

**COMMISSION MEETING MINUTES
TUESDAY, DECEMBER 12, 2017
SENIOR CITIZENS CENTER 6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. at the Senior Center. The meeting was called to order by Mayor Paul Bauer.

Present:

COMMISSIONER PAUL BAUER
COMMISSIONER JUSTIN DOANE
COMMISSIONER MARCUS KASTLER
COMMISSIONER JIM C. TAYLOR, JR
COMMISSIONER CHRIS WILLIAMS

City Staff in attendance:

CITY MANAGER KENDAL FRANCIS
CITY CLERK CINDY PRICE
CITY ATTORNEY PAUL KRITZ
IT DIRECTOR CHRIS FELIX
FINANCE DIRECTOR STEPHANIE RICHARDSON
PUBLIC WORKS DIRECTOR CHUCK SHIVELY
PUBLIC WORKS DEPUTY DIRECTOR JIM BRADSHAW
FIRE CHIEF BOB ROESKY
ENGINEERING SUPERINTENDENT THOMAS OSBORN

- A. CALL TO ORDER** – Mayor Paul Bauer
- B. INVOCATION** – Pastor Doug Mund, Grace Fellowship Church
- C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- D. REVIEW OF AGENDA**
- E. CONSENT AGENDA**
1. City Commission Meeting Minutes – Tuesday, November 28, 2017
 2. 2017 Appropriation Ordinance No. AO-17-23 – \$2,962,137.66
MOTION: Move to approve the consent agenda as presented.

ACTION: MOTION: TAYLOR SECOND: BAUER
ROLL CALL VOTE: ALL AYE
 3. 2017 Appropriation Ordinance No. AO-17-23A (Irontime Sales) – \$ 1,528.20
MOTION: Move to approve Appropriation Ordinance No. AO-17-22A for adoption.

ACTION: MOTION: BAUER SECOND: WILLIAMS
ROLL CALL VOTE: ALL AYE EXCEPT TAYLOR WHO ABSTAINED

REGULAR AGENDA ITEMS

- F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**
1. Update from Johnson Controls on the AMI project

- Dave Villines from Johnson Controls reported they have completed their review of lighting in city buildings and are working on the design criteria for proposed replacements. This would include street and downtown lighting. They have replaced and are testing 65 water meters. A workshop is scheduled for January 4 to review technology, present options and make a final selection on water meters, electric meters and the AMI system. In February, the project will be taken to the commission for approval with implementation to begin in March.

2. Update from Montgomery County Action Council

- Trisha Purdon, Montgomery County Action Council Executive Director, updated the commission on recent activities for MCAC including the Tyson project.

G. OLD BUSINESS

H. NEW BUSINESS

1. Discussion and action to appoint two people to the CRMC Board of Trustees.

Applicants: Debbie Carter, Stan Eli, James Falkner

MOTION: Move to appoint Jim Falkner to the CRMC Board of Trustees serving to January 1, 2022.

ACTION: MOTION: WILLIAMS SECOND: KASTLER
ROLL CALL VOTE: ALL AYE EXCEPT BAUER WHO VOTED NO.

MOTION: Move to appoint Debbie Carter to the CRMC Board of Trustees serving to January 1, 2022.

ACTION: MOTION: KASTLER SECOND: TAYLOR
ROLL CALL VOTE: ALL AYE

2. Discussion and action to appoint one person to the Planning Commission.

Applicants: Lisa Brookover, Kenneth Winston

MOTION: Move to appoint Lisa Brookover to the City Planning Commission serving to January 1, 2021.

ACTION: MOTION: BAUER SECOND: KASTLER
ROLL CALL VOTE: ALL AYE

3. Discussion and action to appoint one person to the Public Library Board.

Applicants: ~~Ron Akin~~, Brooke Brown

MOTION: Move to appoint Brooke Brown to the Public Library Board serving to April 30, 2022.

ACTION: MOTION: KASTLER SECOND: BAUER
ROLL CALL VOTE: ALL AYE

4. Discussion and action to approve the 2018 cereal malt beverage licenses.
- City Clerk Cindy Price stated there are 15 businesses who have applied for renewals of their cereal malt beverage licenses; all meet the requirements set out by state statute and are eligible for approval.

MOTION: Move to approve the 2018 cereal malt beverage licenses.

ACTION: MOTION: BAUER SECOND: TAYLOR
ROLL CALL VOTE: ALL AYE

5. Resolution No. R-17-93 – A Resolution to approve the 2018 cereal malt beverage license for the Montgomery County Fair Association.
- City Clerk Cindy Price stated this cereal malt beverage application is acted upon separately as the resolution exempts the fair from the City ordinances prohibiting the sale of CMB in public places. The applications meets the requirements as set out by state statute and is eligible to be licensed. The resolution will be revised to include the specific location for the consumption of the cereal malt beverage.

MOTION: Move to approve Resolution No. R-17-93 for adoption as revised.

ACTION: MOTION: BAUER SECOND: TAYLOR
ROLL CALL VOTE: ALL AYE

6. Resolution No. R-17-94 – A Resolution to identify preferred vendors for chemicals for the Water Treatment Plant.
- Public Works Director Chuck Shively stated requests for chemical prices were solicited. Staff is recommending the low bidder be designated as the preferred vendor for each chemical except the potassium permanganate as the low bid submitted does not meet the specification. Overall the proposed chemical cost bid for 2018 went up approximately 5%, or \$13,000, for the year.

MOTION: Move to approve Resolution No. R-17-94 for adoption.

ACTION: MOTION: TAYLOR SECOND: DOANE
ROLL CALL VOTE: ALL AYE

7. Resolution No. R-17-95 – A Resolution to approve a change order for Muller Construction for the demolition of the former Walmart building.
- City Manager Kendal Francis stated as Muller Construction was demolishing and removing the old Walmart on Sunflower Road the footings were discovered to be substantially larger than would normally be anticipated. In addition, there were large footings protruding outside the building foundation. Removal of these oversized footings resulted in an additional expense of \$18,500. Muller Construction is requesting a change order to reimburse for one half of the expense. Mark Muller was unable to attend the meeting, therefore, commissioners requested the item be tabled.

MOTION: Move to table Resolution No. R-17-95 until the December 21 meeting.

ACTION: MOTION: TAYLOR SECOND: KASTLER

ROLL CALL VOTE: ALL AYE

8. Resolution No. R-17-96 – A Resolution to authorize the Coffeyville Fire Department to participate in the Kansas Search and Rescue Response System.

- Fire Chief Bob Roesky stated this agreement will allow the State Fire Marshal's Office to be able to call the Fire Department in time of a disaster or need for personnel with specific training in areas such as water rescue, search and rescue and rope rescue to be deployed. If deployed through this manner, the city would be reimbursed.

MOTION: Move to approve Resolution No. R-17-96 for adoption.

ACTION: MOTION: BAUER SECOND: DOANE
ROLL CALL VOTE: ALL AYE

9. Ordinance No. S-17-04 – First reading of an ordinance to provide for the acquisition of an interest in certain real property necessary for the construction of the 11th and Willow intersection project.

- City Attorney Paul Kritz stated the City needs to acquire right of way and a temporary construction easement for the 11th and Willow intersection project. Contact has been made with Boles Management and negotiations are ongoing, however, attempts to contact an authorized representative with Long John Silvers has not been successful. This ordinance is the next step in the process of obtaining the right of way and authorizes the initiation of eminent domain proceedings if it becomes necessary.

MOTION: Move to approve Ordinance No. S-17-04 for First Reading.

ACTION: MOTION: TAYLOR SECOND: KASTLER
ROLL CALL VOTE: ALL AYE

10. Action to set a public hearing for the purpose of amending the 2017 budget.

MOTION: Move to asset a public hearing for the purpose of amending the 2017 budget for Thursday, December 21, 6:30 p.m., in the Senior Center.

ACTION: MOTION: BAUER SECOND: TAYLOR
ROLL CALL VOTE: ALL AYE

11. City Manager's Report

- City Manager Kendal Francis provided an update on the building projects and announced a ribbon cutting and open house would be held Friday, January 5, 2018, 2-6 p.m. at the Emergency Services building. The railroad crossing project on South Walnut has been delayed a couple days; Midwest Fence will install chain link fencing with inserts around the trash containers in the downtown 10th Street parking lot.

I. COMMENTS

1. Comments from Public - none

2. Comments from Commissioners and Staff

- Commissioner Taylor stated he appreciated the tour of the police and fire facility.

- Mayor Bauer asked about repairing utility cuts; the city is making concrete repairs as it has been difficult to get asphalt.

J. EXECUTIVE SESSION(s)

1. Non-elected personnel

MOTION: Move to adjourn to executive session to discuss an employee's performance evaluation pursuant to the non-elected personnel exception to reconvene in the Senior Center at 9:05 p.m.

ACTION: MOTION BY BAUER SECOND: DOANE
ROLL CALL VOTE: ALL AYE

Time the meeting was reconvened: 9:05 p.m.

Mayor Bauer stated no action as a result of the executive session.

K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

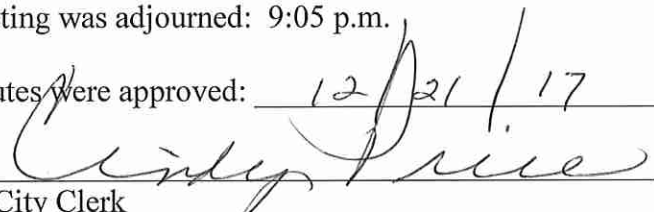
L. ADJOURN

MOTION: Move to adjourn.

ACTION: MOTION BY BAUER SECOND: WILLIAMS
ROLL CALL VOTE: ALL AYE

Time the meeting was adjourned: 9:05 p.m.

Date the minutes were approved: 12/21/17


Cindy Price, City Clerk