

**COMMISSION MEETING MINUTES  
TUESDAY, DECEMBER 27, 2016  
6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. at the Senior Center. The meeting was called to order by Mayor Chris Williams.

Present:

COMMISSIONER PAUL BAUER  
COMMISSIONER MARCUS KASTLER  
COMMISSIONER JIM C. TAYLOR, JR.  
COMMISSIONER CHRIS WILLIAMS

Absent:

COMMISSIONER JUSTIN MARTIN

City Staff in attendance were:

CITY MANAGER KENDAL FRANCIS  
CITY CLERK CINDY PRICE  
CITY ATTORNEY PAUL KRITZ  
FINANCE DIRECTOR STEPHANIE RICHARDSON  
IT DIRECTOR CHRIS FELIX  
ELECTRIC UTILITY DEPUTY DIRECTOR MIKE SHOOK  
PUBLIC WORKS DIRECTOR CHUCK SHIVELY  
ENGINEERING SUPERINTENDENT THOMAS OSBORN  
POLICE CHIEF KWIN BROMLEY  
FIRE CHIEF BOB ROESKY  
ASSISTANT CITY MANAGER TRISHA PURDON

**A. CALL TO ORDER** – Mayor Chris Williams

**B. INVOCATION** – Dr. Dean McNamara, First Baptist Church

**C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**

**D. REVIEW OF AGENDA**

**E. CONSENT AGENDA**

1. City Commission Meeting Minutes – Tuesday, December 13, 2016

2. 2016 Appropriation Ordinance No. AO-16-24 –

\$4,648,774.17

MOTION: Move to approve the consent agenda as presented.

ACTION: MOTION BY KASTLER

SECOND: TAYLOR

ROLL CALL VOTE ALL AYE EXCEPT COMMISSIONER MARTIN  
WHO WAS ABSENT.

**REGULAR AGENDA ITEMS**

**F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**

1. Public Hearing for 2016 budget amendments.

- Finance Director Stephanie Richardson stated there are ten funds which require budget amendments for 2016 – library, local alcohol liquor, economic development, police VIN, airport, ½ cent sales tax debt service, CRMC sales tax, internet utility, stormwater utility



\$1.85 per \$100 of payroll as a result of cash and asset balances in accordance with their fund balance policy.

MOTION: Move to approve Resolution No. R-16-155 for adoption.

ACTION: MOTION BY BAUER                      SECOND: WILLIAMS  
MOTION APPROVED

5. Resolution No. R-16-156 – A Resolution to execute a lease purchase agreement with Commercial Bank to finance a fire truck.

- Finance Director Stephanie Richardson stated the commission approved the purchase of a new fire truck at the July 12 meeting. Following that meeting, FEMA notified the city of a grant award to purchase the truck. Since then, FEMA has requested additional information related to the use of the new vehicle. As a result, the grant award is now in question. As a precautionary measure, it was determined to proceed with requesting proposals for financing prior to any anticipated rate increases. Three proposals were received. Following review, it was determined the 10-year proposal from Commercial Bank was the best option. The overall cost will be more, however, the city can continue to replace equipment in other departments by financing the cost of the fire truck.

MOTION: Move to approve Resolution No. R-16-156 for adoption.

ACTION: MOTION BY BAUER                      SECOND: WILLIAMS  
MOTION APPROVED

6. Resolution No. R-16-157 – A Resolution to execute change order #05 plant structural steel with Doherty Steel for the Electric Utility.

- Electric Utility Deputy Director Mike Shook stated this change order in the amount of (\$24,072.25) represents back charges associated with fabrication errors and deficiencies on structural steel items which resulted in additional out of scope work for the mechanical contractor.

MOTION: Move to approve Resolution No. R-16-157 for adoption.

ACTION: MOTION BY TAYLOR                      SECOND: BAUER  
MOTION APPROVED

7. City Manager's Report

- City Manager Kendal Francis stated the code of ordinances are now available on line. Staff held a city/county partnership meeting and met with Greenbush regarding their procurement program. A realtor will be contacted about selling the white building directly south of the Senior Citizens Center. Effective January 1, utility customers will just be allowed to make one arrangement per quarter.

## **I. COMMENTS**

1. Comments from Public - none
2. Comments from Commissioners and Staff

**COMMISSION MEETING MINUTES  
TUESDAY, DECEMBER 27, 2016**

4

- Commissioner Taylor expressed concern about some of the meeting video tapes being unavailable. He also noted Jim C. Taylor, Sr., was video taping the meeting and requested his father explain why this was being done. Mayor Williams stated this was not the appropriate time for this discussion.

**J. EXECUTIVE SESSION(s)**

1. Non-elected personnel

MOTION: Move to recess to executive session for the discussion of non-elected personnel to reconvene on or before 7:40 p.m.

ACTION: MOTION BY WILIAMS                      SECOND: KASTLER  
MOTION APPROVED

Time the meeting was reconvened: 7:40 p.m.

2. Confidential data relating to financial affairs of corporations.

MOTION: Move to recess to executive session for the discussion of confidential data relating to financial affairs of corporations to include Trisha Purdon and to reconvene on or before 8 p.m.

ACTION: MOTION BY WILIAMS                      SECOND: BAUER  
MOTION APPROVED

Time the meeting was reconvened: 8:00 p.m.

**K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES**

1. Sales tax report
2. Library minutes
3. CRC report

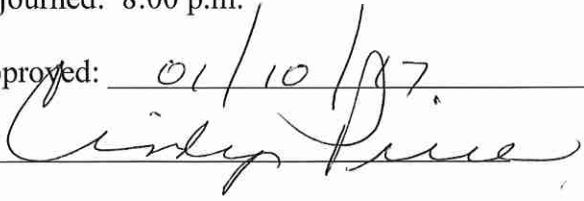
**L. ADJOURN**

MOTION: Move to adjourn.

ACTION: MOTION BY WILIAMS                      SECOND: BAUER  
MOTION APPROVED

Time the meeting was adjourned: 8:00 p.m.

Date the minutes were approved: 01/10/17

  
Cindy Price, City Clerk