

**COMMISSION MEETING MINUTES
TUESDAY, JUNE 27, 2017
6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. at the Senior Center. The meeting was called to order by Mayor Paul Bauer.

Present:

COMMISSIONER PAUL BAUER
COMMISSIONER MARCUS KASTLER
COMMISSIONER JIM C. TAYLOR, JR
COMMISSIONER CHRIS WILLIAMS.

Absent:

COMMISSIONER JUSTIN MARTIN

City Staff in attendance:

CITY CLERK CINDY PRICE
CITY ATTORNEY PAUL KRITZ
FINANCE DIRECTOR STEPHANIE RICHARDSON
IT TECH RAY HEINZ
PUBLIC WORKS DIRECTOR CHUCK SHIVELY
ELECTRIC UTILITY DIRECTOR GENE RATZLAFF
ENGINEERING SUPERINTENDENT THOMAS OSBORN
ELECTRIC UTILITY DEPUTY DIRECTOR MIKE SHOOK

A. CALL TO ORDER – Mayor Paul Bauer

B. INVOCATION – Dr. Dean McNamara, First Baptist Church

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

D. REVIEW OF AGENDA

E. CONSENT AGENDA

1. City Commission Meeting Minutes – Tuesday, June 13, 2017
2. 2017 Appropriation Ordinance No. AO-17-12 – \$4,601,232.59

MOTION: Move to approve the consent agenda as presented.

ACTION: MOTION: TAYLOR SECOND: BAUER
ROLL CALL VOTE: ALL AYE EXCEPT MARTIN WHO WAS
ABSENT.

3. 2017 Appropriation Ordinance No. AO-17-12A (Taylor Crane) – \$ 758.80

MOTION: Move to approve Appropriation Ordinance No. AO-17-12A for
adoption.

ACTION: MOTION: WILLIAMS SECOND: KASTLER
ROLL CALL VOTE: ALL AYE EXCEPT TAYLOR WHO
ABSTAINED AND MARTIN WHO WAS ABSENT.

REGULAR AGENDA ITEMS

F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).

G. OLD BUSINESS

H. NEW BUSINESS

1. Discussion and action to make appointments to the Montgomery County Community Corrections Board.

Applicants: Jennifer Ritter, Bo Rupert

MOTION: Move to appoint Jennifer Ritter to a two-year term on the Montgomery County Community Corrections Board serving to January 1, 2019.

ACTION: MOTION: WILLIAMS SECOND: KASTLER
ROLL CALL VOTE: ALL AYE

MOTION: Move to appoint Bo Rupert to a two-year term on the Montgomery County Community Corrections Board serving to January 1, 2019.

ACTION: MOTION: TAYLOR SECOND: KASTLER
ROLL CALL VOTE: KASTLER AND TAYLOR VOTED YES;
BAUER AND WILLIAMS VOTED NO; MARTIN ABSENT;
MOTION FAILED.

2. Discussion and action to make appointments to the Montgomery County Juvenile Corrections Board.

Applicants: Luke Claar (withdrew), Jennifer Ritter, Bo Rupert

MOTION: Move to appoint Bo Rupert to a two-year term on the Montgomery County Juvenile Corrections Board serving to January 1, 2019.

ACTION: MOTION: TAYLOR SECOND: BAUER
ROLL CALL VOTE: ALL AYE EXCEPT WILLIAMS WHO VOTED
NO AND MARTIN WHO WAS ABSENT.

3. Resolution No. R-17-42 – A Resolution to execute a lease with Joseph and Megan Zogg for 619 S. Walnut.

- City Attorney Paul Kritz stated the City has been trying to sell the building at 619 S. Walnut, however, there has been little interest. Joseph and Megan Zogg recently purchased Bev's Ceramic Shop on 8th Street. The building has sustained major roof damage and is not financially feasible to repair; therefore, they approached the city about leasing 619 S. Walnut. They will be leasing the building for one year with the intent to purchase it. The Zoggs will be responsible for obtaining renter's insurance, paying utilities, providing utility deposits and the upkeep on the building. Their signage will be restricted to wall signs.

MOTION: Move to approve Resolution No. R-17-42 for adoption.

ACTION: MOTION: WILLIAMS SECOND: BAUER
ROLL CALL VOTE: ALL AYE EXCEPT MARTIN WHO WAS
ABSENT.

4. Resolution No. R-17-43 – A Resolution to amend the City of Coffeyville procurement policy.
 - This item was postponed until the July 11 meeting.
5. Resolution No. R-17-44 – A Resolution to award a construction contract for the 2016-2017 KDOT KLINK grant to J. Graham Construction.
 - Superintendent of Engineering Thomas Osborn stated the city received a grant from Kansas Department of Transportation for a 2016 and 2017 KLINK project consisting of concrete reconstruction on 11th Street from Lewark to west city limits. Four bids were received with J. Graham Construction being the lowest at \$976,014.25.

MOTION: Move to approve Resolution No. R-17-44 for adoption.

ACTION: MOTION: WILLIAMS SECOND: KASTLER
ROLL CALL VOTE: ALL AYE EXCEPT MARTIN WHO WAS ABSENT.

6. Resolution No. R-17-45 – A Resolution to submit an application to KDOT for use of Transportation Alternatives Program funds for a Safe Routes to School Project.
 - Engineering Superintendent Thomas Osborn stated the city has received a phase 1 Safe Routes to School grant and has been working wo get approval from KDOT to award a contract with BG Consultants. The phase 2 grant application is due July 7; the city will be applying for the maximum of \$400,000 with a city match of \$100,000 for the needed sidewalk and ADA improvements around the Community Elementary School.

MOTION: Move to approve Resolution No. R-17-45 for adoption.

ACTION: MOTION: WILLIAMS SECOND: BAUER
ROLL CALL VOTE: ALL AYE EXCEPT MARTIN WHO WAS ABSENT.

7. Resolution No. R-17-46 – A Resolution to award a construction contract to Andale Construction for a taxiway project.
 - Engineering Superintendent Thomas Osborn stated this contract is for taxiway improvements from runway 17-32 to 22-4. There was one bid received at a cost of \$587,503. This is an FAA grant with a 90/10 match.

MOTION: Move to approve Resolution No. R-17-46 for adoption.

ACTION: MOTION: BAUER SECOND: KASTLER
ROLL CALL VOTE: ALL AYE EXCEPT MARTIN WHO WAS ABSENT.

8. Resolution No. R-17-47 – A Resolution to execute an engineering services agreement with Trinity Consultant for engineering services.
 - Electric Utility Deputy Director Mike Shook stated the electric utility is required to develop and maintain a spill prevention control and countermeasure plan and a storm water pollution prevention pan for all facilities. The plans are reviewed and updated every 5 years per KDHE and EPA regulations. The stormwater pollution plan was

developed for the new generation facility, however, not the spill prevention plan. This agreement with Trinity will review the existing stormwater plan and develop the spill prevention plan.

MOTION: Move to approve Resolution No. R-17-47 for adoption.

ACTION: MOTION: BAUER SECOND: WILLIAMS
ROLL CALL VOTE: ALL AYE EXCEPT MARTIN WHO WAS
ABSENT.

9. Ordinance No. G-17-02 – An Ordinance to adopt by reference the 2017 Standard Traffic Ordinance.

- City Attorney Paul Kritz stated the city is currently operating under the 2015 Standard Traffic Ordinance. This will update to the 2017 version and include the recent increase of court costs for seat belt violations.

MOTION: Move to approve Ordinance No. G-17-02 for First Reading.

ACTION: MOTION: BAUER SECOND: TAYLOR
ROLL CALL VOTE: ALL AYE EXCEPT MARTIN WHO WAS
ABSENT.

10. Staff Report

- City Clerk Cindy Price stated a budget work session was scheduled for July 6, 6 p.m. at 11 E. 2nd; fireworks could be sold and shot July 1-4, 8 a.m. to midnight and the Summer Celebration will be July 8.

I. COMMENTS

1. Comments from Public

- Connie Mendoza, Stark & Lee, stated she does not like fireworks being shot near her house.
- Bo Rupert, 1309 W. 12th Street stated he recently met with Griffin Walker and wants to schedule a meeting with commissioners to discuss implementing a program for at risk youth.

2. Comments from Commissioners and Staff

- Commissioner Taylor asked about the quality of the sound on the commission telecasts.

J. EXECUTIVE SESSION(s)

1. Non-elected personnel

MOTION: Move to recess to executive session for the discussion of non-elected personnel to reconvene on or before 8:05 p.m.

ACTION: MOTION BY BAUER SECOND: WILLIAMS
ROLL CALL VOTE: ALL AYE EXCEPT MARTIN WHO WAS
ABSENT.

Time the meeting was reconvened: 8:03 p.m.

**COMMISSION MEETING MOTION SHEET
TUESDAY, JUNE 27, 2017**

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- K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES**
1. City Rec report

L. ADJOURN

MOTION: Move to adjourn.

ACTION: MOTION BY BAUER SECOND: WILLIAMS
ROLL CALL VOTE: ALL AYE EXCEPT MARTIN WHO WAS
ABSENT.

Time the meeting was adjourned: 8:03 p.m.

Date the minutes were approved: _____

Cindy Price, City Clerk