

**COMMISSION MEETING MINUTES  
TUESDAY, JANUARY 23, 2018  
CITY HALL, 6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. in the City Commission Room. The meeting was called to order by Mayor Paul Bauer.

Present:

COMMISSIONER PAUL BAUER  
COMMISSIONER JUSTIN DOANE  
COMMISSIONER JIM C. TAYLOR, JR  
COMMISSIONER ANN MARIE VANNOSTER  
COMMISSIONER CHRIS WILLIAMS

City Staff in attendance:

CITY MANAGER KENDAL FRANCIS  
CITY ATTORNEY PAUL KRITZ  
IT DIRECTOR CHRIS FELIX  
FINANCE DIRECTOR STEPHANIE RICHARDSON  
ELECTRIC UTILITY DIRECTOR GENE RATZLAFF  
ELECTRIC UTILITY DEPUTY DIRECTOR MIKE SHOOK  
PUBLIC WORKS DIRECTOR CHUCK SHIVELY  
PUBLIC WORKS DEPUTY DIRECTOR JIM BRADSHAW  
POLICE CHIEF KWIN BROMLEY  
FIRE CHIEF BOB ROESKY  
ENGINEERING SUPERINTENDENT THOMAS OSBORN

- A. CALL TO ORDER** – Mayor Paul Bauer
- B. INVOCATION** – Pastor Nicole Schwartz-Eck, First United Methodist Church
- C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- D. REVIEW OF AGENDA**
- E. CONSENT AGENDA**
1. City Commission Meeting Minutes – Tuesday, January 9, 2018
  2. 2018 Appropriation Ordinance No. AO-18-02 – \$4,615,094.45  
MOTION: Move to approve the consent agenda as presented.  
  
ACTION: MOTION: TAYLOR SECOND: BAUER  
ROLL CALL VOTE: ALL AYE
  3. 2018 Appropriation Ordinance No. AO-18-02A (Isham Hardware) – 126.39  
MOTION: Move to approve Appropriation Ordinance No. AO-18-02A for adoption.  
  
ACTION: MOTION: TAYLOR SECOND: BAUER  
ROLL CALL VOTE: ALL AYE EXCEPT VANNOSTER WHO ABSTAINED

**REGULAR AGENDA ITEMS**

**F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**

1. Presentation of 2017 City of Coffeyville employee service awards
  - Employee service awards were presented to Chris Felix, Jason Davis, Justin Hanigan, Lucas Vargas, Mike O'Connor and Billy Peyton for 10 years; Marilyn Evenson, Derek Messner and James Potter for 15 years; and Darin Daily, Jon Graham, Joe Rexwinkle, Bryan Allen, Jeff Howard and Bob Robbins for 20 years
2. Report from the CRMC Board of Trustees
  - Mike Ewy, CRMC Board of Trustees, provided an update from the hospital.

**G. OLD BUSINESS**

**H. NEW BUSINESS**

1. Resolution No. R-18-03 – A Resolution to execute a work authorization with Allgeier, Martin and Associates for design engineering services for the Water Treatment Plant Filter Bed Project.
  - Public Works Director Chuck Shively stated the water treatment plant has six filters. More than 20 years ago the concrete under the drain floor of filter 2 blew out causing extensive damage with expensive repairs. Since the city had excess water treatment capacity at the time, the damaged filter was drained and left inactive. Since that time, the city has approved a water purchase agreement with Coffeyville Resources. We have the capacity for that amount, but if another larger water user came in, we would not. Allgeier Martin and Associates will provide the design for the repair and upgrade of the filter at a cost not to exceed \$35,000.

MOTION: Move to approve Resolution No. R-18-03 for adoption.

ACTION: MOTION: TAYLOR SECOND: DOANE  
ROLL CALL VOTE: ALL AYE

2. Resolution No. R-18-04 – A Resolution to purchase underground power cable from SMC Electric.
  - Electric Utility Director Gene Ratzlaff stated this cable will be installed at Acme Foundry to improve reliability and flexibility as part of a transformer replacement.

MOTION: Move to approve Resolution No. R-18-04 for adoption.

ACTION: MOTION: BAUER SECOND: VANNOSTER  
ROLL CALL VOTE: ALL AYE

3. Resolution No. R-18-05– A Resolution to authorize change order #3 with Andale Construction for the Airport Taxiway Reconstruction Project.
  - Engineering Superintendent Thomas Osborn stated this is the final quantity change order for the reconstruction of the taxiway between runway 17-32 and runway 22-4 and results in a deduction of \$6,262.72 making the total project \$584,221.50.

MOTION: Move to approve Resolution No. R-18-05 for adoption.



ACTION: MOTION: BAUER SECOND: DOANE  
ROLL CALL VOTE: ALL AYE

4. City Manager's Report

- City Manager Kendal Francis provided an update on the police and fire building and city hall; reported there are openings on four boards and responded to social media posts about high utility bills. He stated the procedures in place are effective and working and is confident the consumptions have occurred. He stated protocols are being reviewed with staff, random sampling of meter readings is being done to ensure accuracy. Estimations do occur if people on rural routes do not turn in their readings or if there is no access to meter.

**I. COMMENTS**

1. Comments from Public

- Mary Wilson, 207 W. New, stated she is concerned with wheels on the chairs in the commission room.
- Jim Falkner, 1014 W. 3<sup>rd</sup>, asked if the upgrade to the wastewater treatment plant still required. Chuck Shively stated there are no pending requirements.
- John Chevere, 608 Waverly Way, stated he started a petition regarding high utility bills and there were 172 responses; his bill was \$102 higher this month than last year. Kendal Francis agreed to have his meter tested. He asked if there was a policy on documenting complaints; commission requested Kendal Francis to look at a complaint policy.
- Carla LelaCheur, 2042 CR 4300, questioned commissioners on the landlord ordinance, if it is still moving forward, will there be a timeline for inspections. Kendal Francis said staff will work to address issues brought forward by landlords.
- Keith Fouts, 108 N. Parkview, expressed concern about the fines being too high.
- Gail Smith, Mike Bradley and Andy Duncan spoke about the Summer Celebration.
- Mario Shobe, 704 W. 3<sup>rd</sup>, talked about utility bills.
- Jim C. Taylor, Sr., requested the city manager be suspended and put on leave. Taylor has received a summons regarding his Woodland property; city staff has been directed to not allow contractors to dump on his property; it is going to litigation, and we should mediate early and save the money we will be spending.

2. Comments from Commissioners and Staff

**J. EXECUTIVE SESSION(s)**

**K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES**

1. City Rec Report

**L. ADJOURN**

MOTION: Move to adjourn.

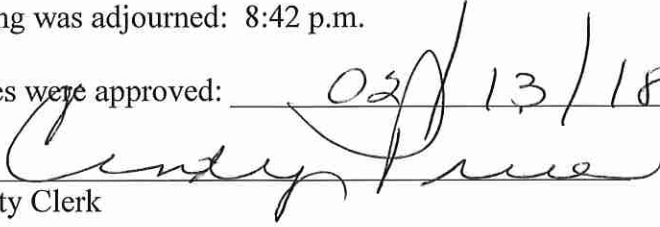
ACTION: MOTION BY BAUER SECOND: TAYLOR  
ROLL CALL VOTE: ALL AYE

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TUESDAY, JANUARY 23, 2018**

Time the meeting was adjourned: 8:42 p.m.

Date the minutes were approved: \_\_\_\_\_

02/13/18



Cindy Price, City Clerk