

COMMISSION MEETING MINUTES
TUESDAY, MAY 26th, 2020
6:30 P.M.

The Board of Commissioners met in Regular Session at 6:30 p.m. in the Commission Room. The meeting was called to order by Mayor Bauer

Present:

COMMISSIONER PAUL BAUER
COMMISSIONER ANN MARIE VANNOSTER
COMMISSIONER ROBERT YORK
COMMISSIONER TRACY MAXSON
COMMISSIONER JUSTIN DOANE

City Staff in attendance:

CITY MANAGER MARK HALL
CITY CLERK MELISSA CARTER
CITY ATTORNEY PAUL KRITZ
IT DIRECTOR CHRIS FELIX
DIRECTOR OF PUBLIC WORKS CHUCK SHIVELY

- A. **CALL TO ORDER** – Mayor Paul Bauer
- B. **ROLL CALL** – All Present
- C. **INVOCATION** – Mark Hall
- D. **PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- E. **REVIEW OF AGENDA**
- F. **CONSENT AGENDA**
 - 1. City Commission Meeting Minutes – Tuesday, May 12th, 2020
 - 2. Special Commission Meeting Minutes – Thursday, May 14th, 2020
 - 3. Special Commission Meeting Minutes – Friday, May 22nd, 2020
 - 4. 2020 Appropriation Ordinance No. AO-20-10 – \$3,477,240.51

MOTION: Move to approve item 1-4 of the consent agenda as presented.

ACTION: MOTION: BAUER SECOND: VANNOSTER
ROLL CALL: ALL AYE

- 5. 2020 Appropriations Ordinance No. AO-20-10A (Isham Hardware) - \$ 283.06

MOTION: Move to approve item 5 of the consent agenda as presented.

ACTION: MOTION: YORK SECOND: MAXSON
ROLL CALL: BAUER, MAXSON, YORK, DOANE – AYE; VANNOSTER –
ABSTAIN

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G. COMMENTS

1. Comments from Public

The public is free to comment on items not listed on the agenda. Please address comments to the Commission as a body, and be mindful of others who may also wish to speak by limiting comments to 3 minutes.

Mike Allen, 807 N Lee Street, requested that Lee Street be paved as it is currently gravel and continuously needs repairs. Mayor Bauer stated that he couldn't give a definitive answer right now but they will talk to the City group to see where we are at as far as budget goes and get back to them.

John Chevere requested to provide a service to the City focused on EMS personnel pertaining to the Ordinance that states that all buildings facing streets should be numbered by the owner where it can be easily seen from the street. He stated that it is difficult for Emergency Services to find many addresses throughout the City. Mr. Chevere has spoken to the Chief and Lieutenant of the Fire Department and others in Emergency Services which have all stated there is a need to provide a service to properly mark curbs. His request is to team up with the City to provide that service and his job would be to physically mark each home on the curb or in a place easily seen. Mayor Bauer said this is something that is needed and is a great idea but if it will be City run and there would be a charge to citizens it would have to go through the bidding process. Vice Mayor Doane asked about the homes that do not have curbs and how they would be marked. Mr. Chevere replied that those would be marked on the driveway where it is visible from the street. He stated that he has been in Emergency Services and has many friends that work in it and is well aware of how difficult it is. He noted that the average response time in Kansas is 22 minutes and nationwide it is 15 minutes. Mayor Bauer said that the City would initially have the cost but the Ordinance states it is the homeowners responsibility so the cost would go back on them. Director of Public Works Chuck Shively noted that Coffeyville does have the corner street signs marked which gets you to the block. Vice Mayor Doane said that he has noticed several businesses that do not have numbers either.

REGULAR AGENDA ITEMS

H. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).

I. OLD BUSINESS

J. NEW BUSINESS

1. Resolution R-20-36 A Work Authorization Agreement with Allgeier, Martin and Associates, Inc. for construction engineering and inspection services for the Water & Wastewater Plants Supervisory Control and Data Acquisition (SCADA) System project.

Public Works Director Chuck Shively presented this Work Authorization with Allgeier Martin to perform necessary construction engineering and inspection services for the proposed SCADA system at the Water and Wastewater Treatment Plants. Under the proposed agreement payment would be based on the actual hours worked on the project times Allgeier Martins current hourly rates not to exceed \$22,500 for the Water utility and \$22,500 for the Wastewater utility for a total not to exceed \$45,000. In the design and bidding services for this same project Allgeier Martin completed it about \$10,000 under maximum budget. Commissioner York asked for an idea of what the construction is on that. Mr. Shively replied for the SCADA it is pretty complex – they have to put programmable logic controllers at different locations and then it is all linked

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together which allows the operators to get alarms or check on the status of equipment.

MOTION: Move to approve Resolution R-20-36 as presented.

ACTION: MOTION: BAUER SECOND: VANNOSTER
ROLL CALL: ALL AYE

2. City Managers Report

City Manager Mark Hall mentioned the Governors statement today and said that they will be having a meeting tomorrow morning and are waiting to hear from County. He feels this will allow us to move forward on certain items and we plan on opening as soon as possible though it will be a little different. There is already a plan to accommodate Court. He thanked staff for working forward and all their work. He noted that we have been lucky this week and not gotten a lot of rain this week and our river is at about 7 or 8 feet and the reservoirs are only at 15% capacity.

3. Comments from Commissioners and Staff

Commissioner York stated that he had sent Mark an e-mail about the 11th Street project as he has been watching the days they have been able to work the last few weeks. He stated that you only see about 3 people working. He asked if it was 12 days that were left on the project. Mr. Hall stated that it was 12 days. He apologized for the e-mail being late because he could not contact anyone Monday because of the Holiday. He stated that Mr. Owings, the Inspector, would be asked to come to the next Commission Meeting to give us an update and answer questions. He has found out that it is based on 8 hour work day however they can work longer. Commissioner York's concern is that if you only have 3 people on the job, there is no way they will complete that project in 12 days and he does not see any sense of urgency or that they are trying to meet the deadline. Mark Hall that if they go over the 12 days they pay a per day penalty. They do still have the clean-up and our understanding is that they are looking to do the grinding on the South side during this warm phase. Commissioner York stated that he would like to see a plan of how they are going to finish the project from Mr. Owings. Mayor Bauer noted that May 29th would be one year that they have had 11th Street blocked off for a 3 month project for 2 blocks. He thinks they will finish the overpass on 166/160 junction before 11th Street is completed. Commissioner Vannoster noted that they had worked every day but Friday, however Monday did not get counted because they were working with the moisture issue. Vice Mayor Doane asked for clarification on the grinding of the South side since the North side was not done. Mark Hall said that they are going to try to do some grinding next week and he doesn't think that takes too long. Mayor Bauer asked if traffic would be routed through it. Mark Hall stated that it was a possibility. Commissioner York thanked Chris Felix for his help with the Senior Cruise Night and also Kari Vannoster who helped organize it. Commissioner Vannoster asked about the house on the 900 block of West 2nd that burned down in March and what was being done about that. Mr. Hall stated that notices have been sent to the owner but he thinks we will just have to go forward with removal for safety. Mayor Bauer noted that we need to finish up on 8th Street with the house we demolished that still don't have back filled dirt in them. Commissioner Vannoster thanked the Public Service Department for the mowing and weed eating during the trying weather times before Memorial Day. She said it looked very good and they were out there a lot and did a good job.

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K. EXECUTIVE SESSION(s)

1. Executive Session pursuant to KSA 75-4319 (b) (1) to discuss personnel matters of nonelected personnel.

MOTION: Move to recess to Executive Session pursuant to KSA 75-4319 (b) (1) to discuss Personnel matters of nonelected personnel to include the City Manager and to reconvene in the commission room at 7:40 pm.

ACTION: MOTION: BAUER SECOND: VANNOSTER
ROLL CALL: ALL AYE

L. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

M. ADJOURN

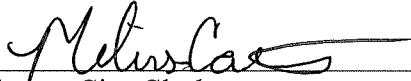
MOTION: Move to Adjourn

ACTION: MOTION: BAUER SECOND: VANNOSTER
ROLL CALL: ALL AYE

Time the meeting was adjourned: 7:41 pm

Date the minutes were approved:

6/9/2020



Melissa Carter, City Clerk

