

**COMMISSION MEETING MINUTES
TUESDAY, AUGUST 22, 2017
SENIOR CITIZENS CENTER 6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. at the Senior Center. The meeting was called to order by Mayor Paul Bauer.

Present:

COMMISSIONER PAUL BAUER
COMMISSIONER MARCUS KASTLER
COMMISSIONER JUSTIN MARTIN
COMMISSIONER JIM C. TAYLOR, JR
COMMISSIONER CHRIS WILLIAMS.

City Staff in attendance:

CITY MANAGER KENDAL FRANCIS
CITY CLERK CINDY PRICE
CITY ATTORNEY PAUL KRITZ
FINANCE DIRECTOR STEPHANIE RICHARDSON
IT DIRECTOR CHRIS FELIX
ELECTRIC UTILITY DIRECTOR GENE RATZLAFF
ARCHITECT/PLANNER DENNIS JACOBS
HUMAN RESOURCES OFFICER MARILYNN EVENSON

- A. CALL TO ORDER** – Mayor Paul Bauer
- B. INVOCATION** – Margie Miller, Community Crossroads of Christ
- C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- D. REVIEW OF AGENDA**
- E. CONSENT AGENDA**
1. City Commission Meeting Minutes – Tuesday, August 8, 2017
 2. 2017 Appropriation Ordinance No. AO-17-16 – \$4,544,529.89
 4. Ordinance No. G-17-04 – Second Reading of an ordinance to approve the 2017 Uniform Public Offense Code.
MOTION: Move to approve the consent agenda as presented.

ACTION: MOTION: TAYLOR SECOND: BAUER
ROLL CALL VOTE: ALL AYE
 3. 2017 Appropriation Ordinance No. AO-17-16A – \$ 255.68
MOTION: Move to approve the consent agenda as presented.

ACTION: MOTION: WILLIAMS SECOND: BAUER
ROLL CALL VOTE: ALL AYE EXCEPT TAYLOR WHO
ABSTAINED.

REGULAR AGENDA ITEMS

- F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**

G. OLD BUSINESS

H. NEW BUSINESS

1. Resolution No. R-17-64 – A Resolution to purchase property insurance for the electric utility.

- Finance Director Stephanie Richardson stated this resolution is for the purchase of building and contents property insurance coverage on the electric utility system and for boiler and machinery insurance coverage on the power plants. This is the third year of the three-year renewal period and coverage will be bid out again in 2018. The premium quoted is \$464,702 which is a 3% increase over the 2016-17 policy year. The increase is due to an increase in property limits in the amount of nearly \$20,000 as a result of the new generation plant. Adam Gill from Coffeyville Insurance Associates explained the two proposals submitted. Proposal #1 maintains the coverage similar to the current policy. Proposal #2 changes to flood and earthquake limits as a result of the upcoming changes to the NFIP flood maps. Commissioners elected to go with proposal #1.

MOTION: Move to approve Resolution No. R-17-64 for adoption.

ACTION: MOTION: TAYLOR SECOND: MARTIN
ROLL CALL VOTE: ALL AYE

2. Discussion on lease agreement with Coffeyville Area Chamber of Commerce.
 - City Manager Kendal Francis stated the proposed lease with the Chamber of Commerce reflects how we are currently operating with the Chamber and updates the lease which has been in use since 1972. There will be no rent, and the City will provide utilities except gas, trash and phone and also some minor IT support. The agreement will be placed on the September 12 agenda for approval. Candi Westbrook, Chamber Executive Director, stated she would like to begin making an annual presentation regarding the Chamber to the commissioners.
3. Discussion on City of Coffeyville employee residency requirements.
 - City Manager Kendal Francis stated currently employees must reside in the U.S.D. 445 school district. Williams stated it is making it difficult to hire people for the police department and stated we need to do what we have to do to put people in patrol cars. Francis stated the union contracts state employees currently must respond to an emergency in 30 minutes. Commissioners want public input prior to further discussion at the next meeting.
4. Discussion on City of Coffeyville social media policy.
 - City Manager Kendal Francis stated the city uses Facebook as a tool to get out accurate information with the goal of being transparent. All press releases currently issued go on Facebook, and we take a common sense approach. Taylor stated he wasn't aware of any problems. Martin stated there is a negative perception when some items are put out such as criminal activity. Williams stated the way to fix this is to address the crime problem and we need to be open and transparent.
5. Discussion on trash dumpsters in downtown parking lot.
 - Following a previous meeting where commissioners wanted trash dumpsters moved to a central location, City Manager Kendal Francis met with the restaurant owners on 9th

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Time the meeting was reconvened: 9:35 p.m.

MOTION: Move to continue in executive session to reconvene at 10:00 p.m.

ACTION: MOTION BY BAUER SECOND: WILLIAMS
ROLL CALL VOTE: ALL AYE

Time the meeting was reconvened: 9:57 p.m.

K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Sales tax report
2. PD report
3. City Rec report

L. ADJOURN

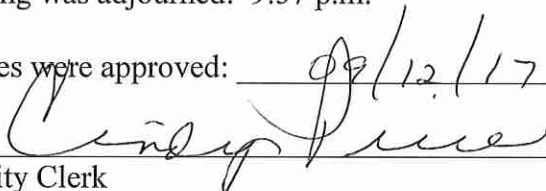
MOTION: Move to adjourn.

ACTION: MOTION BY BAUER SECOND: WILLIAMS
ROLL CALL VOTE: ALL AYE

Time the meeting was adjourned: 9:57 p.m.

Date the minutes were approved: _____

08/12/17



Cindy Price, City Clerk