

**CITY OF COFFEYVILLE COMMISSION MEETING MINUTES
TUESDAY, NOVEMBER 27, 2018
CITY HALL, 6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. in the Commission Room. The meeting was called to order by Mayor Bauer.

Present:

COMMISSIONER PAUL BAUER
COMMISSIONER JUSTIN DOANE
COMMISSIONER JIM C. TAYLOR, JR.
COMMISSIONER ANN MARIE VANNOSTER
COMMISSIONER CHRIS WILLIAMS

City Staff in attendance:

CITY MANAGER MARK HALL
CITY CLERK CINDY PRICE
CITY ATTORNEY PAUL KRITZ
FINANCE DIRECTOR STEPHANIE RICHARDSON
IT DIRECTOR CHRIS FELIX
PUBLIC WORKS DIRECTOR CHUCK SHIVELY
POLICE CHIEF KWIN BROMLEY
PUBLIC WORKS DEPUTY DIRECTOR JIM BRADSHAW

A. CALL TO ORDER – Mayor Paul Bauer

B. INVOCATION – Pastor John Dixon, Southern Emmanuel Church

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

D. REVIEW OF AGENDA

E. CONSENT AGENDA

1. City Commission Meeting Minutes – Tuesday, November 13, 2018

2. 2018 Appropriation Ordinance No. AO-18-22 – \$4,260,998.84

4. Ordinance No. S-18-04 – Second Reading of an Ordinance to allow the Coffeyville Area Chamber of Commerce to serve alcohol in the Perkins Building on December 8, 2018.

MOTION: Move to approve the consent agenda as presented.

ACTION: MOTION: WILLIAMS SECOND: TAYLOR
ROLL CALL VOTE: ALL AYE

3. 2018 Appropriation Ordinance No. AO-18-22A (Isham's) – \$ 362.83

MOTION: Move to approve Appropriation Ordinance No. AO-18-22A for adoption.

ACTION: MOTION: TAYLOR SECOND: BAUER
ROLL CALL VOTE: ALL AYE EXCEPT VANNOSTER WHO ABSTAINED.

REGULAR AGENDA ITEMS

F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).

1. Montgomery County Action Council update – Trisha Purdon
 - Montgomery County Executive Director Trisha Purdon gave a quarterly update for Montgomery County Action Council. She reviewed the 2019 work plan; stated she is currently working 12 active projects one of which is Tyson and explained about information available to developers in the Location One database which is available on MCAC's website at actioncouncil.com.
2. KDOT update – Wayne Gudmonson
 - District IV Engineer Wayne Gudmonson gave an update on the Highway 160/169 interchange project stating it has been awarded. This is a \$12 million project and is expected to take two years to complete. He stated Highway 169 will carry traffic throughout the project. He also informed commissioners the Coffeyville Safe Routes to School sidewalk project has been delayed until March.
3. Swear in Police Officer Michael Purvis
 - Mayor Bauer swore in Police Officer Michael Purvis.
4. Presentation of life saving awards.
 - Mayor Bauer presented awards to Kwin Bromley, Michael Purvis and Toby Hunt for a life saving event at the Inter-State Fair & Rodeo.

G. OLD BUSINESS

H. NEW BUSINESS

1. Resolution No. R-18-81 – A Resolution to execute a Findings of Violations and Order for Compliance on Consent with the U. S. Environmental Protection Agency.
 - Public Works Director Chuck Shively stated the EPA issued a Municipal Separate Storm Sewer System (MS4) National Pollutant Discharge Elimination System (NPDES) Permit to the City of Coffeyville in 2004 which allow discharge from our storm sewer system to Sycamore Creek and the Verdigris River. The permit was reissued in February 2014 and amended in August 2014. This permit requires certain actions to be taken by the City to reduce or eliminate discharge of pollutants from the MS4 to public waters. In August, 2017, a representative from the EPA conducted an audit of the City's MS4 to determine compliance with the permit. In August, 2018, the City received a Findings of Violation and Order for Compliance on Consent document from the EPA. Staff has participated in a conference call with EPA to negotiate settlement of the matter prior to filing of a complaint against the City. A revised consent order has been received which removed some of the proposed violations. The document to be signed requires the City to submit a written description of actions the City has taken to correct the deficiencies and prevent recurrence of the violations cited within 120 days. There are no civil penalties proposed by the consent order. Shively stated the most difficult area to comply with is the Sycamore Creek. Mayor Bauer requested a weekly update on how the city is addressing the violations.

MOTION: Move to approve Resolution No. R-18-81 for adoption.

ACTION: MOTION: BAUER SECOND: TAYLOR
ROLL CALL VOTE: ALL AYE

2. Resolution No. R-18-82 – A Resolution to issue a purchase order to Orbital Energy Services for Turbine Repairs Change Order #1 for the Electric Utility.
 - Electric Generation Superintendent Tony Lawson stated this is a change order for the turbine repair and will include both on-site and off-site repairs.

MOTION: Move to approve Resolution No. R-18-82 for adoption.

ACTION: MOTION: DOANE SECOND: VANNOSTER
ROLL CALL VOTE: ALL AYE

3. Discussion and action to proceed with the water meter replacement project.
 - City Manager Mark Hall stated staff is requesting the commission consider proceeding with the water meter replacement project to include the hardware and software for a water/wastewater supervisory control and data acquisition (SCADA) system. All documents will be reviewed by the city attorney and presented to the commission for approval. Dave Villines with Johnson Controls stated they could do the SCADA system. Mayor Bauer does not want to continue with Johnson Controls being the only one to bid on the project. Commissioner Taylor requested a work session to discuss this project.

MOTION: Move to proceed with the water meter replacement project to include the provision of hardware and software for a water and wastewater SCADA system.

ACTION: MOTION: WILLIAMS SECOND: DOANE
ROLL CALL VOTE: ALL AYE

4. Discussion and action to proceed with establishing the Rural Housing Incentive District in Coffeyville.
 - City Manager Mark Hall stated this is a tax rebate incentive for new housing development and allows the developer to receive tax rebate assistance for land acquisition and infrastructure costs and will be a good tool to attract new housing for the City of Coffeyville.

MOTION: Move to proceed with establishing the Rural Housing Incentive District in Coffeyville.

ACTION: MOTION: BAUER SECOND: VANNOSTER
ROLL CALL VOTE: ALL AYE

5. Discussion and action to proceed with application for the Rural Transportation Assistance Program.
 - City Manager Mark Hall stated if the City is successful, there will be fixed bus stops and routes established to provide safe transportation to shopping and medical care for our citizens. This will also provide a safe way for people to be able to cross the bridge to get to Walmart. There will also be handicapped vans available to provide demand transfers.

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MOTION: Move to proceed with application for the Rural Transportation Assistance Program.

ACTION: MOTION: VANNOSTER SECOND: WILLIAMS
ROLL CALL VOTE: ALL AYE

6. City Manager's Report

- City Manager Mark Hall reported city staff recently completed a SWOT analysis and is wanting to move the city forward. A work session can be scheduled if commissioners wish to do so to discuss how to handle public comments at a commission meeting.

I. COMMENTS

1. Comments from Public

- Deborah Sharp stated she is proud of the first responders for the response they provided at the recent fatality fire.
- Paul Kritz thanked the water department for their response to the recent water leak.
- Charles Weed, 207 W. New, stated he believed three minutes is adequate for public comments.

2. Comments from Commissioners and Staff - None

J. EXECUTIVE SESSION(s)

K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Survey – Public/Citizen Comments at Commission Meetings
2. PD report
3. Library minutes
4. CRC report

L. ADJOURN

MOTION: Move to adjourn.

ACTION: MOTION: BAUER SECOND: WILLIAMS
ROLL CALL VOTE: ALL AYE

Time the meeting was adjourned: 8:30 p.m.

Date the minutes were approved: _____

Cindy Price, City Clerk