CITY OF COFFEYVILLE COMMISSION MEETING MINUTES
TUESDAY, JUNE 11, 2019
CITY HALL, 6:30 P.M.

The Board of Commissioners met in Regular Session at 6:30 p.m. in the Commission Room. The meeting was called to order by Mayor Bauer.

Present:
COMMISSIONER JUSTIN DOANE
COMMISSIONER PAUL BAUER
COMMISSIONER ANN MARIE VANNOSTER
COMMISSIONER JIM C. TAYLOR, JR.
COMMISSIONER CHRIS WILLIAMS

City Staff in attendance:
CITY MANAGER MARK HALL
CITY CLERK CINDY PRICE
CITY ATTORNEY PAUL KRITZ
FINANCE DIRECTOR STEPHANIE RICHARDSON
IT DIRECTOR CHRIS FELIX
ELECTRIC UTILITY DIRECTOR MIKE SHOOK
PUBLIC WORKS DIRECTOR CHUCK SHIVELY
ENGINEERING SUPERINTENDENT THOMAS OSBORN
BUILDING OFFICIAL TYLER STRICKLAND

A. CALL TO ORDER – Mayor Paul Bauer

B. INVOCATION – Pastor Randy DePriest, First Assembly of God Church

C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

D. REVIEW OF AGENDA

E. CONSENT AGENDA

1. City Commission Meeting Minutes – Tuesday, May 28, 2019
2. 2019 Appropriation Ordinance No. AO-19-11 – $5,110,023.35
3. Resolution No. R-19-36 – A Resolution to approve an oil and gas lease amendment with M.B. Holdings.

MOTION: Move to approve the consent agenda as presented.

ACTION: MOTION: BAUER SECOND: TAYLOR
ROLL CALL VOTE: ALL AYE

<u>REGULAR AGENDA ITEMS</u>

F. **PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**

1. Presentation on tobacco free parks by Marci Roberts and members of the Boys & Girls Club Resist group.
   - Resist group presented information about a tobacco free parks policy. The Resist group is a state-wide advocacy group that fights against the big tobacco company's influence on young people and all Kansans.

Brieanna Shafer, Katelin Shafer and Aaliyah Greer provided information to the commissioners on their Resist chapter, a tobacco free parks policy and the tobacco scans they have conducted at the parks. They explained during a tobacco scan cigarette butts are picked up in a specified area and the location is marked with a pink flag. This provides a visual of the number of cigarette butts at the parks.

Marci Roberts is the program coordinator for Chronic Disease Risk and Reduction for Montgomery County and has worked closely with the Resist group. The kids are working to raise awareness in the schools and the community about the dangers of tobacco and vape use. Once a policy is implemented, we can order free signage for the parks stating this is a tobacco free zone and promote young lungs at play.

2. Resolution No. R-19-37 – A Resolution to approve the City of Coffeyville Public Service Department Tobacco-Free Parks Policy.

   - City Manager Mark Hall stated this will be a cooperative effort with emphasis on voluntary compliance. The public service staff will periodically observe areas for compliance which will provide an opportunity for community education. About 83% of Kansas adults do not smoke; we just need to focus on the 17% that do.

   MOTION: Move to approve Resolution No. R-19-37 for adoption.

   ACTION: MOTION: VANNOSTER SECOND: BAUER
   ROLL CALL VOTE: ALL AYE

3. Park Advisory Board report
   - Park Board members Marcus Kastler, Lisa Brookover, Bob Kriehbel, Marci Roberts and Frankie Hull presented a report. Kastler stated the board's focus will be on North Park and Harmon Park. They plan to erect two picnic shelters at Walter Johnson Park and one at North Park. The Lions Club is donating a sign for North Park, and a park clean up day is scheduled for June 29.

G. OLD BUSINESS

1. Ordinance No. G-19-02 – Second Reading of an ordinance to adopt new flood insurance rate maps and regulatory standards.

   MOTION: Move to approve Ordinance No, G-19-02 for adoption.

   ACTION: MOTION: WILLIAMS SECOND: DOANE
   ROLL CALL VOTE: ALL AYE

H. NEW BUSINESS

1. Resolution No. R-19-38– A Resolution to award a construction contract to RFB Construction for the 2019 Intersection and Drainage Improvement Project.
   - Engineering Superintendent Thomas Osborn stated there were three bids received for the 2019 Intersection and Drainage Improvement Project. The low bid was submitted by RFB Construction in the amount of $175,210.25. Commissioner Williams questioned the work RFB Construction has done; Osborn reported they have received good reports. This bid is just $106 higher than the second bidder when taking the local preference into account. Commissioners were also concerned with RFB having the contract for the safe

routes to school project. Commissioners discussed looking at the procurement policy regarding local vendor preference.

MOTION: Move to approve Resolution No. R-19-38 for adoption.

ACTION: MOTION: BAUER SECOND: WILLIAMS
ROLL CALL VOTE: ALL AYE

2. Resolution No. R-19-39 – A Resolution to execute a work authorization agreement with Allgeier, Martin & Associates for construction inspection of the 2019 Intersection and Drainage Improvement Project.
   - Engineering Superintendent Thomas Osborn stated Allgeier Martin and Associates will provide the construction engineering and inspection on the 2019 Intersection and Drainage Improvement Project at a not to exceed amount of $75,000.

   MOTION: Move to approve Resolution No. R-19-39 for adoption.

   ACTION: MOTION: DOANE SECOND: VANNOSTER
   ROLL CALL VOTE: ALL AYE

3. Resolution No. R-19-40– A Resolution to execute change order #1 to the construction contract with BRB contractors for the Water Treatment Plant Filter Bed Project.
   - Public Works Director Chuck Shively stated once the contractor removed the filter media and false bottom from the filter bed, the existing air piping below the floor was found to be heavily corroded and deteriorated. If the pipe is replaced now, it will be a fairly simple task rather than after the new concrete false floor is in place. The contractor provided quotes for three options and the engineers recommend installing new CPVC piping and supports at a cost of $9,660.

   MOTION: Move to approve Resolution No. R-19-40 for adoption.

   ACTION: MOTION: BAUER SECOND: TAYLOR
   ROLL CALL VOTE: ALL AYE

4. Resolution No. R-19-41 – A Resolution to approve on street parking for the Coffeyville's Christian Preschool and Childcare located at 1201 S. Willow.
   - Building Official Tyler Strickland stated the owners of the preschool at 1201 South Willow submitted a request to add parking in the right of way between the building and Willow Street. They are adding additional classrooms, and this will double the parking.

   MOTION: Move to approve Resolution No. R-19-41 for adoption.

   ACTION: MOTION: DOANE SECOND: VANNOSTER
   ROLL CALL VOTE: ALL AYE

5. City Manager's Report
   - City Manager Mark Hall thanked staff and stated departments are catching back up onthe mowing. He also stated the Aquatic Center will be open the hours stated unless the weather prohibits operating the pool.

I. COMMENTS

1. Comments from Public

2. Comments from Commissioners and Staff

- Engineering Superintendent Thomas Osborn stated the National Guard and city staff spent many hours on the levee during the river flooding. They were specifically looking for sand boils which were the biggest issue with the levee. He explained a sand boil occurs when the weight from the high river water pushes down on the soil under the levee. If the water can find a weak spot in the soil, it will seep up to the surface on the land side of the levee sometimes taking soil or sand from the levee with it. The Army Corps of Engineers will do an after action review of this event and make recommendations regarding the levee. A major recertification of the levee will be required in 2020.

J. EXECUTIVE SESSION(s)

K. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Building permit report

L. ADJOURN

MOTION: Move to adjourn.

ACTION: MOTION: BAUER SECOND: WILLIAMS
ROLL CALL VOTE: ALL AYE

Time the meeting was adjourned: 7:47 p.m.

Date the minutes were approved: _____

_____
Cindy Price, City Clerk