

COMMISSION MEETING MINUTES

TUESDAY, JUNE 14, 2016

6:30 P.M.

The Board of Commissioners met in Regular Session at 6:30 p.m. with Vice Mayor Jim C. Taylor, Jr., presiding.

Present:

COMMISSIONER MARCUS KASTLER
COMMISSIONER JUSTIN MARTIN
COMMISSIONER JIM C. TAYLOR, JR.
COMMISSIONER CHRIS WILLIAMS

Absent:

MAYOR CRAIG POWELL

City Staff in attendance were:

CITY MANAGER KENDAL FRANCIS
CITY CLERK CINDY PRICE
CITY ATTORNEY PAUL KRITZ
FINANCE DIRECTOR STEPHANIE RICHARDSON
IT MANAGER CHRIS FELIX
ELECTRIC UTILITY DIRECTOR GENE RATZLAFF
PUBLIC WORKS DIRECTOR CHUCK SHIVELY
FIRE CHIEF JAMES GRIMMETT
POLICE CAPTAIN DANNY GRIGG
HUMAN RESOURCES OFFICER MARILYNN EVENSON
ASSISTANT TO CITY MANAGER TRISHA PURDON

A. CALL TO ORDER – Vice Mayor Jim C. Taylor, Jr.

B. INVOCATION – Mary Wilson

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

D. REVIEW OF AGENDA

E. CONSENT AGENDA

1. City Commission Meeting Minutes – Tuesday, May 24, 2016
2. City Commission Special Meeting Minutes – Wednesday, June 8, 2016
3. 2016 Appropriation Ordinance No. AO-16-11 – \$7,013,298.24

MOTION: Move to approve the consent agenda as presented.

ACTION: WILLIAMS SECOND: MARTIN
ALL AYE EXCEPT POWELL WHO WAS ABSENT

4. 2016 Appropriation Ordinance No. AO-16-11A (Taylor Crane) – \$ 42.50

MOTION: Move to approve the consent agenda as presented.

ACTION: WILLIAMS SECOND: MARTIN
ALL AYE EXCEPT POWELL WHO WAS ABSENT

ALL AYE EXCEPT POWELL WHO WAS ABSENT.

The City Commission will recess, and the Public Building Commission will convene for a meeting.

MOTION: Move to recess the City Commission meeting for the purpose of convening the Public Building Commission.

ACTION: MARTIN SECOND: WILLIAMS
ALL AYE EXCEPT POWELL WHO WAS ABSENT

3. Discussion and action to appoint one person to the Senior Citizens Activity Center Board serving to June 1, 2019.

Applicant: Hugh Kimmons

MOTION: Move to appoint Hugh Kimmons to a three-year term on the Senior Citizens Activity Center Board serving to June 1, 2019.

ACTION: MARTIN SECOND: WILLIAMS
ALL AYE EXCEPT POWELL WHO WAS ABSENT

4. Resolution No. R-16-77 – A Resolution to adopt a Title VI policy and name the Title VI coordinator.

■ City Manager Kendal Francis stated Title VI of the Civil Rights Act of 1964 states no person on the grounds of race, color, national origin, sex, disability age or low income status will be excluded from participation in, be denied the benefits of or be subjected to discrimination under any program or activity receiving federal financial assistance. Rather than just conducting reviews, KDOT is requiring cities which receive federal funds adopt a discrimination policy and name a Title VI coordinator. The policy has been created and submitted to KDOT for approval. The resolution will officially adopt the policy and also name the Superintendent of Engineering as the coordinator.

MOTION: Move to approve Resolution No. R-16-77 for adoption.

ACTION: TAYLOR SECOND: KASTLER
ALL AYE EXCEPT POWELL WHO WAS ABSENT.

5. Discussion on downtown traffic signals.

■ City Manager Kendal Francis stated staff is recommending as part of a comprehensive plan for downtown that traffic signals be removed from 8th and Walnut, 8th and Maple, 9th and Maple and 9th and Walnut and stop signs be installed. This will take care of the ongoing maintenance issues with aging wiring and equipment and future expense due to the crosswalk signals not functioning nor being ADA compliant. It will also enhance the appearance of the downtown with a unified look tying in with the branding initiative. The projected cost based on preliminary pricing is \$16,000 to \$20,000. This is not a budgeted item and will be brought back to commissioners for approval. Commissioners concurred to move forward with the project.

6. City Manager's Report

- Kendal Francis reported the first draft of ordinances have been sent to Municode; garage sale signs cannot be in the public right of way; staff met with CCC to discuss the lease on Veterans Memorial Stadium; the New Generation project is on schedule, there is an issue getting the gas line from Atmos; budget work sessions need to be set; the Kansas State Historical Society has approved the City Hall window project; the engineers are refining the numbers on the emergency services building.

7. Comments from Commissioners and Staff

- Commissioner Kastler stated he wishes to open the conversation on CRMC Board of Trustee members being able to also serve on the Board of Directors. Attorney Kritz stated wording can be placed in the ordinance stating the trustees cannot serve on the board. We need to study the history of the board to review what their duties are and look at the mayor or city manager being ex officio.
- Trish Purdon reported the recent trip to the ICSC retail conference went well and there are two companies planning to visit Coffeyville.

J. EXECUTIVE SESSION(s)

K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Sales and property tax reports
2. Library minutes
3. CRC report

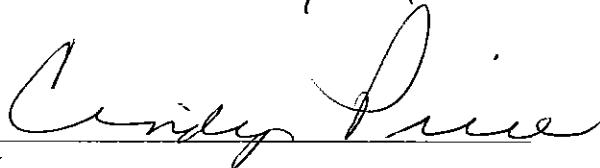
L. ADJOURN

MOTION: Move to adjourn.

ACTION: MARTIN SECOND: KASTLER
ALL AYE EXCEPT POWELL WHO WAS ABSENT

Time the meeting was adjourned: 7:50 p.m.

Date the minutes were approved: 06/28/16



Cindy Price, City Clerk