

**CITY OF COFFEYVILLE COMMISSION MEETING MINUTES
TUESDAY, OCTOBER 22, 2019
CITY HALL, 6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. in the Commission Room. The meeting was called to order by Vice Mayor Jim Taylor.

Present:

COMMISSIONER JUSTIN DOANE
COMMISSIONER ANN MARIE VANNOSTER
COMMISSIONER CHRIS WILLIAMS
COMMISSIONER JIM C. TAYLOR, JR.

COMMISSIONER PAUL BAUER - ABSENT

City Staff in attendance:

CITY MANAGER MARK HALL
CITY CLERK ALLISON PRYOR
CITY ATTORNEY PAUL KRITZ
CODE ENFORCEMENT OFFICER TAMMY DIXON
FINANCE DIRECTOR STEPHANIE RICHARDSON
FIRE CHIEF BILLY COCKMAN
IT TECHNICIAN RAY HEINZ
POLICE CHIEF KWIN BROMLEY
PUBLIC WORKS DIRECTOR CHUCK SHIVELY
SUPERINTENDENT OF ENGINEERING THOMAS OSBORN
PLANT SUPERINTENDENT OF WATER/WASTEWATER SHANE GEORGE

- A. **CALL TO ORDER** – Vice Mayor Jim C. Taylor, Jr.
- B. **ROLL CALL** – PAUL BAUER ABSENT, MAJORITY ESTABLISHED
- C. **INVOCATION** – Doug Mund, Pastor, Grace Fellowship Church
- D. **PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- E. **REVIEW OF AGENDA**
 - 1. Move to approve the Amended Agenda adding Resolution R-19-65 on New Business #7.

ACTION: Move to approve the amended agenda as presented.

MOTION: DOANE SECOND: WILLIAMS
ROLL CALL VOTE: ALL AYE

- F. **CONSENT AGENDA**
 - 1. City Commission Meeting Minutes – Tuesday, October 22, 2019
 - 2. 2019 Appropriation Ordinance No. AO-19-20 \$4,118,532.07

ACTION: Move to approve consent agenda items 1 and 2 as presented.

MOTION: WILLIAMS SECOND: DOANE
ROLL CALL VOTE: ALL AYE

3. 2019 Appropriation Ordinance No. AO-19-20A (Isham's) \$ 287.77

ACTION: Move to approve 2019 Appropriation Ordinance No. AO-19-20A (Isham's) as presented.

MOTION: WILLIAMS SECOND: TAYLOR
ROLL CALL VOTE: VANNOSTER – ABSTAIN, REMAINDER ALL AYE

4. 2019 Appropriation Ordinance No. AO-19-20B (Irontime Sales)\$ 20.00

ACTION: Move to approve 2019 Appropriation Ordinance No. AO-19-20B (Irontime Sales) as presented.

MOTION: WILLIAMS SECOND: VANNOSTER
ROLL CALL VOTE: TAYLOR - ABSTAIN, REMAINDER ALL AYE

REGULAR AGENDA ITEMS

G. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s)

1. Coffeyville Police Department receives STEPP Grant award
2. Coffeyville Police Department receives JAG Grant award

Police Chief, Kwin Bromley, commented that he approached the City Commission a month and a half ago regarding permission to apply for the JAG Grant. The grant was awarded in the amount of \$44,990 to purchase new in-car cameras, forensic fuming tank, forensic light kit and a full-length wrap to restrain combative subjects. Coffeyville Police Department is the only agency in this area with the forensic fuming tank equipment. These items are all purchases that would have been made with budgeted funds, so they save the public nearly \$45,000 in purchases. Coffeyville Police Department also received a STEPP grant for DUI Enforcement in the amount of \$3,000.

H. OLD BUSINESS

I. NEW BUSINESS

1. Mutual Aid Agreement between Coffeyville Fire Department and Dearing Fire Department

Fire Chief, Billy Cockman, gave comment on the Mutual Aid Agreement noting this is in the interest of citizens' protection as well as protection of property and citing a moral and ethical obligation to do so. Vice Mayor Taylor added that this is a proactive move, not a reactive one. Emergency Management Director, Rick Whitson, addressed the City Commission stating that he is continually impressed with the management team in Coffeyville. Whitson is grateful that Cockman found this loophole.

ACTION: Move to approve the Mutual Aid Agreement as presented.

MOTION: WILLIAMS SECOND: VANNOSTER
ROLL CALL VOTE: ALL AYE

2. Resolution R-19-60 – a Resolution to authorize the execution of a quitclaim deed to the Coffeyville Historical Society, Inc.

City Attorney, Paul Kritz, addressed the Commission regarding the deed to the Dalton Museum building noting a reversionary clause included in the original deed. The Dalton Museum operated for more than 58 years in the original building, and intended to sell following their move to their new location and use the funds toward operational costs. Kritz encouraged the Commission to deed the building back to the Historical Society as they held the building for a significant period, and because of the value and contribution of both the Dalton Museum and Brown Mansion to the City of Coffeyville. Kris Crane, President of the Coffeyville Historical Society also addressed the Commission thanking the City and local businesses for their support in remodeling the new Dalton Museum Building at 814 Walnut.

ACTION: Move to approve Resolution R-19-60 to authorize the execution of a quitclaim deed to the Coffeyville Historical Society, Inc. as presented.

MOTION: VANNOSTER **SECOND:** TAYLOR
ROLL CALL VOTE: ALL AYE

3. Resolution R-19-61 – a Resolution to authorize execution of a Work Authorization for design and Inspection services for a potential CDBG Grant Project, under an existing Engineering Services Agreement with TranSystems Corporation

Chuck Shively, Public Works Director, explained the purpose of R-19-61 to the Commission as follows: When applying for CDBG Grants, points are given for various facets of readiness to initialize projects. One of those points is for having an Engineering firm already under contract should the project be approved. Should the CDBG grant not be funded, the contract for Engineering Services is voided and no charges are incurred, but this move shows the CDBG Committee that we are committed and ready to proceed.

ACTION: Move to approve Resolution R-19-61 as presented.

MOTION: WILLIAMS **SECOND:** VANNOSTER
ROLL CALL VOTE: ALL AYE

4. Resolution R-19-62 – a Resolution authorizing execution of Change Order No. 2 to the Water Treatment Plant Filter No. 2 Renovation project

Public Works Director, Chuck Shively, explained that they were unable to isolate the filter in the bed because of water leaking past the valve. This prevents maintenance and repair. The Change Order increases the price of the project by \$19,472.40. Commissioner Doane queried whether other change orders are anticipated. Shively indicated that the closer we approach completion, the lower chance of encountering other issues needing correction, making the chance possible but improbable. Shane George also addressed the commission noting that the electrical and control panels of the project are complete.

ACTION: Move to approve Resolution R-19-62 as presented.

MOTION: TAYLOR SECOND: VANNOSTER
ROLL CALL VOTE: ALL AYE

5. Resolution R-19-63 – a Resolution authorizing application for a Safe Routes to School grant from the Kansas Department of Transportation (KDOT) Transportation Alternatives Program

Chuck Shively, Public Works Director, explained the purpose of this agenda item is to continue the next phase of Safe Routes to School. The initial grant project is nearing completion. This project would extend new sidewalks further into neighborhoods surrounding Community Elementary School and is funded 80% by KDOT, 20% plus design, utility movement and right-of-way expenses are paid for by the ½ cent sales tax for transportation. Commissioner Vannoster commented that it is much safer and looks nice going down 4th Street. Commissioner Doane added that we can't put a price tag on safety.

ACTION: Move to approve Resolution R-19-63 as presented.

MOTION: VANNOSTER SECOND: TAYLOR
ROLL CALL VOTE: ALL AYE

6. Resolution R-19-64 – a Resolution authorizing application for a Pedestrian & Bicycle Facilities grant from the Kansas Department of Transportation (KDOT) Transportation Alternatives Program

Public Works Director, Chuck Shively, described the purpose of this Resolution, to apply for grant funding to extend the existing trail from 4th Street behind the Sherwin-Williams facility south to 11th Street and intersecting with the new walking path on 9th Street. This is also an 80/20 project funded through the ½ cent transportation sales tax.

ACTION: Move to approve Resolution R-19-64 as presented.

MOTION: TAYLOR SECOND: DOANE
ROLL CALL VOTE: ALL AYE

7. Resolution R-19-65 – a Resolution authorizing a contract with G&G Dozer for demolition of 3 Commercial properties.

Tammy Dixon, Code Enforcement Officer, addressed the Commission regarding the properties at 820-822 W. 8th Street posing a blight and danger to the students who walk by daily to and from school. Commissioner Williams questioned when the work would be completed. Dixon explained that once the Resolution is approved, the Contractor applies for a 10-day asbestos inspection through KDHE, and once finalized, the work can commence.

ACTION: Move to approve R-19-65 as presented.

MOTION: DOANE SECOND: TAYLOR
ROLL CALL VOTE: ALL AYE

8. City Manager's Report

City Manager, Mark Hall, noted that our next meeting is in November, and the holiday season is approaching. Staff is working to prepare for winter and cold weather. Projects continue with 11th Street construction moving forward, preparing the north side of the south half of the road to be completed. The Electric Department is awaiting delivery of our new downtown light poles. We hoped to have those by the Christmas Parade, but are at the mercy of the manufacturer. Hall thanked departments for closing the year well and having implemented many cost-saving measures this year to move Coffeyville forward. Thank you to staff for continuing to seek grants – Chuck Shively, Police Department, and others, as this saves city money.

J. COMMENTS

Comments from Citizens:

Valerie Suddock, 101 Willow, inquired whether weather would affect progress on 11th Street, and if there was any talk of halting construction. City Manager, Mark Hall, explained that weather could play a factor. The benefit of working with concrete is that contractors can work with lower temperatures than with asphalt. Fortunately, the bulk of the utility work was done on the south side of the street, so there will be less utility work to consider once work moves to the north side of the street. We will have to wait for KDOT to decide if the project is halted as they have to approve and notify both the City and the Contractor and all parties must agree before postponing work. However, KDOT has already suspended projects in other eastern parts of the state due to unusual rainfall this year.

Staff & Commissioner Comments:

Vice Mayor Taylor thanked staff for looking for grants.

Commissioner Doane inquired about the status of basketball goals at Harmon Park. City Manager Mark Hall commented that the project is still on the list and explained the scope of the project. Hall noted the project would be completed as Public Works has time and manpower to complete it.

Stephanie Richardson, Finance Director, addressed the Commission regarding receipt of the final valuation from the County. The final valuation is roughly \$100,000 better than expected, resulting in the mill levy going from an estimated 53.13 to a final 53.022.

Vice Mayor Taylor reminded the public of the upcoming City Commission Forum Thursday, October 24th at 6:00 pm at the Windsor Event Center, 8th & Walnut.

K. EXECUTIVE SESSION(s)

L. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Coffeyville Police Department JAG Grant Award Notification
2. Coffeyville Police Department STEPP Grant Award Notification
3. Coffeyville Police Department Crime Report – September 2019

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4. City of Coffeyville Building Permit Report – September 2019
5. City Recreation Commission Report
6. Property Tax Report

J. ADJOURN

ACTION: Move to adjourn.

MOTION: VANNOSTER

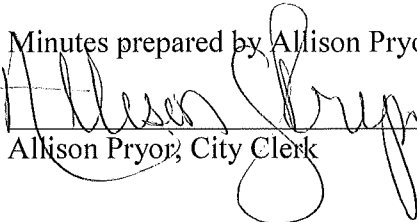
SECOND: WILLIAMS

SHOW OF HAND VOTE: ALL AYE

Time the meeting was adjourned: 7:23 pm

Date the minutes were approved: 11/21/19

Minutes prepared by Allison Pryor.


Allison Pryor, City Clerk