

**COMMISSION MEETING MINUTES
TUESDAY, MARCH 28, 2017
6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. at the Senior Center. The meeting was called to order by Mayor Paul Bauer.

Present:

COMMISSIONER PAUL BAUER
COMMISSIONER MARCUS KASTLER
COMMISSIONER JUSTIN MARTIN
COMMISSIONER JIM C. TAYLOR, JR
COMMISSIONER CHRIS WILLIAMS.

City Staff in attendance:

CITY MANAGER KENDAL FRANCIS
CITY CLERK CINDY PRICE
CITY ATTORNEY PAUL KRITZ
ELECTRIC UTILITY DIRECTOR GENE RATZLAFF
ENGINEERING SUPERINTENDENT THOMAS OSBORN
POLICE CHIEF KWIN BROMLEY
FIRE CHIEF BOB ROESKY
ASSISTANT CITY MANAGER TRISHA PURDON
HR DIRECTOR MARILYNN EVENSON
IT TECH RAY HEINZ

A. CALL TO ORDER – Mayor Paul Bauer

B. INVOCATION – Dr. Dean McNamara, First Baptist Church

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

D. REVIEW OF AGENDA

E. CONSENT AGENDA

1. City Commission Meeting Minutes – Tuesday, March 14, 2017

2. 2017 Appropriation Ordinance No. AO-17-06 –

\$4,321,047.13

MOTION: Move to approve the consent agenda as presented.

ACTION: MOTION: TAYLOR SECOND: BAUER
ROLL CALL VOTE: ALL AYE

REGULAR AGENDA ITEMS

F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).

1. Proclamation to declare April as Fair Housing Month

■ Proclamation to be mailed to Kansas Department of Commerce

2. Proclamation to declare April 4 as National Service Recognition Day

■ Proclamation read and presented to Kathy Shepard, Four County RSVP Coordinator

3. Public Hearing – Vacation of portion of alley at 11th & Hall

■ City Clerk Cindy Price stated AAB Engineering requested the vacation of a portion of an alley at 11th and Hall for the purpose of building a Dollar General. There are numerous utilities in this alley which will require relocation. All utilities have been notified of the

proposed alley vacation.

- Mayor Bauer opened the public hearing.
- There were no comments; Mayor Bauer closed the hearing.

4. Ordinance No. S-17-03 – First Reading of an ordinance to vacate a portion of an alley at 11th & Hall.

MOTION: Move to approve Ordinance No. S-17-03 for first reading.

ACTION: MOTION: MARTIN SECOND: KASTLER
ROLL CALL VOTE: ALL AYE

5. Parks Board report

- Alec Hendryx, representing the Parks Advisory Board, stated the Board is recommending the sale of three of the City's parks – Gump, Eldridge and Grace. The Board also recommends dedicating \$15,000 in the City's budget to capital spending at the parks. Hendryx reported soccer and disc golf courses are being added to Walter Johnson Park, and another clean-up day will be scheduled in May.

Commissioners concurred to evaluate the amount of use of equipment at Grace Park.

G. OLD BUSINESS

H. NEW BUSINESS

1. Ordinance No. G-17-01 – First Reading of an ordinance to amend the quorum for the commission to conduct business.

- Following discussion, no motion was made.

2. Resolution No. R-17-21 – A Resolution to purchase two 69 kV outdoor breakers for the Electric Utility.

- Electric Utility Deputy Director Mike Shook stated four proposals were received to supply the 69 kV breakers. Kriz Davis was the low bidder at \$79,063.50.

MOTION: Move to approve Resolution No. R-17-21 for adoption.

ACTION: MOTION: MARTIN SECOND: KASTLER
ROLL CALL VOTE: ALL AYE

3. Resolution No. R-17-22 – A Resolution to approve a loan application for the Distressed Housing Reinvestment Program for J Green Enterprises, LLC.

- Assistant City Manager Trisha Purdon stated Jared Green of J Green Enterprises has applied for a loan at 1009 West Tenth Street from the Distressed Property Reinvestment Program. Green is investing \$21,391 of his own cash, and is requesting the remaining 60% of the project cost of \$33,000 to complete the renovation of the property. The loan will be for 10 years with an interest rate of 3.75%. Twenty-five percent of the loan will be forgiven once \$24,750 of the principal balance is paid if all payments are made on time, a steady occupancy is maintained, utilities and taxes are up to date and the house is kept clean and safe for at least three years.

MOTION: Move to approve Resolution No. R-17-22 for adoption.

ACTION: MOTION: KASTLER SECOND: BAUER
ROLL CALL VOTE: ALL AYE

4. Discussion on emergency services building.
 - City Manager Kendal Francis reviewed information provided by Police Chief Kwin Bromley and Fire Chief Bob Roesky. Equipment planned to be stored in the proposed stand-alone facility would be the MRAP, reserve pumper, truck #13, hazmat trailer, jon boat, light tower and row boat. To get an estimate of the cost, quotes were solicited for a 42' x 80' metal building, 6 bays, shop lighting, concrete floor, unfinished interior, no insulation and no plumbing. The cost was quoted at \$93,000 for a six-inch concrete slab; slab would need to be more substantial. Following discussion commissioners concurred a storage building/garage is needed, however, it can be added at a later date.
5. City Manager's Report
 - City Manager Kendal Francis thanked the community for support for the Hometown Showdown. He stated the lease for the city owned building at 600 Union expires March 31 and asked commissioners if they desired to sell or rent or market it as either. Following discussion, commissioners concurred they wished to rour the building, would entertain offers to sell the building and wanted to give all realtors an opportunity to sell the building. Francis stated the CRMC lease is set to renew on July 1 automatically for five years unless a 90-day notice to review the lease is given. Commissioners concurred to provide CRMC with notice they wish to review the lease. The downtown traffic signs have been received and installation will begin next week. The Holiday Inn opened today. Francis introduced Candi Westbrook, new executive director for the Coffeyville Area Chamber of Commerce. He informed commissioners he was working to schedule a date for the reveal of a new logo.

I. COMMENTS

1. Comments from Public
 - Bo Rupert, 508 Maple, stated he was assaulted by the Sheriff's Department at the City Hall building on October 26. He has been to the Police Department three times to report this and is requesting an investigation into the matter.
 - Cecilia Hare, 418 Penn, requested financial forgiveness from a nuisance clean-up at her property.
 - Kenny Aduddell, 411 West 9th Street, stated he is interested in finding a space to be able to do live performances as the Community Theater lost their space and all equipment in the 2007 flood. He is holding a performance of Picnic on his front porch on August 3-5 and requested two sets of bleachers and support from the community. He was told to obtain a special events application.
2. Comments from Commissioners and Staff - none

J. EXECUTIVE SESSION(s)

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4

GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Sales tax report
2. Tax comparison charts
3. Police Department report

L. ADJOURN

MOTION: Move to adjourn.

ACTION: MOTION BY MARTIN SECOND: KASTLER
ROLL CALL VOTE: ALL AYE

Time the meeting was adjourned: 8:45 p.m.

Date the minutes were approved: _____

04/11/17

Cindy Price

Cindy Price, City Clerk