

CITY OF COFFEYVILLE COMMISSION MEETING MINUTES
TUESDAY, FEBRUARY 11, 2020
CITY HALL, 6:30 P.M.

The Board of Commissioners met in Regular Session at 6:30 p.m. in the Commission Room. The meeting was called to order by Mayor Bauer.

Present:

COMMISSIONER PAUL BAUER
COMMISSIONER ANN MARIE VANNOSTER
COMMISSIONER ROBERT YORK
COMMISSIONER TRACY MAXSON
COMMISSIONER JUSTIN DOANE

City Staff in attendance:

CITY MANAGER MARK HALL
CITY CLERK ALLISON PRYOR
CITY CLERK MELISSA CARTER
IT DIRECTOR CHRIS FELIX
ELECTRIC UTILITY DIRECTOR MIKE SHOOK
DIRECTOR OF FINANCE STEPHANIE RICHARDSON
DIRECTOR OF PUBLIC SERVICE CHUCK SHIVELY

- A. **CALL TO ORDER** – Mayor Paul Bauer
- B. **ROLL CALL** – All present
- C. **INVOCATION** – Dick Smith, Pastor of First Baptist Church Downtown
- D. **PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- F. **CONSENT AGENDA**
 - 1. City Commission Meeting Minutes – Tuesday, January 28, 2020
 - 2. 2020 Appropriation Ordinance No. AO-20-03 – \$ 992,236.36

MOTION: Move to approve items 1 and 2 of the consent agenda with changes made to the January 28, 2020 meeting minutes to reflect the correct roll call.

ACTION: MOTION: BAUER SECOND: DOANE
ROLL CALL: ALL AYE

- 3. 2020 Appropriation Ordinance No. AO-20-03A – (Doane) \$ 259.75

MOTION: Move to approve item 3 of the consent agenda as presented.

ACTION: MOTION: BAUER SECOND: VANNOSTER
ROLL CALL: VANNOSTER, BAUER, MAXSON, YORK – AYE; DOANE – ABSTAIN

E. REVIEW OF AGENDA

MOTION: Move to approve amended agenda to move citizen comments to the start of the meeting.

ACTION: MOTION: VANNOSTER SECOND: MAXSON
ROLL CALL: ALL AYE

G. COMMENTS

1. Comments from Public

Mary Wilson, West New Street, commented that she was unable to attend the last meeting but watched on TV. Mary considers the commissioners her friends and that she knows them best through the meetings.

REGULAR AGENDA ITEMS

H. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).

1. Notification of successful grant application for CDBG Sidewalk Grant for sidewalks on 10th Street.

Director of Public Works Chuck Shively remarked that we were awarded the grant that the Commission gave approval for us to apply for last October. The Grant documents for that approval will be presented at the next Commission Meeting. Chuck Shively plans attend the Grant Award Reception this Thursday in Topeka on behalf of the City.

2. Notification of successful grant application for Census 2020 social media advertising and printing of additional materials.

Allison Pryor, City Clerk, advised the Commission that we have been awarded a Census 2020 Social Media Marketing and Printing Grant in the amount of \$2,500.

I. OLD BUSINESS

J. NEW BUSINESS

1. Bob Magill's application to serve on the CRMC Board of Trustees.

Mr. Magill introduced himself to the Commission noting that he relocated to Coffeyville 5 years ago. He has a daughter who works at CRMC and hopes that his life experiences will help with the hospital.

MOTION: Move to approve Bob Magill's application to serve on the CRMC Board of Trustees

ACTION: MOTION: YORK SECOND: VANNOSTER
ROLL CALL: ALL AYE

2. Resolution No. R-20-04 – a Resolution to authorize the issuance of a purchase order in the amount not to exceed \$26,000 to Utility Financial Solutions to provide an update to the electric cost of service study for the City of Coffeyville Electric Utility.

Director of Electric Utility Mike Shook explained to Commissioners the purpose of this resolution is to accurately capture cost of services. This is a process we go through every 3 to 5 years in order to accurately charge customers true rates of service.

MOTION: Move to approve Resolution No. R-20-04 as presented.

ACTION: MOTION: BAUER SECOND: VANNOSTER
ROLL CALL: ALL AYE

3. City Manager's Report

Mark Hall, City Manager, welcomed Melissa Carter as new City Clerk. He thanked Chuck Shively for his work on the CDBG Sidewalk Grant and Allison Pryor for her work on the Census Social Media Grant. Mr. Hall commented that these grants save tax dollars. He also thanked all of the departments for working on grants for our future and is proud of the creativity in moving Coffeyville forward. Mr. Hall also thanked all of the departments for their hard work in gearing up for spring.

Mr. Hall commented on the TV program regarding the medical bill collection issue. He noted that City Attorney Paul Kritz was here to answer any questions. Mr. Hall said that the City of Coffeyville does not collect medical bills that this was done through a private attorney in the County Court which is upstairs in the City Hall building, He assured that this was not a City of Coffeyville issue. Mayor Bauer thanked him for the clarification. Mr. Hall noted that a statement would be released.

4. Comments from Commissioners and Staff

Mayor Bauer commented that he was at the ribbon cutting for Phoenix Logistics/Array Technologies. He gave a speech and noted that he was excited about the business as they are a well-organized organization. Commissioner York commented that all Commissioners were in attendance. Commissioner Doane noted that no business was spoken there.

Commissioner York asked about the 11th Street Project. Mayor Bauer and Commissioner Vannoster had met with City manager Mark Hall about it. Commissioner Vannoster stated that the project continues to go smoothly. She noted that the South side did not pass inspection but that it will be smoothed down. Mayor Bauer reminded that this is a State project and State run. Mark Hall noted that he will be closely monitoring working days so that the state is aware in order to best serve the public. Commissioner York said that this is a State project but the City has stake in it. Vice Mayor Doane commented that there has been some rain recently and was wondering how many days were left.

Mayor Bauer noted that there was one light left downtown to be put up. Mike Shook said that it would be finished this week. Some of the bulbs were damaged and had to be replaced. Commissioner York commented that the HGTV video had been submitted. There are plans to present this to the public. Shana and Lisa with Coffeyville Reawakening will be posting it to their Facebook page.

K. EXECUTIVE SESSION(s)

L. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Sales Tax Report

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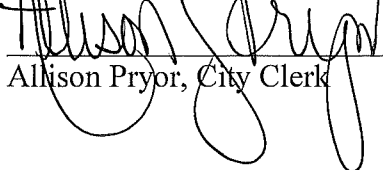
M. ADJOURN

MOTION: Move to adjourn.

ACTION: MOTION: BAUER SECOND: VANNOSTER
SHOW OF HANDS: ALL AYE

Time the meeting was adjourned: 6:53 pm

Date the minutes were approved: 2/25/2020



Allison Pryor, City Clerk

