  
COMMISSIONER CHRIS WILLIAMS

City Staff in attendance were:

CITY MANAGER KENDAL FRANCIS  
CITY CLERK CINDY PRICE  
CITY ATTORNEY PAUL KRITZ  
FINANCE DIRECTOR STEPHANIE RICHARDSON  
IT MANAGER CHRIS FELIX  
ELECTRIC UTILITY DEPUTY DIRECTOR MIKE SHOOK  
PUBLIC WORKS DIRECTOR CHUCK SHIVELY  
POLICE CHIEF KWIN BROMLEY  
FIRE CHIEF JAMES GRIMMETT  
ASSISTANT TO CITY MANAGER TRISHA PURDON

- A. **CALL TO ORDER** – Mayor Craig Powell
- B. **INVOCATION** – Pastor Melvin Simpson, First Church of God in Christ
- C. **PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- D. **REVIEW OF AGENDA**
- E. **CONSENT AGENDA**
1. City Commission Meeting Minutes – Tuesday, February 23, 2016
  2. 2016 Appropriation Ordinance No. AO-16-05 – \$2,351,191.66
  3. Appoint Gene Ratzlaff as Director #2 and Mike Shook as Alternate Director for two-year terms on the KMEA Board of Directors.
- MOTION: Move to approve the consent agenda as presented.
- ACTION: WILLIAMS                      SECOND: KASTLER  
          ALL AYE

**REGULAR AGENDA ITEMS**

- F. **PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**
1. Presentation by Parks Board.
    - Alec Hendryx, Park Advisory Board member, reported on the accomplishments seen since the board was implemented including a park clean up and the research into the possibility of closing parks. Goals established include making the parks more handicapped friendly, moving the disc golf course, building a dog park, repairing and rebuilding the tennis courts, adding to playground equipment, recruiting organizations to adopt areas in parks, holding two clean ups per year.







11. Resolution No. R-16-50 – A Resolution to execute an agreement with Buxton for retail recruiting activities for the City of Coffeyville.

- Assistant to the City Manager Trisha Purdon stated the fee for Buxton would be \$50,000 for years one and two and \$25,000 for year three. The funding would come from the portion of the one-half cent sales tax for economic development.

MOTION: Move to table Resolution No. R-16-50.

ACTION: TAYLOR SECOND: KASTLER  
ALL AYE EXCEPT MARTIN AND WILLIAMS WHO VOTED NO.

12. Resolution No. R-16-51 – A Resolution to approve a Retail/Commercial Business Incentive Agreement for Inside Out Fitness.

- Assistant to the City Manager Trisha Purdon stated Inside Out Fitness has purchased the Palm Beach Fitness Center downtown. They qualify for the General Services Grant Program as they will generate a significant amount of sales tax revenue. Staff has evaluated their annual sales data as well as their business plan and financials and determined they meet all the requirements for the program and qualify for a grant incentive of \$2,944. This grant can be used for building improvements to improve the look, appearance, value or use of the building and services. In addition the costs associated with building permit fees would come out of the economic development incentive fund as well.

MOTION: Move to approve Resolution No. R-16-51 for adoption with grant funds coming from the economic development portion of the one-half cent sales tax.

ACTION: WILLIAMS SECOND: MARTIN  
ALL AYE

13. City Manager Report

- City Manager Kendal Francis reported there will be no rail repairs this week due to the weather; a survey is underway as part of the branding initiative; a leak was discovered at the Perkins Building.

14. Comments from Commissioners and Staff

- Commissioner Taylor stated Rick Thompson had contacted him suggesting an economic development advisory board be put together. Martin stated we don't need a board; Williams stated he would not be in favor of the board overseeing the economic development funds, but making recommendations.

**J. EXECUTIVE SESSION(s)**

MOTION: Move to recess to Executive Session for the discussion of non-elected personnel to reconvene on or before 10:00 p.m.

ACTION: WILLIAMS SECOND: MARTIN  
ALL AYE

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Time the meeting was reconvened: 10:00 p.m.

**K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES**

1. PD Report
2. Standard & Poor Bond Rating Report

**L. ADJOURN**

MOTION: Move to adjourn.

ACTION: WILLIAMS  
ALL AYE

SECOND: POWELL

Time the meeting was adjourned: 10:00 p.m.

Date the minutes were approved: \_\_\_\_\_

*03/22/16*

*Cindy Price*

Cindy Price, City Clerk