

**CITY OF COFFEYVILLE COMMISSION MEETING MINUTES  
TUESDAY, OCTOBER 9, 2018  
CITY HALL, 6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. in the Commission Room. The meeting was called to order by Mayor Bauer.

Present:

COMMISSIONER PAUL BAUER  
COMMISSIONER JUSTIN DOANE  
COMMISSIONER JIM C. TAYLOR, JR.  
COMMISSIONER ANN MARIE VANNOSTER  
COMMISSIONER CHRIS WILLIAMS

City Staff in attendance:

INTERIM CITY MANAGER MIKE SHOOK  
CITY CLERK CINDY PRICE  
CITY ATTORNEY PAUL KRITZ  
FINANCE DIRECTOR STEPHANIE RICHARDSON  
ENGINEERING SUPERINTENDENT THOMAS OSBORN  
ELECTRIC GENERATION SUPERINTENDENT TONY LAWSON  
PUBLIC WORKS DIRECTOR CHUCK SHIVELY

- A. **CALL TO ORDER** – Mayor Paul Bauer
- B. **INVOCATION** – Pastor Joey Barrett, Church of Christ
- C. **PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- D. **REVIEW OF AGENDA**
- E. **CONSENT AGENDA**
  - 1. City Commission Meeting Minutes – Tuesday, September 25, 2018
  - 2. City Commission Special Meeting Minutes – Thursday, September 27, 2018
  - 3. 2018 Appropriation Ordinance No. AO-18-19 – \$1,262,549.12

MOTION: Move to approve the consent agenda as presented.

ACTION: MOTION: VANNOSTER SECOND: BAUER  
ROLL CALL VOTE: ALL AYE

**REGULAR AGENDA ITEMS**

- F. **PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**
- G. **OLD BUSINESS**
- H. **NEW BUSINESS**
  - 1. Resolution No. R-18-71 – A Resolution to amend the City’s policy regarding health insurance coverage for City retirees.
    - City Attorney Paul Kritz stated at the March 27, 2018 meeting the Commission approved a resolution to amend the City’s policy regarding health insurance coverage

retirees. As of January 1, 2019, the City intended to cancel coverage for retirees. This policy change was made at the recommendation of Benefit Health Advisor who worked with the City's health insurance committee to come up with the change for economic reasons. Thereafter, City staff learned through an insurance broker the policy was in conflict with K.S.A. 12-5040, and the policy needs to be revised in order to comply with the law. This resolution rescinds No. R-18-19.

MOTION: Move to approve Resolution No. R-18-71 for adoption.

ACTION: MOTION: BAUER SECOND: TAYLOR  
ROLL CALL VOTE: ALL AYE

2. Resolution No. R-18-72 – A Resolution to issue a purchase order to S. T. Cotter Turbine Services for inspection of Unit #7 Steam Turbine/Generator for the Electric Utility.

- Electric Generation Superintendent Tony Lawson stated insurance requires a turbine/generator inspection which includes a complete dismantling every 5 to 7 years depending on the number of starts. Four bids were received with S. T. Cotter Turbine Services the low bid. This company performed the inspection on the unit in 2010. The bid included a 15% contingency to allow for spending authority for minor repair items making the total \$343,827.

MOTION: Move to approve Resolution No. R-18-72 for adoption.

ACTION: MOTION: VANNOSTER SECOND: TAYLOR  
ROLL CALL VOTE: ALL AYE

3. Resolution No. R-18-73– A Resolution to execute a change order with Trinity Consultants for engineering services for the Electric Utility.

- Electric Generation Superintendent Tony Lawson stated this is a change order for engineering, compliance review and development of employee training materials in the amount of \$2,055.31 with Trinity Consultants for spill prevention control and storm water pollution prevention plans.

MOTION: Move to approve Resolution No. R-18-73 for adoption.

ACTION: MOTION: BAUER SECOND: TAYLOR  
ROLL CALL VOTE: ALL AYE

4. Resolution No. R-18-74 – A Resolution to approve an employment agreement with Mark Hall.

- Mayor Paul Bauer stated the commission has worked diligently to fill the city manager position. This agreement is for three years from October 15, 2018, to October 14, 2021.

MOTION: Move to approve Resolution No. R-18-74 for adoption.

ACTION: MOTION: BAUER SECOND: TAYLOR  
ROLL CALL VOTE: ALL AYE

5. City Manager Comments

- Interim City Manager Mike Shook stated scaffolding has been erected at Veterans Memorial Stadium and repairs are set to begin; this is Public Power Week and information recognizing the electric utility has been placed on Channel 13 and posted on Channel 13.

**COMMENTS**

6. Comments from Public

- Mary Wilson, 207 W. New, requested information on the city's storm sirens. An all clear signal is not sounded.
- Candi Westbrook, Chamber Executive Director, announced the Chamber is holding Spooktacular on Monday, October 22.

7. Comments from Commissioners and Staff

- Finance Director Stephanie Richardson stated the City's Average Monthly Payment plan is in effect through October 31,
- City Clerk Cindy Price provided information on Clean-Up Week which will be October 15-21.
- Commissioner Jim C. Taylor reported on the League Conference he attended.
- Commissioner Williams stated he wanted to see a joint commission meeting with all the cities in the county in order for all entities to get on the same page and to look at joint purchasing.
- Mayor Bauer and commissioners thanked Mike Shook for his service as interim city manager.

**I. EXECUTIVE SESSION(s)**

**J. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES**

1. Sales and Property Tax Report
2. PD Report
3. Library Minutes

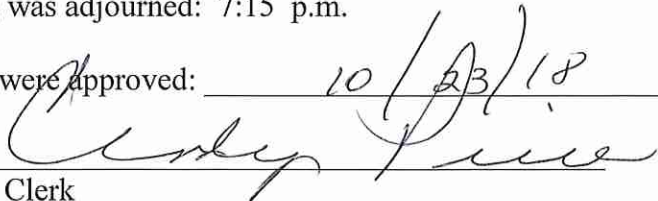
**L. ADJOURN**

MOTION: Move to adjourn.

ACTION: MOTION: BAUER                      SECOND: DOANE  
ROLL CALL VOTE: ALL AYE

Time the meeting was adjourned: 7:15 p.m.

Date the minutes were approved: 10/23/18

  
Cindy Price, City Clerk