

**CITY OF COFFEYVILLE COMMISSION MEETING MINUTES
TUESDAY, AUGUST 13, 2019
CITY HALL, 6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. in the Commission Room. The meeting was called to order by Mayor Bauer.

Present:

COMMISSIONER JUSTIN DOANE
COMMISSIONER PAUL BAUER
COMMISSIONER ANN MARIE VANNOSTER
COMMISSIONER JIM C. TAYLOR, JR.
COMMISSIONER CHRIS WILLIAMS

City Staff in attendance:

CITY MANAGER MARK HALL
CITY CLERK ALLISON PRYOR
CITY ATTORNEY PAUL KRITZ
FINANCE DIRECTOR STEPHANIE RICHARDSON
IT DIRECTOR CHRIS FELIX
ELECTRIC UTILITY DIRECTOR MIKE SHOOK
PUBLIC WORKS DIRECTOR CHUCK SHIVELY

- A. **CALL TO ORDER** – Mayor Paul Bauer
- B. **ROLL CALL** – ALL PRESENT, MAJORITY ESTABLISHED
- C. **INVOCATION** – Pastor Kevin O’Connor, Agape Fellowship
- D. **PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- E. **REVIEW OF AGENDA**
- F. **CONSENT AGENDA**
 - 1. City Commission Meeting Minutes – Tuesday, July 23, 2019
 - 2. 2019 Appropriation Ordinance No. AO-19-15 – \$1,719,390.60

MOTION: Move to approve the consent agenda as presented.

ACTION: MOTION: TAYLOR SECOND: BAUER
ROLL CALL VOTE: ALL AYE

REGULAR AGENDA ITEMS

- G. **PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**
 - 1. City Manager Mark Hall introduced Fire Chief, Billy Cockman, and Chief Cockman elaborated on his work history in Fire Services.
 - 2. Bill Pratt, former Coffeyville resident, provided an update regarding Reawakening Coffeyville with information on their four focus areas: Funding Sources, Vacant Buildings Downtown, Opportunity Zone and the Triangle Downtown.

MOTION: At 7:03 pm, motion was made to recess for five minutes as visitors leave following the Reawakening Update and reconvene at 7:08 pm.

MOTION: BAUER SECOND: TAYLOR
ROLL CALL VOTE: ALL AYE

3. Finance Director, Stephanie Richardson introduced the FY 2020 budget and the budget was opened for public hearing.

MOTION: Move to approve the FY 2020 budget as presented.
MOTION: BAUER SECOND: DOANE
ROLL CALL VOTE: ALL AYE

4. Stephanie Richardson, Finance Director, explained Resolution No. R-19-42 – a Resolution to approve and to authorize the certification of the FY 2020 City of Coffeyville municipal budget with total expenditures of \$90,270,129 and authorizing \$2,610,073 to be the amount of ad valorem tax to be levied with an estimated mill levy of 53.130 mills.

MOTION: Move to approve Resolution No. R-19-42 for adoption.
MOTION: VANNOSTER SECOND: TAYLOR
ROLL CALL VOTE: ALL AYE

H. OLD BUSINESS

I. NEW BUSINESS

1. Discussion and action to make appointments to the Montgomery County Planning Commission
Applicant: Johnny Sutherland

This item was tabled until next meeting to allow Mr. Sutherland to attend.

2. Stephanie Richardson, Finance Director, introduced Resolution No. R-19-43 to approve Liquor Tax Fund disbursements and each of the four organizations making application to receive funds: D.A.R.E, Boys & Girls Club of Coffeyville, FKHS After Prom Committee and Four County Mental Health Center Inc. Each entity provided a brief report detailing their request for funding.

MOTION: Move to table Resolution No. R-19-43 to allow the Commission to allocate funds to the entities applying.

MOTION: BAUER SECOND: VANNOSTER
ROLL CALL VOTE: ALL AYE, EXCEPT DOANE - ABSTAIN

3. Electric Utility Director, Mike Shook, provided information regarding Resolution No. R-19-44 to authorize issuance of a purchase order in the sum of \$459,043.00 for property insurance coverage on the electric utility system (building and contents), and for boiler and machinery insurance coverage on the power plant to be effective September 1, 2019.

MOTION: Move to approve Resolution No. R-19-44 for adoption as presented.

MOTION: BAUER SECOND: VANNOSTER
ROLL CALL VOTE: ALL AYE

4. Public Works Director, Chuck Shively, introduced Resolution No. R-19-45 to authorize execution of Change Order No. 1 (Final Quantities) to the construction contract with J. Graham Construction, Inc. for the Non-CDBG 10th Street Road Improvements project between Buckeye Street and Gillam Street.

MOTION: Move to approve Resolution No. R-19-45 for adoption.

MOTION: TAYLOR SECOND: DOANE
ROLL CALL VOTE: ALL AYE

5. Chuck Shively, Public Works Director, explained the Federal Funds Exchange process behind Resolution No. R-19-46 to authorize execution of the annual Request to Exchange Federal Funds under the Federal-Aid Fund Exchange Master Agreement.

MOTION: Move to approve Resolution No. R-19-46 for adoption.

MOTION: BAUER SECOND: WILLIAMS
ROLL CALL VOTE: ALL AYE

6. City Manager, Mark Hall introduced Resolution No. R-19-47 Parmac Business Retention Incentive, and Trish Purdon of Montgomery County Action Council commented on the Retention efforts with Parmac in their recent ownership transition.

MOTION: Move to approve Resolution No. R-19-47 for adoption.

MOTION: WILLIAMS SECOND: VANNOSTER
ROLL CALL VOTE: ALL AYE

7. City Manager's Report: City Manager Mark Hall thanked the City Staff for their hard work in finalizing the FY 2020 Budget, for closing 2019 on a positive note. Hall thanked all the department heads, especially Stephanie Richardson, Finance Director, for her work in completing the Budget. Because of all the rain this season, mowing continues.

J. COMMENTS

a. Comments from Public

- Jim Falkner, 1014 W. 3rd, commented on the relationship of the early settlers in Coffeyville with the Osage Tribe, and encouraged the Reawakening Coffeyville leadership to consider Coffeyville the Gateway to the Indian Nations. Mr. Falkner also commented on expenditures from the Economic Development Funds and a Resolution or Ordinance governing expenditures possibly needing modification.
- Kenny Aduddel, long time Coffeyville resident, is hosting a lecture and music program focused on five Coffeyville citizens who made their mark in music. Program is Sunday, August 18th at 2:00 pm at the First Presbyterian Church. The public is welcome to attend.
- JoLynn Falkner, 1014 W. 3rd, thanked the Reawakening Coffeyville group for their

contribution to the City of Coffeyville. Mrs. Falkner also commented on the proposed ordinance regarding vacant buildings downtown and the possibility of extending the ordinance to include fines and fees on vacant homes, citing run down homes on either side of the Falkner's residence.

b. Comments from Commissioners and Staff

- Commissioner Justin Doane asked about sidewalk progress on the west side of Community Elementary School, upgrades provided by Safe Routes to School grant. Chuck Shively, Public Works Director, responded that the balance of the work should be poured Thursday of this week and the sidewalks should re-open Monday next week. Officials at USD 445 are aware of the work timeline.
- Mayor Bauer inquired about the lot across the street from the City Building where the building was demolished in recent months. City Manager Mark Hall responded that the City is awaiting inspection by KDHE to clear the property before work begins on a parking lot.
- Commissioner Taylor asked if the Fire Department roof is still leaking. City Manager Mark Hall indicated that the leaks continue, and they will look at solutions to the problem following the first of the year.
- Commissioner Doane commented that the Vaude in the Ville program was amazing and thanked the Reawakening Coffeyville leadership for hosting the event.
- Commissioner Williams commented about the Alcohol Liquor Tax Distribution that it will be difficult to decide distribution of funds, but that his vote will be in support of splitting funds between all four of the applying entities.

K. EXECUTIVE SESSION(s)

L. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Building Permit Report
2. City Recreation Commission Report
3. Library Report

M. ADJOURN

MOTION: Move to adjourn.

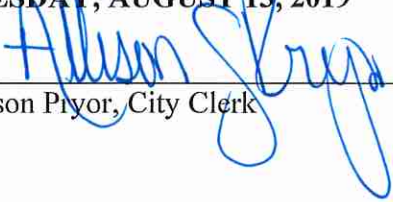
ACTION: MOTION: BAUER SECOND: WILLIAMS
ROLL CALL VOTE: ALL AYE

Time the meeting was adjourned: 8:20 p.m.

Date the minutes were approved: 8/27/19

Minutes prepared by Allison Pryor.

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Allison Pryor, City Clerk