

**CITY OF COFFEYVILLE COMMISSION MEETING MINUTES
MONDAY, DECEMBER 30, 2019
CITY HALL, 6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. in the Commission Room. The meeting was called to order by Mayor Bauer.

Present:

COMMISSIONER PAUL BAUER
COMMISSIONER ANN MARIE VANNOSTER
COMMISSIONER JIM C. TAYLOR, JR.
COMMISSIONER CHRIS WILLIAMS

Absent:

COMMISSIONER JUSTIN DOANE

City Staff in attendance:

CITY MANAGER MARK HALL
CITY CLERK ALLISON PRYOR
FINANCE DIRECTOR STEPHANIE RICHARDSON
IT DIRECTOR CHRIS FELIX
ELECTRIC UTILITY DIRECTOR MIKE SHOOK
SUPERINTENDENT OF ENGINEERING THOMAS OSBORN

- A. CALL TO ORDER** – Mayor Paul Bauer
- B. ROLL CALL** – All present except Commissioner Justin Doane
- C. INVOCATION** – Doug Mund, Pastor of Grace Fellowship
- D. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- E. REVIEW OF AGENDA**
- F. CONSENT AGENDA**
 - 1. City Commission Meeting Minutes – Tuesday, December 10, 2019
 - 2. 2019 Appropriation Ordinance No. AO-19-24 \$4,323,011.59

MOTION: Move to approve items 1 and 2 as presented.

ACTION: MOTION: BAUER SECOND: WILLIAMS
ROLL CALL: ALL PRESENT - AYE
 - 3. 2019 Appropriation Ordinance No. AO-19-24A (Isham’s/BRB Contractors) \$41,395.75

Commissioner Vannoster commented that because Liebert Brothers was a subcontractor of BRB Contractors paid on this line item, she is abstaining from voting.

MOTION: Move to approve item 3 as presented.

ACTION: MOTION: TAYLOR SECOND: BAUER
ROLL CALL: BAUER, TAYLOR, WILLIAMS AYE; VANNOSTER - ABSTAIN

4. Resolution No. R-19-82 – a Resolution to authorize the execution of a quitclaim deed to the Coffeyville Historical Society, Inc.

MOTION: Move to approve R-19-82 as presented.

ACTION: MOTION: TAYLOR SECOND: VANNOSTER
ROLL CALL VOTE: ALL AYE

REGULAR AGENDA ITEMS

G. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).

1. City Commission Community Clean-up Litter Grant Program check presentation to Edge Ministry Center and FKHS Key Club

Mayor Bauer provided an explanation of the work performed by Edge Ministry Center and FKHS Key Club cleaning area brick sidewalks and removing years of dirt and grass overgrowth. Pastor Mund, who worked with Edge Ministry Center, and Jillian Elliott, from FKHS Key Club both thanked the Commission for their donation and the opportunities they represent.

2. Public Hearing for 2019 Amended Budget

Stephanie Richardson, Director of Finance, provided explanation of the budget changes.

Public Hearing was opened and closed without comment.

3. Resolution No. R-19-83 - A Resolution to authorize the certification of the 2019 Budget amendment for the Economic Development Fund and CID Sales Tax Fund of the City of Coffeyville, for total expenditures of \$311,066

MOTION: Move to approve R-19-83 as presented.

ACTION: MOTION: TAYLOR SECOND: VANNOSTER
ROLL CALL VOTE: ALL AYE

H. OLD BUSINESS

I. NEW BUSINESS

1. Resolution No. R-19-84 – a Resolution to authorize the execution of an extension to the Pole Attachment Agreement with Cox Communications

Mike Shook, Electric Utility Director, provided explanation that this agreement extends until the end of 2020 to allow ample time for the attorneys to work a mutually acceptable agreement.

MOTION: Move to approve R-19-84 as presented.

ACTION: MOTION: TAYLOR SECOND: BAUER
ROLL CALL VOTE: ALL AYE

2. Resolution No. R-19-85 - A resolution to authorize the issuance of a purchase order to Kansas Eastern Region Insurance Trust (KERIT) for workers compensation insurance coverage for the City of Coffeyville to be effective January 1, 2020 through December 31, 2020.

Stephanie Richardson, Director of Finance, commented that we joined KERIT in 2013. This year we received dividends of \$9,379 and have a better rating for Workers Compensation, which saved us \$15,000 in premiums compared to last year. Commissioner Vannoster noted the 0.83 rating as excellent.

MOTION: Move to approve R-19-85 as presented.

ACTION: MOTION: BAUER SECOND: WILLIAMS
ROLL CALL VOTE: ALL AYE

3. Discussion and action to approve the 2020 cereal malt beverage licenses.

City Clerk, Allison Pryor, offered details regarding the presentation of the 2020 Cereal Malt Beverage licenses. The City is waiting on KBI Background checks to be received, so the licenses will be approved pending receipt of background checks.

MOTION: Move to approve the 2020 Cereal Malt Beverage licenses as presented.

ACTION: MOTION: TAYLOR SECOND: BAUER
ROLL CALL VOTE: ALL AYE

4. City Manager's Report

City Manager, Mark Hall, wished the public and Commissioners a happy New Year and thanked Staff for a great 2019. Hall thanked the Commission for bearing with us as we move forward. Hall then provided an update on the Amazon building, which was purchased by Phoenix Logistics to house Array Technologies' solar tracking equipment warehouse.

City Manager, Mark Hall, asked Thomas Osborn, Superintendent of Engineering to provide an update on the progress of the KDOT US-166 & Willow Street project. Osborn reported that they are on day 90 of 105 days with 15 days added for concrete footings and 2 days for repairs from the water. Additionally, 30 days are allowed for cleanup, so officially they project is on day 90/152. Work on sidewalks should commence shortly.

Mayor Bauer asked about the timeline to move to the north side of 11th street. Osborn responded that KDOT's contractor has 62 days left to complete both sides of the project.

J. COMMENTS

1. Comments from Public

Bill & Dian Wullenschneider asked about a resolution to the bulky trash issue previously presented. Commissioners requested that staff find a resolution to the issue by Friday.

2. Comments from Commissioners and Staff

Vice Mayor Taylor noted that this is the last full meeting for he and Commissioner Williams. Commissioner Williams responded that they had their issues when they started the remodeling of City Hall and the building of the Emergency Services site, but that he appreciates Vice Mayor Taylor's friendship.

K. EXECUTIVE SESSION(s)

L. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. November Sales Tax Report
2. November Crime Statistics
3. October Library Minutes
4. City Rec Minutes

M. ADJOURN

MOTION: Move to adjourn.

ACTION: MOTION: BAUER SECOND: WILLIAMS
SHOW OF HANDS: ALL AYE

Time the meeting was adjourned: 7:23 pm

Date the minutes were approved: _____

Allison Pryor, City Clerk