

**CITY OF COFFEYVILLE COMMISSION MEETING MINUTES
TUESDAY, JANUARY 8, 2019
CITY HALL, 6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. in the Commission Room. The meeting was called to order by Mayor Bauer.

Present:

COMMISSIONER PAUL BAUER
COMMISSIONER JUSTIN DOANE
COMMISSIONER JIM C. TAYLOR, JR.
COMMISSIONER ANN MARIE VANNOSTER

Absent:

COMMISSIONER CHRIS WILLIAMS

City Staff in attendance:

CITY MANAGER MARK HALL
CITY CLERK CINDY PRICE
CITY ATTORNEY PAUL KRITZ
FINANCE DIRECTOR STEPHANIE RICHARDSON
ENGINEERING SUPERINTENDENT THOMAS OSBORN
IT DIRECTOR CHRIS FELIX
ELECTRIC UTILITY DIRECTOR MIKE SHOOK

A. CALL TO ORDER – Mayor Paul Bauer

B. INVOCATION – Pastor Mark Wilson, First Church of God

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

D. REVIEW OF AGENDA

E. CONSENT AGENDA

1. City Commission Meeting Minutes – Thursday, December 20, 2018
2. 2018 Appropriation Ordinance No. AO-19-01– \$1,574,734.28
MOTION: Move to approve the consent agenda as presented.

ACTION: MOTION: BAUER SECOND: TAYLOR
ROLL CALL VOTE: ALL AYE WITH WILLIAMS ABSENT.

REGULAR AGENDA ITEMS

F. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).

G. OLD BUSINESS

H. COMMISSION BUSINESS

1. Select Mayor to serve until January 14, 2020.
 - Paul Bauer was selected to serve as mayor to January 14, 2020, following nomination by Ann Marie Vannoster.
2. Select Vice-Mayor to serve until January 14, 2020.

- Jim C. Taylor, Jr., was selected to serve as vice mayor to January 14, 2020, following nomination by Paul Bauer.

I. NEW BUSINESS

1. Discussion and action to appoint one person to the Planning Commission.

Applicant: Ben Avery

MOTION: Move to appoint Ben Avery to a three-year term on the Planning Commission serving to January 1, 2022.

ACTION: MOTION: BAUER SECOND: DOANE
ROLL CALL VOTE: ALL AYE WITH WILLIAMS ABSENT.

2. Resolution No. R-19-01 – A Resolution to authorize the submittal of the Airport Capital Improvement Plan data sheets to the Federal Aviation Administration for FY 2020-FY 2024.

- Engineering Superintendent Thomas Osborn stated each year the FAA awards \$150,000 to the City for airport improvement projects; these projects require a 10% match. The funds can be banked for up to four years for a total of \$600,000. The projects being submitted are the replacement of edge lighting and rehabilitation of the runways.

MOTION: Move to approve Resolution No. R-19-01 for adoption.

ACTION: MOTION: BAUER SECOND: VANNOSTER
ROLL CALL VOTE: ALL AYE WITH WILLIAMS ABSENT.

3. Discussion on the retirement of the Electric Utility's No. 6 17.5MW Elliott Steam Turbine and Generator.

- Electric Utility Director Mike Shook stated the electric utility's No 6 17.5 MW Elliott steam turbine and generator was installed and began commercial operation in 1956. Since 2014, the unit has received minimal run dispatches; however, it has provided revenue through the capacity purchase agreement with GRDA from 2007-2017. Since 2017, the unit has received only two dispatches largely due to its inefficiency. Due to age and upgrades necessary to improve the poor efficiency and the cost of maintenance to keep this unit in standby, staff is recommending the unit be retired. Commission concurred with the recommendation.

4. Discussion on upgrades to Substation A.

- Electric Utility Director Mike Shook stated the electric utility staff is planning an upgrade to Substation A this month. The upgrade will require the replacement of the single-phase 69kV switches with new gang-operated 69 kV switches to allow staff to more safely isolate the breaker, substation transformer and other associated equipment for testing and maintenance. This installation will require assistance from an electrical contractor; staff has contacted B & L Electric to assist. They will do so on a time and materials basis, with it estimated to take two weeks at an approximate cost of \$15,000 to \$30,000. The commission concurred to utilize B & L Electric.

5. Resolution No. R-19-02 – A Resolution to authorize a work order to S. T. Cotter for out of scope repairs to Unit #7 turbine/generator for the Electric Utility.

- Electric Utility Director Mike Shook stated this work authorization for Unit #7 is for the removal of the steam turbine curtiss ring, cleaning the main lube oil tank, disassembly of the main turbine stop valve, removal of both AC and DC oil pumps and repair to the turbine throttle valve rack at a cost of \$48,342.84.

MOTION: Move to approve Resolution No. R-19-02 for adoption.

ACTION: MOTION: TAYLOR SECOND: BAUER
ROLL CALL VOTE: ALL AYE WITH WILLIAMS ABSENT.

6. City Manager's Report

- City Manager Mark Hall thanked commissioners and staff.

J. COMMENTS

1. Comments from Public

- Mary Wilson reported on the Chili Bowl fundraiser for the Friends of Animals.
- Candi Westbrook reported on the Chamber's annual meeting and the Coffeyville at 150 celebration.

2. Comments from Commissioners and Staff

- Commissioner Vannoster stated the city's sales tax was up slightly from last year.
- Commissioner Taylor thanked commissioners for selecting him as mayor, however, he was disappointed in not being selected as mayor.

K. EXECUTIVE SESSION(s)

L. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Sales tax report
2. Library minutes

L. ADJOURN

MOTION: Move to adjourn.

ACTION: MOTION: BAUER SECOND: DOANE
ROLL CALL VOTE: ALL AYE WITH WILLIAMS ABSENT.

Time the meeting was adjourned: 7:07 p.m.

Date the minutes were approved: 01/22/19

Cindy Price
Cindy Price, City Clerk