

**COMMISSION MEETING MINUTES**

**TUESDAY, APRIL 12, 2016**

**6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. with Mayor Craig Powell presiding.

Present:

COMMISSIONER MARCUS KASTLER  
COMMISSIONER JUSTIN MARTIN  
MAYOR CRAIG POWELL  
COMMISSIONER JIM C. TAYLOR, JR.  
COMMISSIONER CHRIS WILLIAMS

City Staff in attendance were:

CITY MANAGER KENDAL FRANCIS  
CITY CLERK CINDY PRICE  
CITY ATTORNEY PAUL KRITZ  
FINANCE DIRECTOR STEPHANIE RICHARDSON  
IT MANAGER CHRIS FELIX  
ELECTRIC UTILITY DIRECTOR GENE RATZLAFF  
PUBLIC WORKS DIRECTOR CHUCK SHIVELY  
FIRE CHIEF JAMES GRIMMETT  
CODE ENFORCEMENT OFFICER TAMMY DIXON  
ASSISTANT TO CITY MANAGER TRISHA PURDON

- A. CALL TO ORDER** – Mayor Craig Powell
- B. INVOCATION** – Pastor Mark Wilson, First Church of God
- C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- D. REVIEW OF AGENDA**
- E. CONSENT AGENDA**
1. City Commission Meeting Minutes – Tuesday, March 22, 2016
  2. City Commission Special Meeting Minutes – Wednesday, March 30, 2016
  3. 2016 Appropriation Ordinance No. AO-16-07 – \$3,261,067.48
- MOTION: Move to approve the consent agenda as presented.
- ACTION: TAYLOR SECOND: POWELL  
ALL AYE
- REGULAR AGENDA ITEMS**
- F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**
1. Coffeyville Public Library Annual Report
    - Library Director Katie Hill provided a report on the past year at the Library.
- G. COMMENTS FROM THE PUBLIC**
- Mary Wilson, 207 W. New, thanked the City for removing shrubs by the civic organization sign on South Walnut and a tree limb which had fallen in her neighbor's yard.



MOTION: Move to recess to Executive Session for the discussion of non-elected personnel to reconvene on or before 7:25 p.m.

ACTION: TAYLOR SECOND: POWELL  
ALL AYE

Time the meeting was reconvened: 7:18 p.m.

MOTION: Move to approve Resolution No. R-16-60 for adoption.

ACTION: POWELL SECOND: MARTIN  
ALL AYE

5. Resolution No. R-16-61 – A Resolution to execute an agreement with kha Intelligence Group to provide data conversion services for the City of Coffeyville.

- IT Director Chris Felix stated the city currently has an AS/400 server which holds records for PD, Municipal Court, City Clerk and Electric. The server is experiencing more frequent hardware failures. A maintenance agreement with IBM covers these failures, however, it has increased to over \$2,000 annually. Through a conversion, the information can be converted to a more usable format which will be easier to maintain at a cost of \$6,500 which will eliminate the annual maintenance costs.

MOTION: Move to approve Resolution No. R-16-61 for adoption.

ACTION: POWELL SECOND: KASTLER  
ALL AYE

6. Resolution No. R-16-62 – A Resolution to approve the 2018 Geometric Improvement Project proposal for BG Consultants.

- Engineering Superintendent Thomas Osborn stated five responses were received for engineering services for the 2018 KDOT geometric improvement project for 11<sup>th</sup> & Willow. BG Consultants was selected following interviews; once approved by the Commission, their proposal will go to KDOT for final approval.

MOTION: Move to approve Resolution No. R-16-62 for adoption.

ACTION: POWELL SECOND: TAYLOR  
ALL AYE

7. Resolution No. R-16-63 – A Resolution to execute change order #02 Electrical Installation with CCC Group for the Electric Utility.

- Electric Utility Director Mike Shook stated this change order is for changes made in the scope of work in the amount of \$11,729 for the new generation project.

MOTION: Move to approve Resolution No. R-16-63 for adoption.

ACTION: POWELL SECOND: TAYLOR  
ALL AYE



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Date the minutes were approved: \_\_\_\_\_

04/29/16

\_\_\_\_\_  
Cindy Price, City Clerk

*Cindy Price*