

**COMMISSION MEETING MINUTES
TUESDAY, SEPTEMBER 13, 2016
6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. at the Senior Center. The meeting was called to order by Mayor Chris Williams.

Present:

MAYOR CHRIS WILLIAMS
COMMISSIONER PAUL BAUER
COMMISSIONER MARCUS KASTLER
COMMISSIONER JUSTIN MARTIN
COMMISSIONER JIM C. TAYLOR, JR.

City Staff in attendance were:

CITY MANAGER KENDAL FRANCIS
CITY CLERK CINDY PRICE
CITY ATTORNEY PAUL KRITZ
FINANCE DIRECTOR STEPHANIE RICHARDSON
IT DIRECTOR CHRIS FELIX
ELECTRIC UTILITY DIRECTOR GENE RATZLAFF
ELECTRIC UTILITY DEPUTY DIRECTOR MIKE SHOOK
PUBLIC WORKS DIRECTOR CHUCK SHIVELY
PUBLIC WORKS DEPUTY DIRECTOR JIM BRADSHAW
ARCHITECT DENNIS JACOBS
ENGINEERING SUPERINTENDENT THOMAS OSBORN
FIRE CHIEF JAMES GRIMMETT
FIRE CAPTAIN BOB ROESKY
HUMAN RESOURCES OFFICER MARILYNN EVENSON

A. CALL TO ORDER – Mayor Chris Williams

B. INVOCATION – Mary Wilson

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

D. REVIEW OF AGENDA

E. CONSENT AGENDA

1. City Commission Meeting Minutes – Tuesday, August 23, 2016
2. 2016 Appropriation Ordinance No. AO-16-17 –

\$2,325,603.04

MOTION: Move to approve the consent agenda as presented.

ACTION: WILLIAMS SECOND: MARTIN
ALL AYE EXCEPT TAYLOR WHO WAS ABSENT

Commissioner Taylor arrived at 6:55 p.m.

REGULAR AGENDA ITEMS

F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).

G. COMMENTS FROM THE PUBLIC

- Mayor Chris Williams asked if anyone was in the audience to talk about utility bills. After some indicated they were, Williams requested Finance Director Stephanie Richardson make comments first to provide information on recent utility bill issues. Richardson stated over the past couple of months, some Coffeyville residents have experienced higher than normal utility bills which is the result of multiple issues. There are 11,905 water and electric meters which are read on a monthly basis by two meter readers. Over the past four months some of the meters were estimated rather than read due to employee vacation and sick days. The system estimated bills low; when the meters were read and accounts were caught up, this caused high bills. The Customer Service office is working with customers to set up a payment plan to spread the payments out. The estimating system is also being reviewed. The job duties for the newly hired meter serviceman have been realigned, and he will be able to read meters when someone is off.
- John McCullough, 107 N. Central, commented the digital meters were easy to read.

H. OLD BUSINESS

1. Ordinance No. S-16-10 – Second Reading of an Ordinance to grant Magellan Pipeline a non-exclusive franchise to operate a petroleum products transportation pipeline in Coffeyville.

MOTION: Move to approve Ordinance No. S-16-10 for adoption.

ACTION: WILLIAMS SECOND: MARTIN
 ALL AYE

I. NEW BUSINESS

1. Discussion and action to appoint two people to the CRMC Board of Trustees serving to January 1, 2021.
Applicants: Craig Correll, Spencer Evans-Lombe, Dr. Allen Gillis, Dr. Vinay Kohli
Robert Magill, Tracy Maxson, John Vest, Kenneth Winston

Following comments by applicants, Bauer nominated Correll and Magill; Taylor nominated Evans-Lombe and Correll; Williams nominated Maxson and Correll; Kastler nominated Maxson and Magill; and Martin nominated Maxson and Correll. Craig Correll and Tracy Maxson were thus selected to serve the unexpired term to January 1, 2017, and a new four-year term to January 1, 2021.

2. Ordinance No. S-16-11 – First Reading of an Ordinance to authorize the levy of a one-half percent city-wide retailers sales tax (2016 Health Care Sales Tax).
 - Finance Director Stephanie Richardson stated this is the last step needed to end the 2002 health care sales tax and implement the 2016 sales tax.

MOTION: Move to approve Ordinance No. S-16-11 for adoption.

ACTION: WILLIAMS SECOND: TAYLOR
 ALL AYE

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ACTION: WILLIAMS
ALL AYE

SECOND: MARTIN

Time the meeting was reconvened: 11:00 p.m.

K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Police Department report
2. CRS Activity 510 Progress Report

L. ADJOURN

MOTION: Move to adjourn.

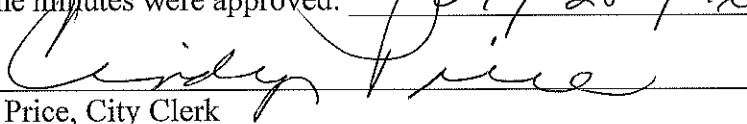
ACTION: WILLIAMS
ALL AYE

SECOND: MARTIN

Time the meeting was adjourned: 11:00 p.m.

Date the minutes were approved: _____

09/28/16



Cindy Price, City Clerk