

**REGULAR COMMISSION MEETING MINUTES  
TUESDAY, JULY 26, 2011  
6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. with Mayor Pam Jones presiding.

**Present:**

MAYOR PAM JONES  
COMMISSIONER DON EDWARDS  
COMMISSIONER DAVID GEORGE  
COMMISSIONER RICHARD GONZALES

**City Staff in attendance were:**

CITY MANAGER JEFF MORRIS  
CITY CLERK CINDY PRICE  
FINANCE DIRECTOR STEPHANIE RICHARDSON  
PUBLIC WORKS DIRECTOR CHUCK SHIVELY  
IT MANAGER CHRIS FELIX  
ARCHITECT/PLANNER DENNIS JACOBS  
ELECTRIC UTILITY DIRECTOR GENE RATZLAFF

- A. CALL TO ORDER** – Mayor Pam Jones
- B. INVOCATION** – Rev. Virgil O. Horn, Jr., First Sardis Baptist Church
- C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- D. REVIEW OF AGENDA**
- E. CONSENT AGENDA ITEMS**
  - 1. Regular City Commission Meeting Minutes – Tuesday, July 12, 2011
  - 2. Special City Commission Meeting Minutes – Thursday, July 14, 2011
  - 3. 2011 Appropriation Ordinance No. AO-11-15 – \$4,785,705.24

**MOTION:** Move to approve the consent agenda as presented.

**ACTION:** THE MOTION WAS MADE BY COMMISSIONER GEORGE AND  
SECONDED BY MAYOR JONES. ROLL CALL VOTE – ALL AYE

**REGULAR AGENDA ITEMS**

- F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**
  - 1. Report on FY2010 Audit – Neil Phillips, Jarred, Gillmore & Phillips, P.A.
    - Neil Phillips presented the 2010 Audit reporting it was as clean audit.
- G. COMMENTS FROM THE PUBLIC**
  - Becky Vine, 109 West 2<sup>nd</sup>, expressed concern about being a newcomer to Coffeyville and receiving a parking in the yard citation.
- G. OLD BUSINESS**

**H. NEW BUSINESS**

1. Resolution No. R-11-70 – A Resolution to execute the first amendment to loan agreement No. 2583 with the Kansas Public Water Supply Loan Act.

- Public Works Director Chuck Shively addressed the Commission stating the City of Coffeyville entered into Loan Agreement No. 2583 with the Kansas Department of Health & Environment for a loan from the Kansas Public Water Supply Loan Fund. The purpose of the loan was to fund projects at the Water Treatment Plant and the underground water storage reservoirs, including installation of security cameras and monitor, installation of a new fence, replacement of underground water valves and replacement of the gear drive assembly for one of the up flow clarifiers. The original agreement was for a loan in the amount of \$720,000. Construction and follow-up engineering services have been completed. Staff recommends approval of the resolution.

MOTION: Move to approve Resolution No. R-11-70 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY COMMISSIONER EDWARDS. ROLL CALL VOTE – ALL AYE.

2. Discussion and action to appoint a primary and an alternate director to the KMGA Board of Directors serving to August 31, 2013.

MOTION: Move to appoint Gene Ratzlaff to serve as primary director and Jeff Morris to serve as alternate director on the KMGA Board of Directors serving to August 13, 2013.

ACTION: THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY MAYOR JONES. ROLL CALL VOTE – ALL AYE.

3. Resolution No. R-11-71 – A Resolution to purchase a Toro Multi Pro sprayer for Hillcrest Golf Course.

- Deputy Public Works Director Jim Bradshaw addressed the Commission stating over the past several months the golf course staff has been having multiple issues with the large spray unit used for maintaining the greens, tee boxes and fairways. Staff found a used sprayer which they have been trying out and recommends purchasing from Van-Wall Equipment for \$6,400.

MOTION: Move to approve Resolution No. R-11-71 for adoption.

ACTION: THE MOTION WAS MADE BY COMMISSIONER HORN AND SECONDED BY COMMISSIONER GONZALES. ROLL CALL VOTE – ALL AYE

4. Resolution No. R-11-72 – A Resolution to approve an agreement with the Montgomery County Fair Association.

- City Clerk Cindy Price addressed the Commission stating for the past three years the

City and the Montgomery County Fair Association have had a one-year agreement pertaining to the Inter-State Fair & Rodeo. The only changes in the agreement this year pertain to the City retaining 16 camper space for use by the general public, clarifying the insurance requirements and adding language where the agreement automatically renews each year unless either party wants to make changes.

**MOTION:** Move to approve Resolution No. R-11-72 for adoption.

**ACTION:** THE MOTION WAS MADE BY COMMISSIONER GONZALES AND SECONDED BY COMMISSIONER EDWARDS. ROLL CALL VOTE – ALL AYE

5. Resolution No. R-11-73 – A Resolution to execute a pole attachment agreement with Coffeyville Community College.

- City Manager Jeff Morris addressed the Commission stating Coffeyville Community College desires to connect some of their facilities by fiber optic cable. They contacted the City to gain permission to attach the fiber to the Electric Department's utility poles. The request and proposed route were reviewed and approved by the Electric Department staff.

**MOTION:** Move to approve Resolution No. R-11-73 for adoption.

**ACTION:** THE MOTION WAS MADE BY COMMISSIONER GEORGE AND SECONDED BY COMMISSIONER GONZALES. ROLL CALL VOTE – ALL AYE

6. Comments from Commissioners and Staff

- Jeff Morris reported on the crack sealing projects and the Fire Department has suspended the hydrant testing.
- Commissioner Gonzales asked about the Schille property on South Walnut and what the City could do about the poor condition of the recently repaired railroad tracks on First Street.
- Commissioner Horn asked if the City could facilitate a meeting between the Recreation Commission and the Boys & Girls Club to encourage working together for the best interest of children.
- Mayor Jones asked about the parking in the yard ordinance; there will be a discussion at the next Commission meeting.

**I. EXECUTIVE SESSION(s)**

**K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES**

**L. ADJOURN**

**MOTION:** Move to adjourn.

**ACTION:** THE MOTION WAS MADE BY MAYOR JONES AND SECONDED BY COMMISSIONER GEORGE. ROLL CALL VOTE – ALL AYE

Time the meeting was adjourned: 7:50 p.m.

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Date the minutes were approved: 08/09/11

Cindy Price  
Cindy Price, City Clerk