

**CITY OF COFFEYVILLE COMMISSION MEETING MINUTES  
TUESDAY, DECEMBER 10, 2019  
CITY HALL, 6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. in the Commission Room. The meeting was called to order by Mayor Bauer.

**Present:**

COMMISSIONER JUSTIN DOANE  
COMMISSIONER PAUL BAUER  
COMMISSIONER ANN MARIE VANNOSTER  
COMMISSIONER JIM C. TAYLOR, JR.  
COMMISSIONER CHRIS WILLIAMS

**City Staff in attendance:**

CITY MANAGER MARK HALL  
CITY CLERK ALLISON PRYOR  
CITY ATTORNEY PAUL KRITZ  
FINANCE DIRECTOR STEPHANIE RICHARDSON  
IT DIRECTOR CHRIS FELIX  
ELECTRIC UTILITY DIRECTOR MIKE SHOOK  
PUBLIC WORKS DEPUTY DIRECTOR CHUCK SHIVELY  
SUPERINTENDENT OF ENGINEERING THOMAS OSBORN

- A. CALL TO ORDER** – Mayor Paul Bauer
- C. INVOCATION** – Mike Elrod, Pastor of Westside Christian Church
- D. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- B. ROLL CALL** – All present
- E. REVIEW OF AGENDA**
- F. CONSENT AGENDA**
  - 1. City Commission Special Meeting Minutes – Monday, November 25, 2019
  - 2. City Commission Meeting Minutes – Tuesday, November 26, 2019
  - 3. City Commission Special Meeting Minutes – Monday, December 2, 2019
  - 4. 2019 Appropriation Ordinance No. AO-19-23 \$2,360,437.01
  - 5. Action to set a Public Hearing for 12.30.19 at 6:30 p.m. for the 2019 Amended Budget

Commissioner Chris Williams commented on Minutes from the Commission meeting on Tuesday, November 26, 2019, to ensure that the Resolution specifies that Park Equipment will be purchased with the proceeds from the CVR lease of the asphalt lot at 800 E. 8<sup>th</sup> St. City Manager Mark Hall commented that before the meeting was finalized Paul Kritz, City Attorney, added that language to the signed resolution.

**MOTION:** Move to approve the consent agenda as presented.

**ACTION: MOTION: VANNOSTER SECOND: BAUER  
ROLL CALL VOTE: ALL AYE**

**REGULAR AGENDA ITEMS**

**G. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).**

**1. MCAC Quarterly Update**

Trisha Purdon, MCAC Director, offered comment on 2019 being a year of preparation for MCAC and laying groundwork for good things to come in 2020.

**2. Chamber Update**

Candi Westbrook, Coffeyville Area Chamber of Commerce Director, noted that the Chamber focused this year extensively on quality of life initiatives and special events focused on growing Coffeyville and our workforce. Other programs involved beautification of our downtown area.

**3. A Public Hearing to consider an application for a loan for the Water Utility from the Kansas Public Water Supply Loan Fund for a Supervisory Control & Data Acquisition System and an Advanced Metering Infrastructure System for the Water Utility.**

Commissioners asked questions about the loan terms, SCADA and AMI project and losing money via antiquated meters.

Public Hearing was opened and closed without comment.

**4. Resolution R-19-78 - A Resolution to authorize submittal of an application for a loan for the Water Utility from the Kansas Public Water Supply Loan Fund for a Supervisory Control & Data Acquisition System and an Advanced Metering Infrastructure System for the Water Utility.**

**MOTION: Move to approve Resolution R-19-78 as presented.**

**ACTION: MOTION: VANNOSTER SECOND: TAYLOR  
ROLL CALL VOTE: ALL AYE**

**5. A Public Hearing to consider an application for a loan for the Wastewater Utility from the Kansas Water Pollution Control Revolving Loan Fund for a Supervisory Control & Data Acquisition System for the Wastewater Utility.**

Public Hearing was opened and closed without comment.

**6. Resolution R-19-79 - A Resolution to authorize submittal of an application for a loan for the Wastewater Utility from the Kansas Water Pollution Control Revolving Loan Fund for a Supervisory Control & Data Acquisition System for the Wastewater Utility.**

**MOTION: Move to approve Resolution R-19-79 as presented.**

**ACTION: MOTION: BAUER SECOND: VANNOSTER  
ROLL CALL VOTE: ALL AYE**

**H. OLD BUSINESS**

**I. NEW BUSINESS**

1. Approve Planning Commission applications for Jeff McCloud and Max Williams

Commissioner Vannoster thanked Mr. Williams for his continued service.

MOTION: Move to approve Planning Commission application for Max Williams.

ACTION: MOTION: DOANE SECOND: TAYLOR  
ROLL CALL VOTE: ALL AYE

MOTION: Move to approve Planning Commission application for Jeff McCloud.

ACTION: MOTION: BAUER SECOND: VANNOSTER  
ROLL CALL VOTE: ALL AYE

2. Resolution R-19-80 – a Resolution to approve a lease agreement for the abandoned concrete apron at the north end of the airport T-hangers

MOTION: Move to approve Resolution R-19-80 as presented.

ACTION: MOTION: TAYLOR SECOND: DOANE  
ROLL CALL VOTE: ALL AYE

3. Resolution R-19-81 – a Resolution approving and authorizing the execution of the January 1, 2019 through December 31, 2019 City of Coffeyville Memorandum of Agreement with the International Association of Firefighters, Local No. 265 (IAFF)

MOTION: Move to approve Resolution R-19-81 as presented.

ACTION: MOTION: BAUER SECOND: VANNOSTER  
ROLL CALL VOTE: ALL AYE

4. City Manager's Report

City Manager Mark Hall commented on his second Christmas Parade saying it was a fabulous event displaying Coffeyville's spirit. Hall thanked the Chamber for their efforts in coordinating the parade. Additionally, Hall thanked staff for their efforts in closing out the year, and for having the best interest of the community at heart. He noted the possibility of new businesses coming to Coffeyville. Thanks were extended to the Commission for moving the final City Commission meeting of December from December 24<sup>th</sup> to December 30<sup>th</sup>.

**J. COMMENTS**

1. Comments from Public

Mary Wilson, 200 block of West New, commented on additional demolitions by Coffeyville Resources and voiced her concerns about no new housing in Coffeyville, and the toll this takes on the tax rolls.

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Robert York, 605 Highland, thanked the community for joining forces and raising funds for the new plaza Christmas tree in under 24 hours. He thanked the City staff for putting the tree up. York also thanked Gayle Smith for donation of a 20' inflatable Santa which is also on display on the plaza.

2. Comments from Commissioners and Staff

Commissioner Doane thanked the staff for a great year, even amidst struggles. Mayor Bauer wished everyone a Merry Christmas. Commissioner Vannoster reminded the public that Brown Mansion tours start tomorrow showcasing 158 decorated trees. Mayor Bauer noted that the Parade had nearly 150 entries. Commissioner Doane inquired if volunteers are needed for Brown Mansion tours.

Superintendent of Engineering, Thomas Osborn, reminded the public that we still need two members on the Planning & Zoning Commission.

**K. EXECUTIVE SESSION(s)**

**L. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES**

1. Building Permit Report - October
2. Building Permit Report – November

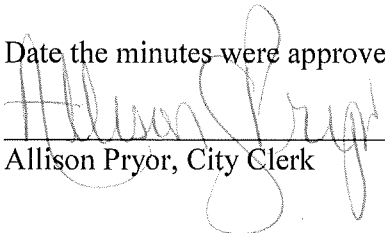
**M. ADJOURN**

MOTION: Move to adjourn.

ACTION: MOTION: BAUER SECOND: WILLIAMS  
SHOW OF HANDS: ALL AYE

Time the meeting was adjourned: 7:43 pm

Date the minutes were approved: 12/30/19

  
Allison Pryor, City Clerk

