

**COMMISSION MEETING MINUTES
TUESDAY, FEBRUARY 14, 2017
6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. at the Senior Center. The meeting was called to order by Mayor Paul Bauer.

Present:

COMMISSIONER PAUL BAUER
COMMISSIONER MARCUS KASTLER
COMMISSIONER JUSTIN MARTIN
COMMISSIONER JIM C. TAYLOR, JR.

Absent:

COMMISSIONER CHRIS WILLIAMS

City Staff in attendance:

CITY MANAGER KENDAL FRANCIS
CITY CLERK CINDY PRICE
CITY ATTORNEY PAUL KRITZ
FINANCE DIRECTOR STEPHANIE RICHARDSON
IT DIRECTOR CHRIS FELIX
ELECTRIC UTILITY DIRECTOR GENE RATZLAFF
PUBLIC WORKS DIRECTOR CHUCK SHIVELY
POLICE COMMANDER DANNY GRIGG
FIRE CHIEF BOB ROESKY
ASSISTANT CITY MANAGER TRISHA PURDON
HR DIRECTOR MARILYNN EVENSON

- A. CALL TO ORDER** – Mayor Paul Bauer
- B. INVOCATION** – Mary Wilson
- C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- D. REVIEW OF AGENDA**
- E. CONSENT AGENDA**

- 1. City Commission Meeting Minutes – Tuesday, January 24, 2017
- 2. 2017 Appropriation Ordinance No. AO-17-03 – \$1,799,452.37

MOTION: Move to approve the minutes and Appropriation Ordinance No. AO-17-03.

ACTION: MOTION BY BAUER SECOND: MARTIN
ROLL CALL, ALL AYE EXCEPT WILLIAMS WHO WAS ABSENT

- 3. Resolution No. R-17-08 – A Resolution to approve a Disadvantaged Business Enterprise Program for the City of Coffeyville.
- 4. Action to appoint Kendal Francis to a two-year term on the KMEA Board of Directors as Director 1 serving to April 30, 2019.

ACTION: MOTION BY TAYLOR SECOND: BAUER
MOTION APPROVED

REGULAR AGENDA ITEMS

F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).

1. Public Hearing – vacation of a portion of Laurel Street.
 - Engineering Superintendent Thomas Osborn stated when a previous vacation was done on property in this area, this portion was missed.
2. Ordinance No. S-17-01 – First Reading of an Ordinance to vacate certain right-of-way within the City of Coffeyville (portion of Laurel Street).

MOTION: Move to approve Ordinance No. S-17-01 for First Reading.

ACTION: MOTION BY TAYLOR SECOND: MARTIN
ROLL CALL – ALL AYE EXCEPT WILLIAMS WHO WAS ABSENT.

G. OLD BUSINESS

H. NEW BUSINESS

1. Resolution No. R-17-09 – A Resolution to execute a lease agreement with Coffeyville Aircraft for the middle hangar at the Coffeyville Municipal Airport.
 - City Attorney Paul Kritz stated the city currently has a month-to-month lease arrangement for the middle hangar at the airport with Coffeyville Aircraft. John Cambron, the tenant, has requested a longer term lease in order to support making repairs and improvements to the hangar. As proposed, the lease will expire when the arrangement regarding the main terminal building expires on June 1, 2021. The rent is \$400 month.

MOTION: Move to approve Resolution No. R-17-09 for adoption.

ACTION: MOTION BY KASTLER SECOND: MARTIN
MOTION APPROVED

2. Resolution No. R-17-10 – A Resolution to execute Change Order No. 1 (final) with Home Center Construction for the Chlorine Booster Station.
 - Public Works Director Chuck Shively stated this change order is a deduction of \$4,905 making the final cost \$328,717.

MOTION: Move to approve Resolution No. R-17-10 for adoption.

ACTION: MOTION BY BAUER SECOND: TAYLOR
MOTION APPROVED

3. Resolution No. R-17-11 – A Resolution to execute Change Order No. 6 with UCI for the power plant.
 - Electric Utility Deputy Director Mike Shook stated this change order deductible is with UCI for the site preparation contract is a deduction in the amount of \$35,624.48.

MOTION: Move to approve Resolution No. R-17-11 for adoption.

ACTION: MOTION BY MARTIN SECOND: KASTLER
MOTION APPROVED

4. Ordinance No. S-17-02 – First Reading of an Ordinance to approve the annual renewal of the 10-year property tax exemption/incentive for Four State Maintenance.

- Assistant City Manager Trisha Purdon stated this is year 7 of the current tax exemption for Four State Maintenance. The company's job numbers, wages, sales and taxes were all reviewed and met the criteria as outlined by the Kansas Department of Labor and Revenue, the Kansas Board of Tax Appeals and the IRS. While the job number as quoted in the original application has not been met, the state requirement that they create at least one job has been and staff recommended they be granted a 100% tax exemption. Commissioner Taylor expressed concern about the number of jobs created not meeting the number stated in the original application stating he would be in favor of a 75% tax abatement.

MOTION: Move to approve Ordinance No. S-17-02 for First Reading.

ACTION: MOTION BY KASTLER SECOND: MARTIN
ROLL CALL – ALL AYE EXCEPT TAYLOR WHO VOTED NO AND
WILLIAMS WHO WAS ABSENT

5. City Manager's Report

- Kendal Francis reported the Amazon building is up for auction with the deadline for sealed bids March 15, a camera has been placed at 11th and Gillam in order to provide a live view of the construction on the emergency services building; bids for the City Hall project should be going out in 10-14 days; there is a housing task force assessment meeting on February 17; he has been working with an individual on designing a disc and soccer golf course at Walter Johnson Park; and the ideas for a logo and tag line have been narrowed down to three or four and will soon be ready for public input.

I. COMMENTS

1. Comments from Public

- Mary Wilson invited everyone to the Kiwanis Pancake Day on February 25.
- Deborah Sharpe, 1402 Willow, requested speed bumps or signage in her block due to control speeding.

2. Comments from Commissioners and Staff

- Mayor Bauer asked about Caney purchasing water from Coffeyville. Francis explained the city has submitted a letter stating we would support applying for a grant for a feasibility study.

J. EXECUTIVE SESSION(s)

MOTION: Move to recess to executive session for the discussion of non-elected personnel to reconvene on or before 7:35 p.m.

ACTION: MOTION BY KASTLER SECOND: BAUER
MOTION APPROVED

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No action taken.

Time the meeting was reconvened: 7:40 P.M.

K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Sales tax report
2. Police report
3. Communication from Kansas Department of Commerce on 9th Street grant closeout.
4. City Rec report

L. ADJOURN

MOTION: Move to adjourn.

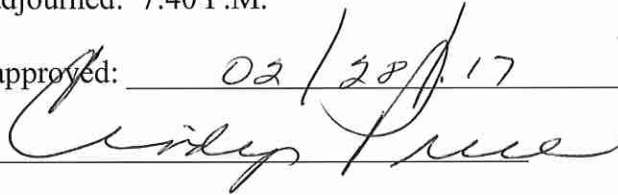
ACTION: MOTION BY BAUER
MOTION APPROVED

SECOND: MARTIN

Time the meeting was adjourned: 7:40 P.M.

Date the minutes were approved: _____

02/28/17



Cindy Price, City Clerk