

**COMMISSION MEETING MINUTES  
TUESDAY, MAY 24, 2016  
6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. with Mayor Craig Powell presiding.

**Present:**

COMMISSIONER JUSTIN MARTIN  
MAYOR CRAIG POWELL  
COMMISSIONER JIM C. TAYLOR, JR.  
COMMISSIONER CHRIS WILLIAMS

**Absent:**

COMMISSIONER MARCUS KASTLER

**City Staff in attendance were:**

CITY CLERK CINDY PRICE  
CITY ATTORNEY PAUL KRITZ  
FINANCE DIRECTOR STEPHANIE RICHARDSON  
IT MANAGER CHRIS FELIX  
ELECTRIC UTILITY DEPUTY DIRECTOR MIKE SHOOK  
ENGINEERING SUPERINTENDENT THOMAS OSBORN  
FIRE CHIEF JAMES GRIMMETT  
HUMAN RESOURCES OFFICER MARILYNN EVENSON

- A. CALL TO ORDER** – Mayor Craig Powell
- B. INVOCATION** – Mary Wilson
- C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- D. REVIEW OF AGENDA**
- E. CONSENT AGENDA**
  - 1. City Commission Meeting Minutes – Tuesday, May 10, 2016
  - 2. 2016 Appropriation Ordinance No. AO-16-10 – \$6,774,147.08
  - 4. Ordinance No. S-16-07 – Second Reading of an Ordinance to rezone property located at 1000 S. Gillam from R-1 (single family residential) to C-4 (service commercial) for the purpose of constructing a police/fire emergency facility.
  - 5. Ordinance No. S-16-08 – Second Reading of an Ordinance to rezone property located at 1210-1220 W. 11<sup>th</sup> from R-1 (single family residential) to C-4 (service commercial) for the purpose of constructing a police/fire emergency facility.

**MOTION:** Move to approve the consent agenda as presented.

**ACTION:** POWELL                      SECOND: TAYLOR  
ALL AYE EXCEPT KASTLER WHO WAS ABSENT

3. 2016 Appropriation Ordinance No. AO-16-10A (Taylor Crane) – \$ 472.50  
MOTION: Move to approve Appropriation Ordinance No. AO-16-10A for adoption.

ACTION: POWELL SECOND: WILLIAMS  
ALL AYE EXCEPT TAYLOR WHO ABSTAINED AND KASTLER  
WHO WAS ABSENT.

**REGULAR AGENDA ITEMS**

**F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**

1. Mayor Powell read and presented to members of the American Legion Auxiliary a proclamation to declare Saturday, May 28, as Poppy Day.

**G. COMMENTS FROM THE PUBLIC - none**

**H. OLD BUSINESS**

**I. NEW BUSINESS**

1. Discussion and action to appoint one person to the Public Library Board to fill an unexpired term serving until April 30, 2018.  
Applicants: Vinay Kohli

MOTION: Move to appoint Vinay Kohli to an unexpired term on the Public Library Board serving to April 30, 2018.

ACTION: WILLIAMS SECOND: TAYLOR  
ALL AYE EXCEPT KASTLER WHO WAS ABSENT

2. Discussion and action to appoint individuals to serve on the Senior Citizens Activity Center Board serving until June 1, 2018, and June 1, 2019.  
Applicants: Hugh Kimmons, Vinay Kohli, Verna Sanders  
■ Vinay Kohli removed his application from consideration prior to the meeting. Hugh Kimmons was unable to attend the meeting.

MOTION: Move to appoint Verna Sanders to a three-year term on the Senior Citizens Activity Center Board serving to June 1, 2019.

ACTION: WILLIAMS SECOND: MARTIN  
ALL AYE EXCEPT KASTLER WHO WAS ABSENT

3. Resolution No. R-16-73 – A Resolution to execute the first amendment to a real estate lease agreement with the Kansas Military Board for the National Guard Armory facility located at 2669 Perl Schmid Drive.  
■ City Attorney Paul Kritz stated in 2005 the City signed a 20-year lease with the Kansas Military Board for the armory building in the Industrial Park. Their rental payment was to cover the City's cost of insurance on the building. This continues to be the case and no adjustment is needed. The National Guard pays a fee to the Department of Administration based on the amount of office space in the leased facility. The square footage for office space has been overstated, and the Guard has been paying the

Department of Administration too much. This amendment will allow the Guard to reduce its payment to the Department of Administration.

MOTION: Move to approve Resolution No. R-16-73 for adoption.

ACTION: POWELL SECOND: TAYLOR  
ALL AYE EXCEPT KASTLER WHO WAS ABSENT.

4. Resolution No. R-16-74 – A Resolution to execute change order #03 electrical installation with CCC Group for the Electric Utility.

- Electric Utility Deputy Director Mike Shook stated this change order with CCC group is for engineering design changes based on final vendor equipment in the amount of \$71,396.34.

MOTION: Move to approve Resolution No. R-16-74 for adoption.

ACTION: WILLIAMS SECOND: TAYLOR  
ALL AYE EXCEPT KASTLER WHO WAS ABSENT.

5. Resolution No. R-16-75 – A Resolution to execute change order #02 mechanical installation for structural steel and mechanical piping with 8760 Service Group for the Electrical Utility.

- Electric Utility Deputy Director Mike Shook stated this change order with 8760 Service Group is due to changes and issues with the structural steel. Portions of the structural steel delivery from Doherty Steel were rejected which impacted the mechanical installation schedule and scope. Much of this change order in the amount of \$39,654.02 will be charged back to the supplier.

MOTION: Move to approve Resolution No. R-16-75 for adoption.

ACTION: POWELL SECOND: TAYLOR  
ALL AYE EXCEPT KASTLER WHO WAS ABSENT.

6. Comments from Commissioners and Staff

- City Clerk Cindy Price reported the Aquatic Center will be opening on Saturday, May 28.

**J. EXECUTIVE SESSION(s)**

1. Non-elected personnel
2. Attorney client relationship

MOTION: Move to recess to Executive Session for the discussion of non-elected personnel and for items deemed privileged in attorney-client relationship to reconvene on or before 8 p.m.

ACTION: POWELL SECOND: MARTIN  
ALL AYE EXCEPT KASTLER WHO WAS ABSENT

Time the meeting was reconvened: 7:50 p.m.

Mayor Powell stated there was no action as a result of the executive session.

**K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES**  
1. CRC Report

**L. ADJOURN**

MOTION: Move to adjourn.

ACTION: POWELL SECOND: WILLIAMS  
ALL AYE EXCEPT KASTLER WHO WAS ABSENT

Time the meeting was adjourned: 7:50 p.m.

Date the minutes were approved: 06/14/16

  
Cindy Price, City Clerk