

**COMMISSION MEETING MINUTES  
TUESDAY, JANUARY 9, 2018  
SENIOR CITIZENS CENTER 6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. at the Senior Center. The meeting was called to order by Mayor Paul Bauer.

Present:

COMMISSIONER PAUL BAUER  
COMMISSIONER JUSTIN DOANE  
COMMISSIONER MARCUS KASTLER  
COMMISSIONER JIM C. TAYLOR, JR  
COMMISSIONER CHRIS WILLIAMS

City Staff in attendance:

CITY MANAGER KENDAL FRANCIS  
CITY CLERK CINDY PRICE  
CITY ATTORNEY PAUL KRITZ  
IT DIRECTOR CHRIS FELIX  
FINANCE DIRECTOR STEPHANIE RICHARDSON  
ELECTRIC UTILITY DEPUTY DIRECTOR MIKE SHOOK  
FIRE CHIEF BOB ROESKY  
ENGINEERING SUPERINTENDENT THOMAS OSBORN

- A. CALL TO ORDER** – Mayor Paul Bauer
- B. INVOCATION** – Pastor Randy DePriest, First Assembly of God
- C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- D. REVIEW OF AGENDA**
- E. CONSENT AGENDA**
1. City Commission Meeting Minutes – Thursday, December 21, 2017
  2. 2018 Appropriation Ordinance No. AO-18-01 – \$1,296,734.34  
MOTION: Move to approve the consent agenda as presented.  
  
ACTION: MOTION: BAUER SECOND: TAYLOR  
ROLL CALL VOTE: ALL AYE
  3. 2018 Appropriation Ordinance No. AO-18-01A (Irontime Sales) – \$ 219.00  
MOTION: Move to approve Appropriation Ordinance No. AO-18-01A for adoption.  
  
ACTION: MOTION: BAUER SECOND: DOANE  
ROLL CALL VOTE: ALL AYE EXCEPT TAYLOR WHO ABSTAINED
  4. Ordinance No. G-18-01– Second Reading of an Ordinance to approve electric rate schedule LEP-17 (line extension policy).  
  
MOTION: Move to approve Ordinance No. G-18-01 for adoption.

ACTION: MOTION: TAYLOR SECOND: DOANE  
ROLL CALL VOTE: ALL AYE

**REGULAR AGENDA ITEMS**

**F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**

**EXECUTIVE SESSION**

MOTION: Move to recess to executive session to discuss employee performance pursuant to the non-elected personnel matter exception to reconvene in the commission room on or before 6:50 p.m.

ACTION: MOTION BY BAUER SECOND: WILLIAMS  
ROLL CALL VOTE: ALL AYE

Time the meeting was reconvened: 6:50 p.m.

**G. OLD BUSINESS**

1. Ordinance No. G-18-02 – Second Reading of an Ordinance to adopt minimum standards for rental properties and add a \$50 reinspection fee to the fee schedule.
  - City Attorney Paul Kritz reviewed minor changes made in the ordinance since the first reading. Numerous citizens made comments including Jon Graham, Michael Caldwell, Keith Fouts, Carla Lelacheur, and Charles Weed indicating there are no protections for the landlords; landlords are not against minimum standards, however, they oppose the application fee as well as the fine. Commissioners were questioned as to what the procedure was for lease-purchase options and what is the time frame for inspections. Commissioner Williams stated this ordinance is to protect people from landlords who rent substandard properties.

MOTION: Move to approve Ordinance No G-18-02 for adoption.

ACTION: MOTION: WILLIAMS SECOND: BAUER  
ROLL CALL VOTE: ALL AYE EXCEPT DOANE AND TAYLOR WHO VOTED NO.

**H. COMMISSION CEREMONY**

1. Present Marcus Kastler with plaque.
  - Mayor Paul Bauer presented Marcus Kastler with a plaque representing his 4-year term on the commission.
2. Swear in Paul Bauer, Ann Marie Vannoster and Chris Williams
  - City Clerk Cindy Price swore in Bauer, Vannoster and Williams.
3. Select Mayor to serve until January 8, 2019.

NOMINATION: WILLIAMS NOMINATED BAUER TO SERVE AS MAYOR UNTIL JANUARY 8, 2019.

ACTION: ALL AYE

4. Select Vice Mayor to serve until January 8, 2019.

NOMINATION: WILLIAMS NOMINATED TAYLOR TO SERVE AS VICE  
MAYOR UNTIL JANUARY 8, 2019.

ACTION: ALL AYE

**I. NEW BUSINESS**

1. Resolution No. R-18-01 – A Resolution to approve the city identification badge policy.

- City Manager Kendal Francis stated the badge policy has been updated to reflect the changes necessary with the different buildings.

MOTION: Move to approve Resolution No. R-18-01 for adoption.

ACTION: MOTION: DOANE SECOND: BAUER  
ROLL CALL VOTE: ALL AYE

2. Resolution No. R-18-02 – A Resolution to approve submitting the FY 2019-2023 Airport Capital Improvement Plan data sheets.

- Engineering Superintendent Thomas Osborn stated each year the FAA awards \$150,000 in entitlement funds to be used to complete airport improvement projects with a 10% match from the City. These funds can be banked for up to 4 years for a total of \$600,000 of FAA funds. Proposed projects are submitted to the FAA annually. Projects include replacing edge lighting for runway 17035 and rehabilitating runways 17-35 and 4-22.

MOTION: Move to approve Resolution No. R-18-02 for adoption.

ACTION: MOTION: TAYLOR SECOND: BAUER  
ROLL CALL VOTE: ALL AYE

3. City Manager's Report

- City Manager Kendal Francis reported the the ribbon cutting and open house for City Hall is January 11, 2 p.m.; tours until 6 p.m.; City Hall would be closed on Friday for moving; Customer Service will be closed January 19 and 23 for moving;

**J. COMMENTS**

1. Comments from Public

2. Comments from Commissioners and Staff

- Fire Chief Bob Roesky reported on the number of medical calls the fire department is responding to. He stated in 2017 they responded to 723 medical calls, 74 of those were no treatment, no transport calls. Commissioner Williams said he is concerned about responding to so many medical calls. Roesky stated they often do not get enough information to know if the calls are major medical calls.
- Finance Director Stephanie Richardson introduced Melissa Wade, the Utility Revenue Supervisor, and reported on a notification system which will soon be implemented to better serve customers.
- Engineering Superintendent Thomas Osborn stated the railroad crossing would be open by the end of the week noting the crossing will be rough until the track settles which normally takes about a month.

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**K. EXECUTIVE SESSION(s)**

**L. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES**

1. Library minutes

**M. ADJOURN**

MOTION: Move to adjourn.

ACTION: MOTION BY BAUER

SECOND: VANNOSTER

ROLL CALL VOTE: ALL AYE

Time the meeting was adjourned: 8:50 p.m.

Date the minutes were approved: \_\_\_\_\_

01/23/18  
*Cindy Price*

\_\_\_\_\_  
Cindy Price, City Clerk