

**CITY OF COFFEYVILLE COMMISSION MEETING MINUTES
TUESDAY, APRIL 24, 2018
CITY HALL, 6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. at the Senior Center. The meeting was called to order by Mayor Paul Bauer.

Present:

COMMISSIONER PAUL BAUER
COMMISSIONER JUSTIN DOANE
COMMISSIONER JIM C. TAYLOR, JR
COMMISSIONER ANN MARIE VANNOSTER
COMMISSIONER CHRIS WILLIAMS

City Staff in attendance:

INTERIM CITY MANAGER MIKE SHOOK
CITY CLERK CINDY PRICE
CITY ATTORNEY PAUL KRITZ
IT DIRECTOR CHRIS FELIX
FINANCE DIRECTOR STEPHANIE RICHARDSON
PUBLIC WORKS DEPUTY DIRECTOR JIM BRADSHAW
INTERCONNECTED OPERATIONS MANAGER DON ONESLAGER
ENGINEERING SUPERINTENDENT THOMAS OSBORN

A. CALL TO ORDER – Mayor Paul Bauer

B. INVOCATION – Pastor Kevin O’Connor, Agape Fellowship

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

D. REVIEW OF AGENDA

E. CONSENT AGENDA

1. City Commission Meeting Minutes – Tuesday, April 10, 2018
2. City Commission Special Meeting Minutes – Thursday, April 19, 2018
3. 2018 Appropriation Ordinance No. AO-18-08 – \$4,193,270.63

MOTION: Move to approve the consent agenda as presented.

ACTION: MOTION: BAUER SECOND: DOANE
ROLL CALL VOTE: ALL AYE

4. 2018 Appropriation Ordinance No. AO-18-08A (Isham’s) – \$ 258.50
MOTION: Move to approve Appropriation Ordinance No. AO-18-08A for adoption.

ACTION: MOTION: WILLIAMS SECOND: BAUER
ROLL CALL VOTE: ALL AYE EXCEPT VANNOSTER WHO ABSTAINED

5. 2018 Appropriation Ordinance No. AO-18-08B (Taylor Crane) – \$ 844.51
MOTION: Move to approve Appropriation Ordinance No. AO-18-08B for adoption.

ACTION: MOTION: WILLIAMS SECOND: DOANE
ROLL CALL VOTE: ALL AYE EXCEPT TAYLOR WHO
ABSTAINED

REGULAR AGENDA ITEMS

F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).

G. OLD BUSINESS

1. Ordinance No. G-18-04 – Second Reading of an Ordinance to amend the electric rates.

MOTION: Move to approve Ordinance No. G-18-04 for adoption.

ACTION: MOTION: TAYLOR SECOND: VANNOSTER
ROLL CALL VOTE: ALL AYE

H. NEW BUSINESS

1. Discussion and action to appoint one person to the Public Library Board.

Applicants: Vinay Kohli, Roger Gossard

MOTION: Move to appoint Roger Gossard to a four-year term on the Public Library Board serving to April 30, 2022.

ACTION: MOTION: DOANE SECOND: VANNOSTER
ROLL CALL VOTE: ALL AYE

2. Resolution No. R-18-25 – A Resolution to approve a cereal malt beverage license for the International Association of Firefighters Local 265 and authorize the sale and consumption of cereal malt beverage in an access controlled beer garden at Veterans Memorial Stadium on June 9, 2018.

- City Clerk Cindy Price stated the International Association of Firefighters has applied for a cereal malt beverage license to sell CMB at a Coffeyville Community College fundraiser Duck Race at Veterans Memorial Stadium on June 9. The background has been checked through the Police Department, and the application meets the requirements set out by the state to be licensed. The firefighters union will set up a beer garden as a fundraiser during the Duck Race. The beer will be sold in a tent in an access controlled area with security provided by off duty police officers. City ordinance prohibits the sale or consumption of CMB in the parks unless approved by the commission.

MOTION: Move to approve Resolution No. R-18-25 for adoption.

ACTION: MOTION: VANNOSTER SECOND: BAUER
ROLL CALL VOTE: ALL AYE

3. Resolution No. R-18-26 – A Resolution to issue a purchase order for insurance coverage for the City of Coffeyville.

- Finance Director Stephanie Richardson stated Charlesworth Consulting was retained to market the city's property and liability insurance. Due to limited time frames for underwriting only two quotes were received; one being the current carrier and one from KCAMP a member-owned, self-insured property and liability insurance pool. The premium was \$257,267 from the current carrier which is a 14% increase; staff had budgeted a 10% increase. After review of the quotes, Charlesworth recommended the

city cancel the request for proposals, negotiate with the current carrier, OneBeacon, for one additional year and plan to issue the RFP's in November, 2018, for next year. This will allow time to investigate the pooled insurance. OneBeacon revised their premium to \$269,572 resulting in a \$12,305 or 4.8% increase.

MOTION: Move to approve Resolution No. R-18-26 for adoption.

ACTION: MOTION: BAUER SECOND: VANNOSTER
ROLL CALL VOTE: ALL AYE

4. Resolution No. R-18-27 – A Resolution to enter into an agreement with Koehn Construction for replacement of the Electric Distribution warehouse roof.

- Interconnected Operations Manager Don Oneslager stated the roof on the distribution warehouse was erected in 1994. It had a 20-year coating warranty which is now expired. Four bids were received with Koehn Construction Services of Fredonia being the low bid at \$31,871.69.

MOTION: Move to approve Resolution No. R-18-27 for adoption.

ACTION: MOTION: TAYLOR SECOND: VANNOSTER
ROLL CALL VOTE: ALL AYE

5. Resolution No. R-18-28 – A Resolution to execute a construction contract with Tri-Star Utilities for a sanitary sewer main project.

- Public Works Deputy Director Jim Bradshaw stated bids were requested for a sanitary sewer replacement on North Buckeye, north of Stark. Three bids were received; staff recommended Tri-Star Utilities be awarded the contract at \$187,771.

MOTION: Move to approve Resolution No. R-18-28 for adoption.

ACTION: MOTION: BAUER SECOND: DOANE
ROLL CALL VOTE: ALL AYE

6. Resolution No. R-18-29 – A Resolution to approve submittal of a project to KDOT's CCLIP grant program.

- Engineering Superintendent Thomas Osborn stated the City Connection Link Improvement Program (CCLIP) has redesigned the KLINK program. This application will be for pavement replacement along the highway around Lewark Street. If awarded, the CCLIP restoration category would provide 90% funds up to a KDOT maximum of \$1 million.

MOTION: Move to approve Resolution No. R-18-29 for adoption.

ACTION: MOTION: TAYLOR SECOND: BAUER
ROLL CALL VOTE: ALL AYE

7. Resolution No. R-18-30 – A Resolution to execute an agreement with Strategic Government Resources for city manager recruitment.

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- City Attorney Paul Kritz stated this contract with SGR, which the commission selected during their special meeting, is for recruitment services for the city manager position. SGR reduced their price from \$28,000 as stated during the interview to \$26,000.

MOTION: Move to approve Resolution No. R-18-30 for adoption.

ACTION: MOTION: WILLIAMS SECOND: BAUER
ROLL CALL VOTE: ALL AYE

8. City Manager's Report

- City Manager Mike Shook stated budget preparation is underway; staff will meet with CCC and USD 445 regarding the track at Veterans Memorial Stadium; the auditors are at City Hall this week gathering information for the 2017 audit.

I. COMMENTS

1. Comments from Public

- Mary Wilson stated when a flag is used with an eagle at the top, the eagle always looks forward.

2. Comments from Commissioners and Staff

- Commissioner Taylor reported on the League of Kansas Municipalities Governing Body Institute he recently attended stating it was very good training and more commissioners need to attend

J. EXECUTIVE SESSION(s)

K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

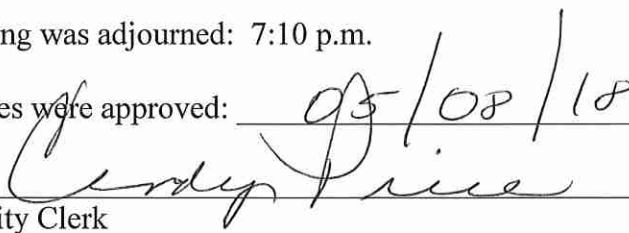
L. ADJOURN

MOTION: Move to adjourn.

ACTION: MOTION BY BAUER SECOND: DOANE
ROLL CALL VOTE: ALL AYE

Time the meeting was adjourned: 7:10 p.m.

Date the minutes were approved: _____


Cindy Price, City Clerk