

**COMMISSION MEETING MINUTES  
TUESDAY, MARCH 13, 2018  
CITY HALL, 6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. in the City Commission Room. The meeting was called to order by Mayor Paul Bauer.

Present:

COMMISSIONER PAUL BAUER  
COMMISSIONER JUSTIN DOANE  
COMMISSIONER JIM C. TAYLOR, JR  
COMMISSIONER ANN MARIE VANNOSTER  
COMMISSIONER CHRIS WILLIAMS

City Staff in attendance:

CITY MANAGER KENDAL FRANCIS  
CITY CLERK CINDY PRICE  
CITY ATTORNEY PAUL KRITZ  
IT DIRECTOR CHRIS FELIX  
FINANCE DIRECTOR STEPHANIE RICHARDSON  
ELECTRIC UTILITY DIRECTOR GENE RATZLAFF  
ELECTRIC UTILITY DEPUTY DIRECTOR MIKE SHOOK  
PUBLIC WORKS DIRECTOR CHUCK SHIVELY  
PUBLIC WORKS DEPUTY DIRECTOR JIM BRADSHAW  
HUMAN RESOURCE DIRECTOR MARILYNN EVENSON  
WATER/WASTEWATER SUPERINTENDENT SHANE GEORGE  
INTERCONNECTED OPERATIONS MANAGER DON ONESLAGER  
ELECTRIC MAINTENANCE PHIL CRANOR  
ELECTRICIAN KEN WHITE  
WATER EMPLOYEE TRAVIS ROSSON  
FIREFIGHTER JOSH MECOM

- A. CALL TO ORDER** – Mayor Paul Bauer
- B. INVOCATION** – Pastor Randy DePriest, First Assembly of God
- C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- D. REVIEW OF AGENDA**
- E. CONSENT AGENDA**
1. City Commission Meeting Minutes – Tuesday, February 27, 2018
  2. 2018 Appropriation Ordinance No. AO-18-05 – \$ 896,062.69  
MOTION: Move to approve the consent agenda as presented.  
  
ACTION: MOTION: TAYLOR SECOND: BAUER  
ROLL CALL VOTE: ALL AYE
  3. 2018 Appropriation Ordinance No. AO-18-05A (Irontime Sales) – \$ 1,838.23  
MOTION: Move to approve 2018 Appropriation Ordinance No. AO-18-05A for adoption.

ACTION: MOTION: VANNOSTER SECOND: BAUER  
ROLL CALL VOTE: ALL AYE EXCEPT COMMISSIONER  
TAYLOR WHO ABSTAINED.

**REGULAR AGENDA ITEMS**

**F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**

1. Presentation by Johnson Controls on the AMI project.
  - Dave Villines, Johnson Controls, reviewed the automated metering infrastructure going over the timeline, the scope of the project and the next step. The deadline to move forward on the project is April as interest rates are going up and prices on meters are guaranteed until then. Commissioners gave consensus to move forward with the project.
2. Park Advisory Board report
  - Alec Hendryx reviewed a summary of projects the Park Advisory Board would like to see in all the parks in the next few years. The Board is also requesting the commission consider an amount of \$50,000 be budgeted annually for the park capital improvements.

**G. OLD BUSINESS**

**H. NEW BUSINESS**

1. Resolution No. R-18-14 – A Resolution to approve employee health insurance.
  - Brian Hillier representing Benefit Health Advisors discussed the employee health insurance proposal for the next year. Bids were solicited and premiums came in approximately 18% higher this year. This is due in part to the high claims on both the medical and prescription side. The health committee met and recommended several plan design changes such as higher office visit copays; increased prescription copays, increased maximum out of pocket limit, no dependent children over the age of 26 be covered and to fund the plan at 100% of expected claims rather than 125% as is currently done. With these changes, the employee contribution would increase \$40 per month for singles and \$80 per month for family coverage. Commissioner Williams expressed concern at removing the over age 26 coverage. Russell Robson, who retired from the city in 2012, stated he has a disabled son and requests more time to consider his options. Health committee members requested commissioners consider a higher contribution by the city for employee health insurance.

MOTION: Move to approve Resolution No. R-18-14 for adoption extending the dependent child over age 26 coverage one month contingent on rates not changing.

ACTION: MOTION: TAYLOR SECOND: BAUER  
ROLL CALL VOTE: ALL AYE

2. Resolution No. R-18-15 – A Resolution to approve an agreement with Austin Peters Group for strategic planning services.
  - City Manager Kendal Francis stated he has signed a letter of agreement with Austin Peters Group to provide strategic planning consulting services for the city. This was budgeted for 2018. The commission appears now to have mixed feelings toward hiring a consulting firm. If the engagement is ended now, we would owe the Austin Peters Group \$1,980 for the work they have done so far. Mayor Bauer and Commissioners

Taylor and Bauer indicated they were not in favor, however, they requested a work session prior to the next meeting to discuss it further.

MOTION: Move to table Resolution No. R-18-15 until the March 27 meeting.

ACTION: MOTION: BAUER SECOND: TAYLOR  
ROLL CALL VOTE: ALL AYE

3. Resolution No. R-18-16 – A Resolution to support the U.S. Highway 169 Corridor Coalition’s mission and solicitation of public and private funding for highway improvements.

- City Manager Kendal Francis stated representatives from governmental and private entities along the U.S. Hwy 169 corridor from Coffeyville to Kansas City have been meeting for the purpose of promoting the development of safer, free-flowing transportation facilities between Kansas City and Tulsa. House Transportation Chairman Rich Proehl encouraged the coalition to come before the committee to present the mission and goals. The resolution will be provided to the Transportation Committee.

MOTION: Move to approve Resolution No. R-18-16 for adoption.

ACTION: MOTION: WILLIAMS SECOND: TAYLOR  
ROLL CALL VOTE: ALL AYE

4. City Manager’s Report

- Kendal Francis reported landlord agreement packets have been mailed, tuck pointing has begun on City Hall, the city received an award for including a breastfeeding room in the remodel of city hall. The city is working on the housing assessment tool which must be completed to be eligible for funding. There will be a stakeholders meeting on May 1, 11:30 to 1 p.m. at the Senior Center. A work session will be held on March 20, 6 p.m., to discuss the cost of service study, and Gene Ratzlaff is retiring; a reception will be March 29.

**I. COMMENTS**

1. Comments from Public

- Ivan Smith, Sr., complained about the rental standards stating there are no inspections required when tenants destroy property; the standards only protect the tenants.

2. Comments from Commissioners and Staff

- Commissioner Taylor stated he wants to see better cameras in the commission room.

**J. EXECUTIVE SESSION(s)**

1. Non-elected personnel

MOTION: Move to recess to executive session for the discussion of an employee’s contract pursuant to the non-elected personnel exception to reconvene in the commission room at 10:15 p.m.

ACTION: MOTION BY BAUER SECOND: VANNOSTER  
ROLL CALL VOTE: ALL AYE

