

**COMMISSION MEETING MINUTES  
TUESDAY, JANUARY 10, 2017  
6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. at the Senior Center. The meeting was called to order by Mayor Chris Williams.

Present:

COMMISSIONER PAUL BAUER  
COMMISSIONER MARCUS KASTLER  
COMMISSIONER JUSTIN MARTIN  
COMMISSIONER JIM C. TAYLOR, JR.  
COMMISSIONER CHRIS WILLIAMS

**A. CALL TO ORDER – Mayor Chris Williams**

**B. INVOCATION – Pastor Mike Elrod, Westside Christian Church**

**C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**

**D. REVIEW OF AGENDA**

**E. CONSENT AGENDA**

1. City Commission Meeting Minutes – Tuesday, December 27, 2016
2. 2017 Appropriation Ordinance No. AO-17-01 – \$1,059,295.37

MOTION: Move to approve the consent agenda as presented.

ACTION: MOTION BY WILLIAMS                      SECOND: MARTIN  
ROLL CALL VOTE ALL AYE

3. 2017 Appropriation Ordinance No. AO-17-01A – Taylor Crane                      \$                      3.08

MOTION: Move to approve Appropriation Ordinance No. AO-17-01A.

ACTION: MOTION BY WILLIAMS                      SECOND: BAUER  
ROLL CALL VOTE ALL AYE EXCEPT TAYLOR WHO  
ABSTAINED.

**REGULAR AGENDA ITEMS**

**F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**

**G. OLD BUSINESS**

**H. NEW BUSINESS**

1. Discussion and action to make an appointment to a new four-year term on the Park Advisory Board serving to January 1, 2021.

Applicants: Frankie Hull

MOTION: Move to appoint Frankie Hull to the Park Advisory Board serving to January 1, 2021.

ACTION: MOTION BY WILLIAMS                      SECOND: MARTIN  
MOTION APPROVED

2. Resolution No. R-17-01 – A Resolution to submit the Airport Capital Improvement Plan FY2018-FY2022 data sheets to the FAA.

■ Engineering Superintendent Thomas Osborn stated the FAA awards \$150,000 in entitlement funds to the city each year to be used to complete airport improvement projects; these funds require a 10% match and can be banked for up to 4 years for a total of \$600,000. Each year the city submits an updated airport capital improvement plan to the FAA. This is used to determine project funding as well as other FAA grants. The projects submitted for the FY2018 to FY2022 ACIP are runway 17-35 crack seal, overlay and pavement markings; runway 4-22 crack seal, overlay and pavement markings; perimeter fencing improvements; parallel taxiway runway 17 extension and concrete apron removal.

MOTION: Move to approve Resolution No. R-17-01 for adoption.

ACTION: MOTION BY WILLIAMS                      SECOND: TAYLOR  
MOTION APPROVED

3. Resolution No. R-17-02 – A Resolution to set a public hearing for February 14, 2017, 6:30 p.m. for the vacation of right-of-way in Coffeyville (portion of Sterling Street).

■ Engineering Superintendent Thomas Osborn stated in 2012 several streets and right of ways were vacated for CVR. This particular piece of property was missed in the legal description.

MOTION: Move to approve Resolution No. R-17-02 for adoption.

ACTION: MOTION BY TAYLOR                      SECOND: KASTLER  
MOTION APPROVED

4. Discussion on commission meeting broadcasts.

■ Commissioner Martin expressed concern about the quality of the broadcasts on Channel 13 saying, even though we have a temporary set up, they are not a good representation of the community. There was also concern about some videos not being able to be found. Francis requested anyone having problems with the broadcasts contact him directly; staff will work on solutions for better broadcasts and present to commissioners.

5. Selection of 2017 mayor and vice mayor.

ACTION: MARTIN NOMINATED COMMISSIONER BAUER FOR MAYOR  
AND COMMISSIONER KASTLER FOR VICE MAYOR.  
NOMINATION APPROVED.

6. City Manager's Report

■ City Manager Kendal Francis reported bids were opened for the emergency services building; there were no bids received for four of the sub bids; these will be rebid. The bids, without the four sub bids, totaled \$5.26 million; Crossland has guaranteed the contract will be \$5.4 million. There will be some value engineering done to bring the bids down to meet the guaranteed price. With the consensus of commissioners, Francis will pursue funding for the sally port; this will be on the next agenda. There are 56 windows left to install at city hall; this project to go out to bid the end of January. The traffic signals at 9<sup>th</sup> and Elm failed

and temporary stop signs have been placed. This will be the beginning of the project to remove traffic signals downtown in the 7<sup>th</sup> to 9<sup>th</sup> Street/Walnut to Elm area.

**I. COMMENTS**

1. Comments from Public - none
2. Comments from Commissioners and Staff
  - Bauer expressed appreciation for confidence shown in him to serve as mayor; Taylor thanked Williams for his service as mayor.

**J. EXECUTIVE SESSION(s)**

1. Attorney-client privilege.  
MOTION: Move to recess to executive session for the discussion of items deemed confidential in attorney-client privilege to include Gene Ratzlaff and Mike Shook and to reconvene on or before 7:35 p.m.

ACTION: MOTION BY BAUER SECOND: WILLIAMS  
MOTION APPROVED

Time the meeting was reconvened: 7:30 p.m.

2. Confidential data related to financial affairs of corporations.  
MOTION: Move to recess to executive session for the discussion of confidential data relating to financial affairs of corporations to include Trisha Purdon and to reconvene on or before 8:00 p.m.

ACTION: MOTION BY BAUER SECOND: WILLIAMS  
MOTION APPROVED

Time the meeting was reconvened: 7:58 p.m.

**K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES**

1. PD report

**L. ADJOURN**

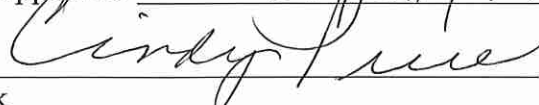
MOTION: Move to adjourn.

ACTION: MOTION BY BAUER SECOND: MARTIN  
MOTION APPROVED

Time the meeting was adjourned: 7:58 p.m.

Date the minutes were approved: \_\_\_\_\_

01/24/17



Cindy Price, City Clerk