

**COMMISSION MEETING MINUTES
TUESDAY, JULY 11, 2017
6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. at the Senior Center. The meeting was called to order by Mayor Paul Bauer.

Present:

COMMISSIONER PAUL BAUER
COMMISSIONER MARCUS KASTLER
COMMISSIONER JUSTIN MARTIN
COMMISSIONER JIM C. TAYLOR, JR
COMMISSIONER CHRIS WILLIAMS.

City Staff in attendance:

CITY CLERK CINDY PRICE
CITY ATTORNEY PAUL KRITZ
FINANCE DIRECTOR STEPHANIE RICHARDSON
IT DIRECTOR CHRIS FELIX
POLICE CHIEF KWIN BROMLEY

- A. **CALL TO ORDER** – Mayor Paul Bauer
- B. **INVOCATION** – Pastor Nicole Schwartz Eck, First Methodist Church
- C. **PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- D. **REVIEW OF AGENDA**
- E. **CONSENT AGENDA**
 - 1. City Commission Meeting Minutes – Tuesday, June 27, 2017
 - 2. 2017 Appropriation Ordinance No. AO-17-13 – \$1,625,392.95
 - 3. Ordinance No. G-17-02 – Second Reading of an Ordinance to adopt by reference the 2017 Standard Traffic Ordinance.
 - 4. Action to set a public hearing for the FY2018 budget for Tuesday, August 8, 2017, 6:30 p.m.

MOTION: Move to approve the consent agenda as presented.

ACTION: MOTION: WILLIAMS SECOND: BAUER
ROLL CALL VOTE: ALL AYE

REGULAR AGENDA ITEMS

- F. **PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**
 - 1. Presentation of FY 2016 audit by Jarred, Gilmore and Phillips.
 - Phil Jarred, Jarred, Gilmore and Phillips, presented the City’s 2016 audit stating it was a clean audit for each major program.
- G. **OLD BUSINESS**
- H. **NEW BUSINESS**

Mayor Bauer stated he could no longer support Bo Rupert's appointment to the Montgomery County Juvenile Corrections Board. Commissioner stated Rupert does not represent the values and ethics of the citizens.

MOTION: Move to reconsider the appointment of Bo Rupert to the Montgomery County Juvenile Corrections Board.

ACTION: MOTION: BAUER SECOND: MARTIN
ROLL CALL VOTE: ALL AYE

MOTION: Move to remove Bo Rupert from the Montgomery County Juvenile Corrections Board.

ACTION: MOTION: BAUER SECOND: MARTIN
ROLL CALL VOTE: ALL AYE EXCEPT TAYLOR WHO VOTED NO

1. Resolution No. R-17-43 – A Resolution to amend the City of Coffeyville procurement policy.

- Finance Director Stephanie Richardson stated the procurement policy has been in place for the past four years and has been reviewed by staff. To make it more efficient and practical, it has been updated to include definition additions and changes, adjusting the local business preference section, requiring all subcontractors be licensed and adding a non-appropriation clause. Commissioners requested additional time to review this policy.

MOTION: Move to table this item to the next meeting.

ACTION: MOTION: BAUER SECOND: KASTLER
ROLL CALL VOTE: ALL AYE

2. Ordinance No. G-17-03 – First Reading of an Ordinance to amend municipal court costs.

- Police Chief Kwin Bromley stated staff is requesting an increase in court costs to cover monies remitted to the State of Kansas per state statute plus adding fees associated with jail operations by passing the user fees on to the convicted offenders.,

MOTION: Move to approve Ordinance No. G-17-03 for First Reading.

ACTION: MOTION: BAUER SECOND: KASTLER
ROLL CALL VOTE: ALL AYE

3. Resolution No. R-17-48 – A Resolution to execute an agreement with Retail Strategies.

- City Manager Kendal Francis stated this is the renewal for year two of a three-year contract with Retail Strategies for retail recruitment. They have been actively engaged on the city's behalf and worked with Jared Development in getting tenants for the Westside Shopping Center. They also continue to represent Coffeyville at all major retail trade shows. The fee for year two is \$35,000.

MOTION: Move to approve Resolution No. R-17-48 for adoption.

ACTION: MOTION: KASTLER SECOND: BAUER
ROLL CALL VOTE: ALL AYE

4. City Manager's Report

- City Manager Kendal Francis stated the Read Street underpass project is complete; the Fire Department is delivering surveys for the 10th Street CDBG; the Safe Routes to Schools phase 2 application has been submitted; the Police Department has received a \$20,000 grant to purchase live scan fingerprint machine; the old Walmart on East 8th Street will be demolished; Ed Rutherford retirement reception will be July 26, 2-4 p.m.

I. COMMENTS

1. Comments from Public

- Jim Falkner stated people who are concerned about property taxes need to remember there are other taxing entities involved including the college, school, library, county and rec commission.
- Mary Wilson commented the Farmers' Market had the most ever vendors on Saturday.
- Gail Smith and Mike Bradley thanked the city for the assistance with the Summer Celebration and stated the event next year will be on July 7, 2018.

2. Comments from Commissioners and Staff

- Commissioner Martin complimented the Summer Celebration organizers on their event.

J. EXECUTIVE SESSION(s)

1. Non-elected personnel

MOTION: Move to recess to executive session to discuss an individual employee's performance pursuant to the non-elected personnel matter exception to reconvene in the commission room at 8:55 p.m.

ACTION: MOTION BY BAUER SECOND: TAYLOR
ROLL CALL VOTE: ALL AYE

Time the meeting was reconvened: 8:45 p.m.

K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Sales tax report

L. ADJOURN

MOTION: Move to adjourn.

ACTION: MOTION BY WILLIAMS SECOND: BAUER
ROLL CALL VOTE: ALL AYE

Time the meeting was adjourned: 8:45 p.m.

Date the minutes were approved: _____

Cindy Price, City Clerk

The regular meeting was followed by a budget work session.