

**CITY OF COFFEYVILLE COMMISSION MEETING MINUTES
TUESDAY, NOVEMBER 26, 2019
CITY HALL, 6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. in the Commission Room. The meeting was called to order by Mayor Bauer.

Present:

COMMISSIONER JUSTIN DOANE
COMMISSIONER PAUL BAUER
COMMISSIONER ANN MARIE VANNOSTER
COMMISSIONER JIM C. TAYLOR, JR.
COMMISSIONER CHRIS WILLIAMS

City Staff in attendance:

CITY MANAGER MARK HALL
CITY CLERK CINDY PRICE
CITY ATTORNEY PAUL KRITZ
FINANCE DIRECTOR STEPHANIE RICHARDSON
IT DIRECTOR CHRIS FELIX
ELECTRIC UTILITY DIRECTOR MIKE SHOOK
PUBLIC WORKS DEPUTY DIRECTOR CHUCK SHIVELY
POLICE CHIEF KWIN BROMLEY
SUPERINTENDENT OF ENGINEERING THOMAS OSBORN
COMMUNICATIONS DIRECTOR CHAD SOLES

- A. CALL TO ORDER** – Mayor Paul Bauer
- B. ROLL CALL** – All present
- C. INVOCATION** – Mary Wilson
- D. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- E. REVIEW OF AGENDA**
- F. CONSENT AGENDA**
 - 1. City Commission Meeting Minutes – Tuesday, November 12, 2019
 - 2. 2019 Appropriation Ordinance No. AO-19-22 \$4,139,623.73

MOTION: Move to approve the consent agenda as presented.

**ACTION: MOTION: BAUER SECOND: TAYLOR
ROLL CALL VOTE: ALL AYE**

- 3. 2019 Appropriation Ordinance No. AO-19-22A (Isham's) \$ 389.51

MOTION: Move to approve Appropriation No. AO-19-22A for adoption.

**ACTION: MOTION: TAYLOR SECOND: DOANE
ROLL CALL VOTE: ALL AYE EXCEPT VANNOSTER WHO
ABSTAINED.**

4. 2019 Appropriation Ordinance No. AO-19-22B (Irontime) \$ 78.84

MOTION: Move to approve Appropriation No. AO-19-22A for adoption.

ACTION: MOTION: VANNOSTER SECOND: BAUER
ROLL CALL VOTE: ALL AYE EXCEPT TAYLOR WHO
ABSTAINED.

REGULAR AGENDA ITEMS

G. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).

1. Census Proclamation

Mayor Bauer read aloud the Census 2020 Proclamation and City Clerk, Allison Pryor, received the Proclamation on behalf of the Census 2020 Committee.

2. Water Rescue and Lifesaving Awards

Fire Chief Billy Cockman presented Water Rescue awards to Rex Reardon, Kevin Midgett and Caleb Horn; and Chief Cockman along with Police Chief Kwin Bromley presented a Lifesaving award to Officer Terrence Gaston.

3. Swear in Police Officer Michael Burroughs

Mayor Bauer swore in Officer Burroughs, who received his pin from his wife, Rhonda Burroughs.

H. OLD BUSINESS

I. NEW BUSINESS

1. Resolution R-19-68 – a Resolution regarding approval of Next Generation 911 (NG911) Services for the County of Nowata, Oklahoma MOA

Police Chief Kwin Bromley and Communications Director Chad Soles were present to explain R-19-68 and answer questions. Incoming 911 calls from Nowata County will ring to Coffeyville dispatch and in exchange the City of Coffeyville will receive all 911 tax collected for Nowata County. Receipts are estimated to be \$84,000 annually. Adoption of this Resolution will add one dispatcher to field the additional calls from Nowata County. The signed Memorandum of Agreement will be forwarded to the State of Oklahoma for approval by the 911 Board.

MOTION: Move to approve R-19-68 as presented.

ACTION: MOTION: WILLIAMS SECOND: VANNOSTER
ROLL CALL VOTE: ALL AYE

2. Resolution R-19-69 – a Resolution to receive authorization to issue an additional purchase order for repairs for Boiler Feed Pump #1.

Electric Utility Director Mike Shook answered Commissioners questions regarding age of the equipment; size, weight and distance to be shipped.

MOTION: Move to approve R-19-69 as presented.

ACTION: MOTION: WILLIAMS SECOND: BAUER
ROLL CALL VOTE: ALL AYE

3. Resolution R-19-70 – a Resolution authorizing Substation Improvements – SCADA Upgrades B-Substation ~ Power Plant Substation ~ South Industrial Park Substation

Electric Utility Director Mike Shook answered Commissioners questions regarding necessity of this purchase and how rapidly technology becomes obsolete.

MOTION: Move to approve R-19-70 as presented.

ACTION: MOTION: BAUER SECOND: VANNOSTER
ROLL CALL VOTE: ALL AYE

4. Resolution R-19-71 – a Resolution to Authorize agreement with Olsson for engineering services on the Highland Road Reconstruction Project.

Superintendent of Engineering, Thomas Osborn, and Olsson Civil Engineer, Brian Kootz, responded to Commissioners' questions regarding this project and staffing at Olsson.

MOTION: Move to approve R-19-71 as presented.

ACTION: MOTION: VANNOSTER SECOND: BAUER
ROLL CALL VOTE: ALL AYE

5. Resolution R-19-72 – a Resolution to Approve Supplemental request from KDOT for third party engineering services on the Safe Routes to School project (SRTS)

Superintendent of Engineering, Thomas Osborn, addressed the Commissioners regarding the necessity of this item in addressing tree root removal in conjunction with the Safe Routes to School project.

MOTION: Move to approve R-19-72 as presented.

ACTION: MOTION: TAYLOR SECOND: BAUER
ROLL CALL VOTE: ALL AYE

6. Resolution R-19-73 – a resolution to Approve a lease agreement for the City owned asphalt lot at 800 E 8th Street

Superintendent of Engineering, Thomas Osborn, and City Manager, Mark Hall, provided explanation of the lease agreement with CVR regarding the lot at 800 E. 8th Street. Hall

thanked Osborn and CVR for this creative suggestion benefitting area youth.

MOTION: Move to approve R-19-73 with changes including wording that Commissioners, Park and Recreation Board and City Staff will select the new park equipment to be purchased following execution of this lease agreement.

ACTION: MOTION: TAYLOR SECOND: BAUER
ROLL CALL VOTE: ALL AYE

Mayor Bauer elected to visit New Business items 8 and 9 before item 7 – CVR Discussion.

8. Resolution R-19-74 – a Resolution to approve the City of Coffeyville fee schedule for 2020

MOTION: Move to approve R-19-74 as presented.

ACTION: MOTION: WILLIAMS SECOND: BAUER
ROLL CALL VOTE: ALL AYE

9. Resolution R-19-75 – a Resolution approving the Lump Sum Fiscal Performance Payment

City Manager Mark Hall offered explanation to Commissioners regarding this item and answered questions regarding effect to the mill levy, overtime, and overall spending by all departments.

MOTION: Move to approve R-19-75 as presented.

ACTION: MOTION: WILLIAMS SECOND: DOANE
ROLL CALL VOTE: ALL AYE

7. CVR Discussion

Mayor Bauer initiated discussion regarding comments made regarding the City's willingness to work with CVR. Commissioners offered their viewpoints and Mayor Bauer indicated the purpose of this discussion was to clear the air regarding any misconceptions.

Charles Weed, 207 W. New, addressed Commissioners about the increase in noise as CVR is demolishing houses in the north east portion of Coffeyville, and reiterated his concern about fewer bedrooms available in Coffeyville. Mr. Weed would like the Commission to consider noise abatement procedures or a security barrier between the expanding CVR land base and neighborhoods affected by their expansion.

Mayor Bauer discussed the budget and how decreasing property valuation affects us all.

10. City Manager's Report

City Manager Mark Hall thanked Commissioners for taking time to meet in Special Meeting on Monday, November 25th regarding CRNF and GRDA. Hall also extended gratitude to the Electric department for helping install lights downtown and the upcoming Downtown Lighting Project Phase 2. Workers were still present at the KDOT Project on

11th street today; hopefully soon two-way traffic will resume on 11th Street. KDOT will make that decision and inform the City. Mayor Bauer commented that the curbing is done on 11th Street.

J. COMMENTS

1. Comments from Public

Marcus Kastler, 502 Overlook, asked Commissioners to take under review the City's cold weather utility disconnect policy and consider a 32 degree rule as opposed to the current date/temperature requirement.

Bill Wullenschneider, 1314 W 5th Street, approached Commissioners and asked for a set aside of his trash abatement bill.

Jerome Gnadik, South Coffeyville Mayor, thanked Commissioners for their approval of Item 1 on New Business, the Nowata County NG911 MOA, stating he's appreciated working with Police Chief Kwin Bromley and Communications Director Chad Soles for the previous months on this project.

2. Comments from Commissioners and Staff

Vice Mayor Taylor congratulated Commissioner Doane on his re-election.

Mayor Bauer wished everyone a Happy Thanksgiving and thanked the Coffeyville Regional Medical Center Board for their time. He also extended his gratitude to Candi Westbrook and the Coffeyville Area Chamber of Commerce for their hard work.

Commissioner Doane reminded the public of the Christmas Parade on Friday, December 6th.

Director of Finance, Stephanie Richardson, advised the Commissioners that Director of Electric Utility, Mike Shook, left early to address light poles snapping in the wind storm and that linemen are out addressing the issues in case they should have calls.

Commissioner Williams wished everyone a Happy Thanksgiving, saying this was a rough year, but things are getting better.

K. EXECUTIVE SESSION(s)

1. Executive Session pursuant to KSA 75-4319 (b)(1) regarding personnel matters of non-elected personnel

MOTION: Move we recess to Executive Session pursuant to KSA 75-4319(b)(1) regarding personnel matters of non-elected personnel to include City Attorney and City Manager and to return to open session at 8:30 pm.

ACTION: MOTION: BAUER SECOND: VANNOSTER
ROLL CALL VOTE: ALL AYE

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TUESDAY, NOVEMBER 26, 2019**

Time the meeting was reconvened: 8:30 pm

L. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. City Recreation Commission Report
2. Library Minutes – September
3. Library Minutes – October

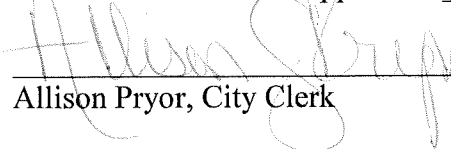
M. ADJOURN

MOTION: Move to adjourn.

ACTION: MOTION: BAUER SECOND: WILLIAMS
SHOW OF HANDS: ALL AYE

Time the meeting was adjourned: 8:31 pm

Date the minutes were approved: 12/10/19



Allison Pryor, City Clerk