CITY OF COFFEYVILLE COMMISSION MEETING MINUTES
TUESDAY, SEPTEMBER 10, 2019
CITY HALL, 6:30 P.M.

The Board of Commissioners met in Regular Session at 6:30 p.m. in the Commission Room. The meeting was called to order by Mayor Bauer.

Present:

COMMISSIONER JUSTIN DOANE
COMMISSIONER PAUL BAUER
COMMISSIONER ANN MARIE VANNOSTER
COMMISSIONER JIM C. TAYLOR, JR.
COMMISSIONER CHRIS WILLIAMS

City Staff in attendance:

CITY MANAGER MARK HALL
CITY CLERK ALLISON PRYOR
CITY ATTORNEY PAUL KRITZ
FINANCE DIRECTOR STEPHANIE RICHARDSON
IT DIRECTOR CHRIS FELIX
ELECTRIC UTILITY DIRECTOR MIKE SHOOK
SUPERINTENDENT OF ENGINEERING THOMAS OSBORN
ELECTRIC UTILITY COMPLIANCE MANAGER DON ONESLAGER

A. CALL TO ORDER – Mayor Paul Bauer

B. ROLL CALL – ALL PRESENT, MAJORITY ESTABLISHED

C. INVOCATION – Kevin O'Connor, Pastor Agape Fellowship

D. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

E. REVIEW OF AGENDA

F. CONSENT AGENDA

1. 1. City Commission Meeting Minutes – Monday, August 26, 2019

2. City Commission Meeting Minutes – Tuesday, August 27, 2019

3. 2019 Appropriation Ordinance No. AO-19-17 – $1,150,844.74

MOTION: Move to approve the consent agenda as presented.

ACTION: MOTION: TAYLOR SECOND: BAUER
ROLL CALL VOTE: ALL AYE

<u>REGULAR AGENDA ITEMS</u>

G. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s)

H. OLD BUSINESS

1. Second Reading 2019 UPOC Ordinance and 2019 STO Ordinance – G-19-03 and G-19-04

MOTION: Move to approve G-19-03 Standard Traffic Ordinance and G-19-04 Uniform Public Offense Code for approval.

ACTION: MOTION: WILLIAMS SECOND: BAUER
ROLL CALL VOTE: ALL AYE

I. NEW BUSINESS

1. Shonae Ransom – application to Montgomery County Community Corrections Advisory Board

Ms. Ransom commented she is interested in giving back to the youth of the community, especially having grown up in Coffeyville and raising a child here.

MOTION: Move to approve Shonae Ransom to a seat on the Montgomery County Community Corrections Advisory Board.

ACTION: MOTION: VANNOSTER SECOND: DOANE
ROLL CALL VOTE: ALL AYE

2. Execution of Quit Claim Deed to Aaron Davis for properties at 409 & 411 Maple

MOTION: Move to approve R-19-50 Execution of Quit Claim Deed to Aaron Davis for properties at 409 & 411 Maple as presented.

ACTION: MOTION: BAUER SECOND: TAYLOR
ROLL CALL VOTE: ALL AYE

3. Approval to Purchase Downtown Lighting Project Phase II

Vice Mayor Taylor questioned the difference in electricity usage from the old model versus the new lights. Don Oneslager answered the old lights use 21.9kw/hour and the new LED lights use 3.9 kw/hr. Commissioner Vannoster questioned about how bond funds can be used. Mike Shook answered that the bond funds must be used for system improvements of the electric utility. Vannoster inquired if the lighting would be installed before Christmas, and Shook answered that is the plan. Taylor asked if the vendor also installs, and Shook replied that our employees install.

MOTION: Move to approve R-19-51 Approval to Purchase Downtown Lighting Project Phase II.

ACTION: MOTION: VANNOSTER SECOND: BAUER
ROLL CALL VOTE: ALL AYE

4. Approval of Design Engineering for 2020 Intersection Drainage Projects

Thomas Osborn provided comments regarding the repair of intersections. This year's project includes 5 intersections.

MOTION: Move to approve R-19-52 Design Engineering for 2020 Intersection Drainage Projects.

ACTION: MOTION: TAYLOR SECOND: BAUER
ROLL CALL VOTE: ALL AYE

5. Approval of Contract for 2019 Surface Sealing Project

Thomas Osborn introduced the surface sealing project to extend the usable life of roadways. This year's project is 110 blocks plus 5 downtown parking lots. The process is a single-pass cold apply crack sealant, water sealant and final surface.

MOTION: Move to approve R-19-53 Contract for 2019 Surface Sealing Project.

ACTION: MOTION: VANNOSTER SECOND: WILLIAMS
ROLL CALL VOTE: ALL AYE

J. COMMENTS

Comments from Public

Charles Weed, 207 W. New, remarked that with the demolition of houses in his area, there is excessive noise pollution from CVR and the Fertilizer plant. They are now one block over from his home and continue demolishing houses. He would like to know if there is some type of sound-deadening system that could protect the remaining neighbors from noise pollution.

Eric Jensen, 409 N. Edgewood Dr., commented that his Agenda copy showed public comment is 5 minutes, but the Agendas distributed showed 3 minutes for public comment. Allison Pryor, City Clerk, responded that there was a typographical error on the initial copy of the agenda.

I. NEW BUSINESS (CONTINUED)

6. City Manager's Report: City Manager Mark Hall thanked staff for their efforts in minimizing expenses heading into the final quarter of the year. City staff are busy completing projects. We are hiring seasonal workers. Hall thanked the Electric Department for their time, research and betterment of the City.

Comments from Commissioners and Staff

Vice-Mayor Taylor commented that he's thankful to whomever mounted the clock on the wall at the rear of the Commission Room. (Thank you, Chris Felix.)

Mayor Bauer remarked that the 11th Street Road Construction project has a public perception of being two months behind. City Manager Mark Hall commented that at some point, penalties will come into play because of project delays. Thomas Osborn indicated the project began May 29th and to date, only 1 ½ months worth of expenses are charged toward the project. Between all the rain received this year, the workers compacted the road bed twelve times before they met cure time and were able to proceed. The project goal is to finish the south side of the road and move to north side improvements October 1st. The top layer of the road will be concrete once finished.

Osborn also indicated that weather has factored in to delays on the Safe Routes to School grant. Additionally, there were delays with trees that needed to be removed in order to complete the project and unexpected placement of a storm sewer. All such delays must have state approval before the project continues.

City Manager Mark Hall commented that the workers doing surface sealing are responsible for notifying residents of dates for the roads to be clear in each work area. Osborn noted that sealing begins tomorrow in Edgevale. Staging is taking place at LeClere park.

K. EXECUTIVE SESSION(s)

L. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Sales Tax Report

M. ADJOURN

MOTION: Move to adjourn.

ACTION: MOTION: BAUER SECOND: WILLIAMS
ROLL CALL VOTE: ALL AYE

Time the meeting was adjourned: 7:05PM

Date the minutes were approved: _____

Minutes prepared by Allison Pryor.

_____
Allison Pryor, City Clerk