

**CITY OF COFFEYVILLE COMMISSION MEETING MINUTES
TUESDAY, JUNE 12, 2018
CITY HALL, 6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. in the Commission Room. The meeting was called to order by Mayor Bauer.

Present:

COMMISSIONER PAUL BAUER
COMMISSIONER JIM C. TAYLOR, JR.
COMMISSIONER JUSTIN DOANE
COMMISSIONER ANN MARIE VANNOSTER
COMMISSIONER CHRIS WILLIAMS

City Staff in attendance:

CITY CLERK CINDY PRICE
CITY ATTORNEY PAUL KRITZ
FINANCE DIRECTOR STEPHANIE RICHARDSON
IT DIRECTOR CHRIS FELIX
PUBLIC WORKS DIRECTOR CHUCK SHIVELY
POLICE CHIEF KWIN BROMLEY

- A. **CALL TO ORDER** – Mayor Paul Bauer
- B. **INVOCATION** – Pastor Doug Mund, Grace Fellowship Church
- C. **PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- D. **REVIEW OF AGENDA**
- E. **CONSENT AGENDA**
 - 1. City Commission Meeting Minutes – Tuesday, May 22, 2018
 - 2. City Commission Special Meeting Minutes – Tuesday, June 5, 2018
 - 3. 2018 Appropriation Ordinance No. AO-18-11 – \$6,409,426.41
 - 4. Resolution No. R-18-44 – A Resolution to purchase one vehicle for the Police Department
 - 5. Action to approve a cereal malt beverage license for Phelp’s Hog Heaven

MOTION: Move to approve the consent agenda as presented.

ACTION: MOTION: BAUER SECOND: TAYLOR
ROLL CALL VOTE: ALL AYE

REGULAR AGENDA ITEMS

- F. **PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**
 - 1. AAA Safety Presentation to Coffeyville Police Department
 - Shawn Stewart, Kansas AAA, presented a silver safety award to Chief Kwin Bromley.
 - 2. Swear in Police Officer Nick Bilby
 - Mayor Bauer swore in Officer Bilby.
 - 3. Swear in Police Officer Russell White
 - Mayor Bauer swore in Officer White
 - 4. USD 445 building project presentation
 - USD 445 Superintendent Craig Correll reviewed the school district’s building project plans requesting the commission approve placing on the ballot a question to extend a one-

half cent sales tax to be used to fund the project. He requested this be done at the next meeting at which time he will have final costs for the project.

G. OLD BUSINESS

H. NEW BUSINESS

1. Resolution No. R-18-42 – A Resolution to approve a commercial business incentive agreement with Thompson Brothers Welding & Industrial Supply.

- City Clerk Cindy Price stated Thompson Brothers Welding & Industrial Supply is moving their current industrial cylinder fill station from 4th Street to 407 N. Cline to a building they recently purchased. This property is currently served by a private sanitary sewer lift pump station. They have requested the City install a new lift station. Current codes state property owners must come to the City's nearest approved main. If the City were to build this it would require meeting KDHE standards for a municipal owned fill station and the cost would exceed \$35,000. A private lift station is approximately \$10,000. Staff recommends providing a \$10,000 economic development grant to Thompson Brothers to assist with utility infrastructure improvements which will allow an existing business to expand and add new jobs.

MOTION: Move to approve Resolution No. R-18-42 for adoption.

ACTION: MOTION: WILLIAMS SECOND: VANNOSTER
ROLL CALL VOTE: ALL AYE

2. Resolution No. R-18-43– A Resolution to approve a loan application for the Distressed Housing Reinvestment Program for Properties in the Ville for 1120 W. 9th Street.

- City Clerk Cindy Price stated Peggy Steele is renovating her sixth house on 9th Street and is requesting a loan through the Distressed Property Reinvestment Program. The loan will be for \$40,000 with 25% forgiven. The property is at 1120 W. 9th Street which is next door to one and across the street from two of the properties she has renovated. The loan will be 10 years at 2.75% interest. Once \$30,000 has been paid, the final \$10,000 will be forgiven.

MOTION: Move to approve Resolution No. R-18-43 for adoption.

ACTION: MOTION: BAUER SECOND: DOANE
ROLL CALL VOTE: ALL AYE

3. City Manager's Report

- In the absence of Mike Shook, Cindy Price reported staff is evaluating the funding mechanism for the AMI project and is looking at paring the project down.

I. COMMENTS

1. Comments from Public - none

2. Comments from Commissioners and Staff

- Cindy Price reported there are currently 114 landlords licensed; the deadline to get a license to avoid inspections is June 30, and there is an opening on the Planning Commission. She showed the commission the newly redesigned Coffeyville website

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scheduled to go live on June 14 at 2 p.m.

J. EXECUTIVE SESSION(s)

K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Sales tax report
2. Police report

L. ADJOURN

MOTION: Move to adjourn.

ACTION: MOTION: BAUER SECOND: WILLIAMS
ROLL CALL VOTE: ALL AYE

Time the meeting was adjourned: 7:25 p.m.

Date the minutes were approved: _____

06/26/18

Cindy Price

Cindy Price, City Clerk