

**COMMISSION MEETING MINUTES  
TUESDAY, AUGUST 23, 2016  
6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. at the Senior Center. The meeting was called to order by Mayor Chris Williams.

Present:

MAYOR CHRIS WILLIAMS  
COMMISSIONER PAUL BAUER  
COMMISSIONER MARCUS KASTLER  
COMMISSIONER JUSTIN MARTIN  
COMMISSIONER JIM C. TAYLOR, JR.

City Staff in attendance were:

CITY MANAGER KENDAL FRANCIS  
CITY CLERK CINDY PRICE  
CITY ATTORNEY PAUL KRITZ  
FINANCE DIRECTOR STEPHANIE RICHARDSON  
IT DIRECTOR CHRIS FELIX  
ELECTRIC UTILITY DIRECTOR GENE RATZLAFF  
ELECTRIC UTILITY DEPUTY DIRECTOR MIKE SHOOK  
PUBLIC WORKS DIRECTOR CHUCK SHIVELY  
ARCHITECT DENNIS JACOBS  
ENGINEERING SUPERINTENDENT THOMAS OSBORN  
FIRE CHIEF JAMES GRIMMETT  
HUMAN RESOURCES OFFICER MARILYNN EVENSON

- A. **CALL TO ORDER** – Mayor Chris Williams
- B. **INVOCATION** – Mary Wilson
- C. **PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- D. **REVIEW OF AGENDA**
- E. **CONSENT AGENDA**
  - 1. City Commission Meeting Minutes – Tuesday, August 16, 2016
  - 2. 2016 Appropriation Ordinance No. AO-16-16 – \$4,572,268.70
  - 4. Resolution No. R-16-104 – A Resolution to execute an engagement letter with Jarred Gilmore & Phillips, PA for the FY2016 audit.

MOTION: Move to approve the consent agenda as presented.

ACTION: TAYLOR SECOND: WILLIAMS  
ALL AYE

- 3. 2016 Appropriation Ordinance No. AO-16-16A (Taylor Crane) – \$ 270.00

MOTION: Move to approve Ordinance No. AO-16-16A for adoption.

ACTION: WILLIAMS SECOND: MARTIN  
MARTIN AND KASTLER NO; BAUER AND WILLIAMS AYE;  
TAYLOR ABSTAINED. MOTION FAILED

**REGULAR AGENDA ITEMS**

**F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**

**G. COMMENTS FROM THE PUBLIC**

- Hugh Kimmons, representing the Senior Citizens Board, asked for clarification on the request to purchase the Senior Center. Mayor William stated the Community Health Center is renewing their lease, and has offered to purchase the entire building. They have indicated the Senior Center would remain.

**H. OLD BUSINESS**

**I. NEW BUSINESS**

1. Ordinance No. S-16-10 – First Reading of an Ordinance to grant Magellan Pipeline a non-exclusive franchise to operate a petroleum products transportation pipeline in Coffeyville.
  - Tom Byers, Manager of Governmental and Media Affairs for Magellan, stated the company is planning to install a new 10-inch pipeline, 16 miles long, which will follow the existing pipeline. Williams is requesting a non-exclusive franchise for the property which is owned by the city. The project will begin in October and is anticipated to end in February.

MOTION: Move to approve Ordinance No. S-16-10 for adoption.

ACTION: WILLIAMS SECOND: MARTIN  
ALL AYE

2. Resolution No. R-16-105 – A Resolution to execute change order No. 1 to a construction contract with Bryant & Bryant Construction for the 9<sup>th</sup> Street Curb and Gutter and Street Surface Milling and Overlay Project on 9<sup>th</sup> Street from Camden to Willow.
  - Public Works Director Chuck Shively this is the final change order to the construction contract with Bryant & Bryant Construction for curb and gutter replacement, construction of handicap sidewalk ramps and street surface milling and overlay for the 9<sup>th</sup> Street Road Improvement project from Camden to Willow.

MOTION: Move to approve Resolution No. R-16-105 for adoption.

ACTION: TAYLOR SECOND: KASTLER  
ALL AYE

3. Resolution No. R-16-106 – A Resolution to execute a work authorization agreement for Allgeier, Martin & Associates for design and construction phases for waterline improvements for the Acme Foundry Street Improvement Project.
  - Engineering Superintendent Thomas Osborn stated this work authorization is for \$62,090 for design and \$49,500 for construction engineering for the waterline which is impacted by the Acme Foundry Street Improvement Project.

MOTION: Move to approve Resolution No. R-16-106 for adoption.

ACTION: TAYLOR SECOND: WILLIAMS  
ALL AYE

4. Resolution No. R-16-107 – A Resolution to purchase wireless customer equipment.  
■ IT Director Chris Felix stated this is for wireless equipment for the Southern Hills tower for 50 customers.

MOTION: Move to approve Resolution No. R-16-107 for adoption.

ACTION: TAYLOR SECOND: WILLIAMS  
ALL AYE

5. Resolution No. R-16-108 – A Resolution to execute change order #01 Substation Construction with B & L Electric for the electric utility.  
■ Electric Utility Deputy Director Mike Shook stated this change order in the amount of \$5,924 is with B & L Electric for substation construction requiring additional cabling and installation for the new generation project.

MOTION: Move to approve Resolution No. R-16-108 for adoption.

ACTION: WILLIAMS SECOND: BAUER  
ALL AYE

6. Resolution No. R-16-109 – A Resolution to execute change order #01 Uninterruptible Power Supply with Emerson Chloride for the electric utility.  
■ Electric Utility Deputy Director Mike Shook stated this change order is a deduction of \$12,740 to Emerson Chloride for late delivery of components for the new generation project.

MOTION: Move to approve Resolution No. R-16-109 for adoption.

ACTION: WILLIAMS SECOND: BAUER  
ALL AYE

7. Resolution No. R-16-110 – A Resolution to execute change order #06 Electrical Installation with CCC Group for the electric utility.  
■ Electric Utility Deputy Director Mike Shook stated this change order is for \$3,772 to CCC Group for electrical installation for the new generation project.

MOTION: Move to approve Resolution No. R-16-110 for adoption.

ACTION: WILLIAMS SECOND: BAUER  
ALL AYE

8. Resolution No. R-16-111 – A Resolution to execute change order #05 Mechanical Installation with 8760 Service Group for the electric utility.



ACTION: WILLIAMS SECOND: TAYLOR  
ALL AYE EXCEPT KASTLER WHO VOTED NO.

12. City Manager's Report

- City Manager Kendal Francis stated Clean Up Week will be October 10-16; Kendal's Koffee will be September 2, 7:30 to 9 a.m. at Utopia.
- Electric Utility Director Gene Ratzlaff presented commissioners with the reliability award from MESO announcing Coffeyville won first class in the region.
- Building Inspector Dennis Jacobs explained the design build concept being used for the fire/police facility.

13. Comments from Commissioners and Staff

- Mayor Williams stated the right thing to do would be to pay Taylor Crane & Rigging for the work done for the city and asked Kastler and Martin to reconsider their vote.

MOTION: Move to reconsider vote on motion to approve Appropriation No. AO-16-16A.

ACTION: WILLIAMS SECOND: BAUER  
ALL AYE EXCEPT MARTIN WHO VOTED NO AND TAYLOR WHO ABSTAINED.

MOTION: Move to approve Appropriation Ordinance No. AO-16-16A

ACTION: WILLIAMS SECOND: BAUER  
ALL AYE EXCEPT MARTIN WHO VOTED NO AND TAYLOR WHO ABSTAINED.

- Commissioner Kastler stated he wanted to begin renting out the Youth Activities Center gym.

**J. EXECUTIVE SESSION(s)**

1. Non-elected personnel

MOTION: Move to recess to executive session for the discussion of non-elected personnel to reconvene on or before 9:00 p.m.

ACTION: WILLIAMS SECOND: MARTIN  
ALL AYE

Time the meeting was adjourned: 9:00 p.m.

**K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES**

**L. ADJOURN**

MOTION: Move to adjourn.

ACTION: WILLIAMS SECOND: MARTIN  
ALL AYE

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TUESDAY, AUGUST 23, 2016**

Time the meeting was adjourned: 9:00 p.m.

Date the minutes were approved: 09/13/16

Cindy Price  
Cindy Price, City Clerk