

**CITY OF COFFEYVILLE COMMISSION MEETING MINUTES
TUESDAY, SEPTEMBER 25, 2018
CITY HALL, 6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. in the Commission Room. The meeting was called to order by Mayor Bauer.

Present:

COMMISSIONER PAUL BAUER
COMMISSIONER JUSTIN DOANE
COMMISSIONER JIM C. TAYLOR, JR.
COMMISSIONER ANN MARIE VANNOSTER
COMMISSIONER CHRIS WILLIAMS

City Staff in attendance:

INTERIM CITY MANAGER MIKE SHOOK
CITY CLERK CINDY PRICE
CITY ATTORNEY PAUL KRITZ
FINANCE DIRECTOR STEPHANIE RICHARDSON
IT DIRECTOR CHRIS FELIX
PUBLIC WORKS DIRECTOR CHUCK SHIVELY
PUBLIC WORKS DEPUTY DIRECTOR JIM BRADSHAW
ENGINEERING SUPERINTENDENT THOMAS OSBORN

A. CALL TO ORDER – Mayor Paul Bauer

B. INVOCATION – Pastor Melvin Simpson, First Church of God in Christ

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

D. REVIEW OF AGENDA

E. CONSENT AGENDA

1. City Commission Meeting Minutes – Tuesday, September 11, 2018
2. 2018 Appropriation Ordinance No. AO-18-18 – \$4,499,725.36

MOTION: Move to approve the consent agenda as presented.

ACTION: MOTION: BAUER SECOND: VANNOSTER
ROLL CALL VOTE: ALL AYE

3. 2018 Appropriation Ordinance No. AO-18-18A (Isham's) – \$ 249.65

MOTION: Move to approve the Appropriation Ordinance No. AO-18-15A for adoption.

ACTION: MOTION: TAYLOR SECOND: BAUER
ROLL CALL VOTE: ALL AYE EXCEPT VANNOSTER WHO ABSTAINED.

REGULAR AGENDA ITEMS

F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).

G. OLD BUSINESS

H. NEW BUSINESS

1. Resolution No. R-18-68 – A Resolution to submit Engineering Services Agreement with BG Consultants for 11th and Willow Geometric Improvement Project to KDOT.
 - Engineering Superintendent Thomas Osborn stated this will approve BG Consultants for the construction engineering for the 11th and Willow Geometric Improvement project. This will then be sent to KDOT for final approval.

MOTION: Move to approve Resolution No. R-18-68 for adoption.

ACTION: MOTION: WILLIAMS SECOND: VANNOSTER
ROLL CALL VOTE: ALL AYE

2. Resolution No. R-18-69 – A Resolution to approve Supplemental Agreement No. 1 for the Acme Foundry Street Improvement Project.
 - Engineering Superintendent Thomas Osborn stated there were funds available from the economic development grant used for this street project; this agreement will approve the funds to be used for construction engineering.

MOTION: Move to approve Resolution No. R-18-69 for adoption.

ACTION: MOTION: TAYLOR SECOND: BAUER
ROLL CALL VOTE: ALL AYE

3. Resolution No. R-18-70– A Resolution to approve an agreement for replacement of the Veterans Memorial Stadium track with Hellas Construction.
 - Interim City Manager Mike Shook stated the City, college and school district entered into a cooperative agreement in 2006 that set forth the terms and conditions for use of the stadium and provided for the maintenance and repair of the facility. Under the agreement each entity contributes \$25,000 annually to the VMS fund to be used for maintenance. A committee was established consisting of one member from each entity to make recommendations to the governing body for the expenditures. The VMS fund was used for replacement of the turf. The track is original and in need of replacement. The committee agreed to use the Greenbush Cooperative purchasing program to obtain a qualified bidder list of firms/vendors; two bidders were qualified with both providing quotes. The Hellas Construction quote was for \$297,895 which is for a permeable track. Jim Bradshaw provided additional information about the track, damage to stadium during a recent wind storm and answered commissioner questions about other areas at the stadium needing repair or maintenance.

MOTION: Move to approve Resolution No. R-18-70 for adoption.

ACTION: MOTION: TAYLOR SECOND: DOANE
ROLL CALL VOTE: ALL AYE

4. City Manager's Report
 - Interim City Manager Mike Shook reported the City's public information channel 13 has been reactivated and encouraged people to send items to be listed.

I. COMMENTS

1. Comments from Public

- Max Williams, 3408 W. 1st Street, asked about the interlocal agreement between the school and the city regarding the sales tax for construction of Community Elementary. The sales tax expires in 2022 and the bond expires in 2024; how is the difference paid? Additional information will be available in the next 30 days.

2. Comments from Commissioners and Staff

- Mayor Bauer stated they are getting close to making a decision on a city manager; they have interviewed two good candidates.
- Commissioner Vannoster clarified some misconceptions about the Holiday Inn Express Community Improvement District; verifying with Stephanie Richardson the additional 2% sales tax is paid solely by guests staying at the hotel. She also clarified the bike trail is being funded 80% by a grant.
- Commissioner Doane asked for updates on the additional bays for the fire department, the walking trail and the Safe Routes to School sidewalks.

J. EXECUTIVE SESSION(s)

1. Non-elected personnel

MOTION: Move to recess to Executive Session to discuss a personnel matter pursuant to the non-elected personnel exception to reconvene in the commission room on or before 8:00 p.m.

ACTION: MOTION: BAUER SECOND: VANNOSTER
ROLL CALL VOTE: ALL AYE

Time the meeting was reconvened: 7:55 p.m.

K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. City Rec Report

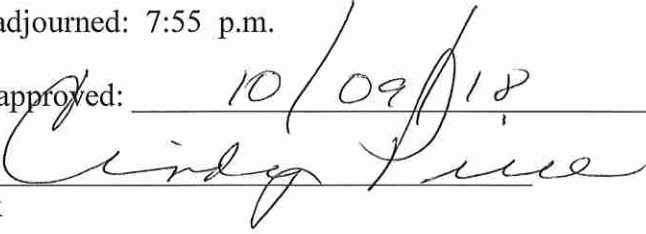
L. ADJOURN

MOTION: Move to adjourn.

ACTION: MOTION: BAUER SECOND: WILLIAMS
ROLL CALL VOTE: ALL AYE

Time the meeting was adjourned: 7:55 p.m.

Date the minutes were approved: 10/09/18


Cindy Price, City Clerk