

**COMMISSION MEETING MINUTES  
TUESDAY, JULY 12, 2016  
6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. with Vice Mayor Jim C. Taylor, Jr., presiding.

Present:

COMMISSIONER MARCUS KASTLER  
COMMISSIONER JUSTIN MARTIN  
COMMISSIONER JIM C. TAYLOR, JR.  
COMMISSIONER CHRIS WILLIAMS

Absent:

MAYOR CRAIG POWELL

City Staff in attendance were:

CITY MANAGER KENDAL FRANCIS  
CITY CLERK CINDY PRICE  
CITY ATTORNEY PAUL KRITZ  
FINANCE DIRECTOR STEPHANIE RICHARDSON  
IT TECH RAY HEINZ  
ELECTRIC UTILITY DIRECTOR GENE RATZLAFF  
POLICE CHIEF KWIN BROMLEY  
PUBLIC WORKS DIRECTOR CHUCK SHIVELY  
PUBLIC WORKS DEPUTY DIRECTOR JIM BRADSHAW  
ENGINEERING SUPERINTENDENT THOMAS OSBORN  
FIRE CHIEF JAMES GRIMMETT  
FIRE CAPTAIN BOB ROESKY  
ASSISTANT TO CITY MANAGER TRISHA PURDON

- A. CALL TO ORDER** – Vice Mayor Jim C. Taylor, Jr.
- B. INVOCATION** – Pastor Nicole Schwartz, First United Methodist Church
- C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- D. REVIEW OF AGENDA**
- E. CONSENT AGENDA**
1. City Commission Meeting Minutes – Tuesday, June 28, 2016
  2. 2016 Appropriation Ordinance No. AO-16-13 – \$2,085,451.59
- MOTION: Move to approve the consent agenda as presented.
- ACTION: WILLIAMS                      SECOND: MARTIN  
ALL AYE EXCEPT POWELL WHO WAS ABSENT
- REGULAR AGENDA ITEMS**
- F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**
- G. COMMENTS FROM THE PUBLIC - none**

**H. OLD BUSINESS**

**I. NEW BUSINESS**

1. Discussion and action to appoint one person to the Montgomery County Juvenile Community Corrections Board serving to June 30, 2019.

Applicants: James Littleford

MOTION: Move to appoint James Littleford to a three-year term on the Montgomery County Juvenile Community Corrections Board serving to June 30, 2019.

ACTION: WILLIAMS SECOND: MARTIN  
ALL AYE EXCEPT POWELL WHO WAS ABSENT.

2. Resolution No. R-16-84 – A Resolution to execute a construction contract with Jeff Graham Construction for the 2016 Intersection and Drainage Improvement Project.

- Engineering Superintendent Thomas Osborn stated four intersections were bid as part of the 2016 Intersection and Drainage Improvement Project – Wilshire and Fairway, 2<sup>nd</sup> and Grant, 8<sup>th</sup> and Washita and 14<sup>th</sup> and Atlantic. Eighth and Washita and 14<sup>th</sup> and Atlantic were bid as alternates. Jeff Graham Construction was the low bidder, and the commission recommended all four intersections be included at a total cost of \$241,368.20.

MOTION: Move to approve Resolution No. R-16-84 for adoption.

ACTION: TAYLOR SECOND: WILLIAMS  
ALL AYE EXCEPT POWELL WHO WAS ABSENT.

3. Resolution No. R-16-85 – A Resolution to execute an agreement with Allgeier, Martin & Associates for the construction inspection of the 2016 Intersection and Drainage Improvement Project.

- Engineering Superintendent Thomas Osborn stated this work authorization agreement with Allgeier Martin & Associates will provide construction inspection, contract administration and materials testing for the 2016 Intersection and Drainage Improvement Project. The total cost will be \$74,740.

MOTION: Move to approve Resolution No. R-16-85 for adoption.

ACTION: TAYLOR SECOND: MARTIN  
ALL AYE EXCEPT POWELL WHO WAS ABSENT.

4. Resolution No. R-16-86 – A Resolution to execute change order #1 with Nowak Construction for the 9<sup>th</sup> Street Water Main Replacement Project.

- Public Works Director Chuck Shively stated the 9<sup>th</sup> Street Road Improvement project included a water main replacement from Harding to Hall. The project was awarded based on unit prices times estimated quantities to be installed. The change order, which is a decrease of \$9,625, modifies the final contract price to the actual quantities installed.

MOTION: Move to approve Resolution No. R-16-86 for adoption.



8. Discussion on the CRMC Board of Trustees.
  - City Manager Kendal Francis stated a letter was received from Mark Woodring with CRMC on July 11, and the Board of Trustees bylaws were received today. After reviewing them along with the articles of incorporation, it was discovered there were some inconsistencies between the bylaws and the City's ordinance establishing the board. The inconsistencies need to be addressed. Neal Barkley, chairman of the Board of Directors, stated the hospital is important to the city and the surrounding area particularly in light of what happened with the hospital in Independence. Commissioner Williams requested all documents be sent to the commissioners for review.
9. City Manager's Report
  - City Manager Kendal Francis thanked all those involved with the Coffeyville Summer Celebration; the audit will be presented on 07/26; repairs for the City Rec roof will be put out for bid; the state has indicated it may take several months for the grant agreement for the Safe Routes to School grant to be ready; two new leaks were discovered at the Perkins Building; a discussion on the City Hall renovation project will be held during the July 26 meeting; the price for the fire and police department stand alone facility is more than expected; verifying with the designer the prices.

10. Comments from Commissioners and Staff - none

**J. EXECUTIVE SESSION(s)**

**K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES**

1. Library minutes

**L. ADJOURN**

MOTION: Move to adjourn.

ACTION: TAYLOR SECOND: MARTIN  
ALL AYE EXCEPT FOR POWELL WHO WAS ABSENT

Time the meeting was adjourned: 8:10 p.m.

Date the minutes were approved: 07/26/16

Cindy Price  
Cindy Price, City Clerk

A budget work session was held following adjournment of the regular meeting.