

**CITY OF COFFEYVILLE COMMISSION MEETING MINUTES**  
**TUESDAY, OCTOBER 23, 2018**  
**CITY HALL, 6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. in the Commission Room. The meeting was called to order by Vice Mayor Jim C. Taylor, Jr.

**Present:**

COMMISSIONER JUSTIN DOANE  
COMMISSIONER JIM C. TAYLOR, JR.  
COMMISSIONER ANN MARIE VANNOSTER  
COMMISSIONER CHRIS WILLIAMS

**Absent:**

MAYOR PAUL BAUER

**City Staff in attendance:**

CITY MANAGER MARK HALL  
CITY CLERK CINDY PRICE  
CITY ATTORNEY PAUL KRITZ  
FINANCE DIRECTOR STEPHANIE RICHARDSON  
IT DIRECTOR CHRIS FELIX  
PUBLIC WORKS DIRECTOR CHUCK SHIVELY  
PUBLIC WORKS DEPUTY DIRECTOR JIM BRADSHAW  
ELECTRIC UTILITY DIRECTOR MIKE SHOOK  
FIRE CHIEF BOB ROESKY  
CODE ENFORCEMENT OFFICER TAMMY DIXON

**A. CALL TO ORDER** – Vice Mayor Jim C. Taylor, Jr.

**B. INVOCATION** – Pastor Kevin O’Connor, Agape Fellowship

**C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**

**D. REVIEW OF AGENDA**

**E. CONSENT AGENDA**

1. City Commission Meeting Minutes – Tuesday, October 9, 2018
2. City Commission Special Meeting Minutes – Tuesday, October 9, 2018
3. 2018 Appropriation Ordinance No. AO-18-20 – \$4,559,579.51

MOTION: Move to approve the consent agenda as presented.

ACTION: MOTION: WILLIAMS SECOND: DOANE  
ROLL CALL VOTE: ALL AYE EXCEPT BAUER WHO WAS  
ABSENT.

4. 2018 Appropriation Ordinance No. AO-18-20A (Ishams) – \$ 213.43  
MOTION: Move to approve Appropriation Ordinance No. AO-18-20A for  
adoption.

ACTION: MOTION: TAYLOR SECOND: WILLIAMS  
ROLL CALL VOTE: ALL AYE EXCEPT BAUER WHO WAS  
ABSENT AND VANNOSTER WHO ABSTAINED.

**REGULAR AGENDA ITEMS**

**F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**

**G. OLD BUSINESS**

**H. NEW BUSINESS**

1. Resolution No. R-18-75 – A Resolution to approve the fee schedule effective January 1, 2019.

- City Clerk Cindy Price stated the fee schedule is adopted annually. The only recommended changes to the schedule are an increase in cremation fees at the cemetery, increasing the cart rental fees and doing away with the senior rates at the golf course. The recommended changes were discussed with commissioners during the budget session.

MOTION: Move to approve Resolution No. R-18-75 for adoption.

ACTION: MOTION: TAYLOR SECOND: VANNOSTER  
ROLL CALL VOTE: ALL AYE EXCEPT BAUER WHO WAS  
ABSENT.

2. Resolution No. R-18-76 – A Resolution to dissolve the Senior Citizen Activity Center as a City organization.

- City Clerk Cindy Price stated the Senior Citizen Activity Center Advisory Board was established in 1978 and operated under the City. The Senior Citizen building has been sold to Montgomery County, and the county provides all funding with recommendations from the Council on Aging. The City Clerk and County Clerk Charlotte Scott Schmidt met with the board to recommend dissolving it, and they were receptive. Two representative from Coffeyville will be appointed to the Council on Aging.

MOTION: Move to approve Resolution No. R-18-76 for adoption.

ACTION: MOTION: WILLIAMS SECOND: TAYLOR  
ROLL CALL VOTE: ALL AYE EXCEPT BAUER WHO WAS  
ABSENT.

3. Resolution No. R-18-77– A Resolution to execute a mutual aid agreement with the Montgomery County Rural Fire District.

- Fire Chief Bob Roesky stated this is a written agreement between the City and Montgomery County Rural Fire Department for mutual aid. We currently have a verbal agreement, however the Assistance to Firefighters Grant is requesting a written agreement.

MOTION: Move to approve Resolution No. R-18-77 for adoption.

ACTION: MOTION: WILLIAMS SECOND: VANNOSTER  
ROLL CALL VOTE: ALL AYE EXCEPT BAUER WHO WAS  
ABSENT.



4. Resolution No. R-18-78 – A Resolution to approve a contract with Muller Construction for the demolition of 6 structures.
  - Code Enforcement Officer Tammy Dixon stated there were four bids for the demolition packet with six structures without asbestos. Staff recommends Muller Construction be awarded the bid at \$16,645. Billman’s Mobile Home Moving was the low bid at \$16,000, however, they were also the low bid on the second demolition package of 18 structures and they have not done any work in Coffeyville. Code Enforcement recommended splitting the two bids up and awarding Muller the six structure package.

MOTION: Move to approve Resolution No. R-18-78 for adoption.

ACTION: MOTION: TAYLOR SECOND: VANNOSTER  
ROLL CALL VOTE: ALL AYE EXCEPT BAUER WHO WAS  
ABSENT.

5. Resolution No. R-18-79 – A Resolution to approve a contract with Billman’s Mobile Home Moving for the demolition of 18 structures.
  - Code Enforcement Officer Tammy Dixon stated there were five bids received and Billman’s Mobile Home Moving was the low bid at \$96,000 for the demolition packet with 18 structures all with asbestos. They will hire ACM Removal out of Wichita for the asbestos removal. As they have not done work in Coffeyville previously, she checked references. They have done work in Independence with no problems. Commissioner Williams expressed concern about hiring a company who has no experience in Coffeyville and requested additional checking be done. Commissioner Taylor stated we should look at pre-approving contractors.

MOTION: Move to table Resolution No. R-18-79 until the next meeting.

ACTION: MOTION: WILLIAMS SECOND: DOANE  
ROLL CALL VOTE: ALL AYE EXCEPT BAUER WHO WAS  
ABSENT.

6. City Manager’s Report
  - City Manager Mark Hall reported he will be going to Topeka to meet with state departments.

**I. COMMENTS**

1. Comments from Public
  - John Hufferd reported on the Veterans Celebration activities planned for Saturday, November 10, and he invited commissioners to participate.
  - Candi Westbrook, Chamber of Commerce, stated the Spooktacular was a success; the Christmas Parade is December 7.
2. Comments from Commissioners and Staff
  - Public Works Director Chuck Shively gave a transportation capital improvement plan update.
  - Commissioner Williams stated he has received several complaints of foot traffic on the Verdigris River bridge as people are walking to Walmart. As there are no lights on the bridge, this is very dangerous. He also acknowledged the recent deaths of Phil Schlotfeldt

and Mike Adcock, both former employees of the Coffeyville Police Department.

- Commissioner Doane reminded the public they are welcome to attend commission meetings and address the commission.
- Jim C. Taylor, Sr., stated it will be hard to get people to attend meetings if they are limited to 3 minutes for discussion.
- Commissioners discussed the time allotted for public comment and whether public comments should be at the beginning or end of meetings. They will have additional discussion.

**J. EXECUTIVE SESSION(s)**

**K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES**

1. Transportation Capital Improvement Project Update
2. CRS Update
3. CRC Update

**L. ADJOURN**

MOTION: Move to adjourn.

ACTION: MOTION: WILLIAMS SECOND: DOANE  
ROLL CALL VOTE: ALL AYE EXCEPT BAUER WHO WAS  
ABSENT,

Time the meeting was adjourned: 7:25 p.m.

Date the minutes were approved: \_\_\_\_\_

*11/13/18*  
*Cindy Price*

Cindy Price, City Clerk