

**COMMISSION MEETING AGENDA
TUESDAY, SEPTEMBER 22nd, 2020 6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. in the Commission Room. The meeting was called to order by Mayor Bauer.

Present:

COMMISSIONER PAUL BAUER
COMMISSIONER ANN MARIE VANNOSTER
COMMISSIONER ROBERT YORK
COMMISSIONER TRACY MAXSON
COMMISSIONER JUSTIN DOANE

City Staff in attendance:

CITY MANAGER MARK HALL
CITY CLERK MELISSA CARTER
CITY ATTORNEY PAUL KRITZ
IT DIRECTOR CHRIS FELIX
DIRECTOR OF FINANCE STEPHANIE RICHARDSON
SUPERINTENDENT OF ENGINEERING THOMAS OSBORN
DIRECTOR OF ELECTRIC UTILITY MIKE SHOOK

- A. CALL TO ORDER** – Mayor Paul Bauer
- B. ROLL CALL**
- C. INVOCATION** – Joe Brooks
- D. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- E. REVIEW OF AGENDA**
- F. CONSENT AGENDA**
 - 1. City Commission Meeting Minutes – Tuesday, September 8th, 2020
 - 2. 2020 Appropriation Ordinance No. AO-20-18 – \$ 4,500,729.20

MOTION: Move to approve items 1 & 2 of the consent agenda as presented.

ACTION: MOTION: BAUER SECOND: VANNOSTER
ROLL CALL: ALL AYE

- 3. 2020 Appropriation Ordinance No. AO-20-18 A (Isham's) – \$168.30

MOTION: Move to approve item 3 of the consent agenda as presented.

ACTION: MOTION: BAUER SECOND: DOANE
ROLL CALL: ROLL CALL: DOANE – AYE, MAXSON – AYE, BAUER – AYE,
YORK – AYE, VANNOSTER- ABSTAIN

G. COMMENTS

- 1. Comments from Public

Any citizen desiring to address the Commission shall be recognized, advance to the podium, state his/her name and address for the record. Comments shall be limited to 3 minutes

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unless extended by a vote of the majority of the Commission. The Commission does not here matters involving litigation or City Personnel. The Commission does not take action on subjects not on the agenda unless unusual or hardship conditions exist. Citizens may address the Commission on agenda items as they are brought to the floor.

REGULAR AGENDA ITEMS

H. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).

1. Swearing in of Police Officers Jodie Whitson and Dylan Conger.

Mayor Bauer swore in Officers Whitson and Conger and then they received their pins.

I. OLD BUSINESS

J. NEW BUSINESS

1. Resolution R-20-65 a Resolution to Approve a Cooperation Agreement for participation in the Kansas Housing Assistance Program.

Mayor Bauer noted that due to the COVID situation with the City we will table this item until the next meeting.

MOTION: Move to table Resolution R-20-65 until the next Commission Meeting.

ACTION: MOTION: BAUER SECOND: VANNOSTER
ROLL CALL: ALL AYE

2. Resolution R-20-66 a Resolution to Authorize execution of a Work Authorization for Design and Inspection services for a potential CDBG Grant Project, under an existing Engineering Services Agreement with Tran-Systems Corporation.

Superintendent of Engineering Thomas Osborn stated this is to authorize a work authorization with Trans-Systems for a CDBG grant that is being applied for, which are very competitive. This grant would be for a project rebuilding streets between 4th and 8th and Cline and Lewark.

MOTION: Move to approve Resolution R-20-66 as presented.

ACTION: MOTION: YORK SECOND: VANNOSTER
ROLL CALL: ALL AYE

3. Resolution R-20-67 a Resolution to Authorize signatures of all bank accounts owned by the City of Coffeyville as either depository or to facilitate cash management of the City's cash resources.

Director of Finance Stephanie Richardson stated this is a result of Chuck Shively's retirement, he was a signer on the accounts. This would put City Manager, Director of Finance, Director of Electric Utilities and the City Clerk as signers so we would have the required number of signatures on the account.

MOTION: Move to approve Resolution R-20-67 as presented.

ACTION: MOTION: BAUER SECOND: MAXSON
ROLL CALL: ALL AYE

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4. Resolution R-20-68 a Resolution Authorizing the Acceptance of Coronavirus Relief Funds appropriated to the City of Coffeyville by the Montgomery County Commission through the State of Kansas Coronavirus Relief Fund.

Director of Finance Stephanie Richardson stated this is to accept the funds through the CARES act as the county requires a Resolution for that. She stated that the City of Coffeyville was awarded \$546,604.69. Some of this will go to reimburse the City for funds spent on COVID related expenses. The largest part of the funds will be spent on expanding the fiber network which will help with the technological aspect of COVID for those distance learning and teleworking. A map was shown of the area that would be extended. Mrs. Richardson stated these funds need to be spent by December 30, 2020.

MOTION: Move to approve Resolution R-20-68 as presented.

ACTION: MOTION: MAXSON SECOND: VANNOSTER
ROLL CALL: ALL AYE

5. Resolution R-20-69 a Resolution Establishing the Housing/Community Development Department Budget.

City Manager Mark Hall stated this is to approve a budget for our new Housing Department including the position of Director and the initial program balance. He stated that utilization of funds to approve programs would be brought to the Commission.

MOTION: Move to approve Resolution R-20-69 as presented.

ACTION: MOTION: DOANE SECOND: YORK
ROLL CALL: ALL AYE

6. City Manager's Report

City Manager Mark Hall introduced Chris Hodges who is the owner of the Coffeyville Village Apartments and the East Side Terrace Apartments. He stated that they have enjoyed being part of the community and has had some wonderful residents there. However, it has been a challenge over the last few years – possibly due to the flood and the presence of the refinery expansions making it a less desirable residential neighborhood. Mr. Hodges said they were approached a couple years ago about selling the property and they have been in negotiations for that over a long period of time due to the subsidies that are a part of the project. He stated that 100% of Coffeyville Village Apartments and half of the East Side Terrace Apartments are subsidized by HUD with a project based Section 8 contract. The other half of the East Side Terrace are subsidized through rural development USDA. Mr. Hodges said that they all take the displacement of residents very seriously. Hud and Rural Development typically require that you have a resident meeting to notify them of what is going on but COVID does not make that practical. What they did instead was had several small group meetings and had about 20-30 people participate. To reach those that did not attend the meeting, they distributed brochures and memos door to door. They tried to address the initial rumors about people having to move out in 30 - 60 days to alleviate those concerns as it is actually no less than 6 months and up to a year before they have to move. The other concern was what would happen to their rental assistance. Mr. Hodges noted that everyone that lives there now will receive a voucher either through HUD or Rural Development that they can take anywhere that will accept it. He said from community standpoint that those subsidies have to go somewhere and that those will be transferred to another affordable

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housing property in this community that does not have subsidies now. Mr. Hodges stated that relocating residents is their responsibility and they are getting together a list of potential places to give to residents. He also noted that residents need to still be living at the property on the date of the sale to receive the voucher. Residents will receive the voucher on the date of the sale and they will have to use it within 60 days but there is a process to extend that as well. The owners also have the obligation to fulfill any lease that is in place now. Vouchers are for a lifetime as long as the resident is income eligible.

City Manager Mark Hall thanked Mr. Hodges for being there. He then thanked the departments and staff and stated we are moving forward to complete projects.

7. Comments from Commissioners and Staff

Commissioner York asked about the COVID funds for local businesses and when they would see their monies. Director of Finance Stephanie Richardson stated that those have been approved by the State and she is checking the bank account every day to see when they get deposited so they can be distributed to businesses. Commissioner Maxson asked if we were utilizing the East Coffeyville Redevelopment Plan which addressed a lot of the issues from the Planning Commission and concerns from citizens along with the recommendations to solve those. He noted this was done in partnership with CVR and the City and that quite a bit of money was spent to develop the plan and wanted to know how we were using it. Mr. Hall stated that is waiting to be presented as there have been changes in the community. He noted that most of the marketing has been done by MCAC but the City will pursue ways to work with them. Vice Mayor Doane asked about what was going on across Keith Street. Superintendent of Engineering Thomas Osborn said that he has not heard what that is but based on location it may be Magellan Pipelines doing repairs. Mike Shook stated he believes it is part of CVR also as they have had crews out there.

Commissioner York said it looked like everyone was doing well in quarantine and that they were thinking about them. Mayor Bauer then mentioned the fire at Coffeyville CRMC today and kudos goes out to all those involved in putting that out and all the agencies that assisted. Commissioner Vannoster stated that three of the Commissioners went out to see the new Firehouse subs brush truck at the Coffeyville Fire Department this afternoon. She commended the Fire Department and those who wrote the grant for that.

K. EXECUTIVE SESSION(s)

L. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Library Board of Trustees Minutes – August 2020
2. Coffeyville Recreation Commission Update – August 2020

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M. ADJOURN

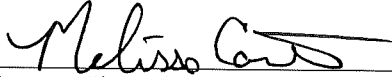
MOTION: Move to Adjourn

ACTION: MOTION: BAUER SECOND: VANNOSTER
ROLL CALL: ALL AYE

Time the meeting was adjourned: 7:24 pm

Date the minutes were approved:

10/13/2020



Melissa Carter, City Clerk

