

**COMMISSION MEETING MINUTES
TUESDAY, DECEMBER 22ND, 2020 6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. in the Commission Room. The meeting was called to order by Mayor Bauer.

Present:

COMMISSIONER PAUL BAUER
COMMISSIONER ANN MARIE VANNOSTER
COMMISSIONER ROBERT YORK
COMMISSIONER TRACY MAXSON

Absent:

COMMISSIONER JUSTIN DOANE

City Staff in attendance:

CITY MANAGER MARK HALL
CITY CLERK MELISSA CARTER
CITY ATTORNEY PAUL KRITZ
IT DIRECTOR CHRIS FELIX
DIRECTOR OF FINANCE STEPHANIE RICHARDSON
DIRECTOR OF ENGINEERING SERVICES THOMAS OSBORN
DIRECTOR OF ELECTRIC UTILITY MIKE SHOOK

- A. CALL TO ORDER** – Mayor Paul Bauer
- B. ROLL CALL**
- C. INVOCATION** – Mark Wilson
- D. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- E. REVIEW OF AGENDA**
- F. CONSENT AGENDA**
 - 1. City Commission Meeting Minutes – Tuesday, December 8th, 2020
 - 2. 2020 Appropriation Ordinance No. AO-20-24 – \$5,051,569.71

MOTION: Move to approve items 1 & 2 of the consent agenda as presented.

ACTION: MOTION: BAUER SECOND: MAXSON
ROLL CALL: ALL PRESENT AYE

- 3. 2020 Appropriation Ordinance No. AO-20-24A (Isham's) – \$524.03

MOTION: Move to approve item 3 of the consent agenda as presented.

ACTION: MOTION: YORK SECOND: BAUER
ROLL CALL: BAUER – AYE, MAXSON – AYE,
YORK – AYE, VANNOSTER- ABSTAIN

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G. COMMENTS

1. Comments from Public

Any citizen desiring to address the Commission shall be recognized, advance to the podium, state his/her name and address for the record. Comments shall be limited to 3 minutes unless extended by a vote of the majority of the Commission. The Commission does not hear matters involving litigation or City Personnel. The Commission does not take action on subjects not on the agenda unless unusual or hardship conditions exist. Citizens may address the Commission on agenda items as they are brought to the floor.

Mark Wilson, 2010 West 5th, thanked everyone for the opportunity to pray. He noted how the pandemic has affected his church and thanked the commission for their great leadership.

REGULAR AGENDA ITEMS

H. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).

1. Public Hearing for 2020 Budget Amendment.

Director of Finance Stephanie Richardson stated that it was the time of year we look at our 2020 funds and determine if adjustments need to be made to meet state requirements. There are three funds that require amendments – two are associated with the bond refunding and the other is for the fiber project. The Public Hearing was opened by Mayor Bauer – there were no public comments – the Public Hearing was closed.

2. Resolution R-20-88 a Resolution to Authorize the certification of the 2020 Budget amendment for the Debt Service, Internet Utility and Electric Debt Service Fund of the City of Coffeyville, for total expenditures of \$53,697,604.

MOTION: Move to approve Resolution R-20-88 as presented.

ACTION: MOTION: VANNOSTER SECOND: BAUER
ROLL CALL: ALL PRESENT AYE

I. OLD BUSINESS

J. NEW BUSINESS

1. Discussion and action to make an appointments to the Coffeyville Regional Medical Center Board of Trustees.

Amanda Cavaness spoke to why she was interested in serving on the Coffeyville Regional Medical Center Board of Trustees. Barry Phillips spoke to why he was interested in serving on the Coffeyville Regional Medical Center Board of Trustees

MOTION: Move to appoint Amanda Cavaness, Barry Phillips and Craig Correll to the Coffeyville Regional Medical Center Board of Trustees for the vacant terms expiring January, 1st 2025.

ACTION: MOTION: BAUER SECOND: VANNOSTER
ROLL CALL: ALL PRESENT AYE

2. Resolution R-20-89 a Resolution Approve Supplemental Agreement No.1 with BG Consultants.

Director of Engineering Thomas Osborn stated this supplemental agreement is for the transportation alternative grant through KDOT that BG Consultants is designing. KDOT is requiring temporary easements for areas they are working where there is not 5 feet between

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the property line and the property. This was unexpected so this supplemental provides the coverage for preparing those documents and legal descriptions for the easements.

MOTION: Move to approve Resolution R-20-89 as presented.

ACTION: MOTION: YORK SECOND: VANNOSTER
ROLL CALL: ALL PRESENT AYE

3. City Manager's Report

City Manager Mark Hall asked Mike Shook to the podium to share some good news. Director of Electric Utility Mike Shook announced that we received notice that GRDA has awarded us a \$25,000 Community Parks Grant. This is a new program for GRDA and we are excited to receive it. Mark Hall and Jim Bradshaw have met with the Parks Advisory Board to select some new equipment for Pfister Park. The official grant notice and award will be brought to the first Commission Meeting in January. We can't thank GRDA enough, not only for this grant but the great partnership. Mark Hall thanked the Parks Board and they are working on a 10 year strategic plan. He thanked the Electric Department for working with GRDA on this. He thanked all City Employees and the Commission. Mark Hall then mentioned the last night of Christmas on the Plaza is tomorrow. He thanked the community and asked them to be safe.

4. Comments from Commissioners and Staff

Mayor Bauer thanked the staff for the communication and information they give and they are a great group of people. He wished them a Merry Christmas and Happy New Year. Commissioner Vannoster stated it has been wonderful downtown and in the community this year. Commissioner York thanked the community, staff, and the Brown Mansion committee for all they have done in this difficult year. He also noted it has been a good year for sales tax due to citizens shopping locally and thanked them for that. Commissioner Maxson said thank you to everyone. Being his first year as a Commissioner there is a lot of information to take in and noted the City was a well-oiled machine and that is a compliment to everybody that works for the City.

K. EXECUTIVE SESSION(s)

L. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Sales Tax Report – November 2020
2. Coffeyville Police Department Crime Statistics – November 2020
3. Coffeyville Recreation Commission Update – December 2020
4. Library Board of Trustees Minutes – September 2020
5. Library Board of Trustees Minutes – October 2020

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M. ADJOURN

MOTION: Move to Adjourn

ACTION: MOTION: BAUER SECOND: VANNOSTER
ROLL CALL: ALL PRESENT AYE

Time the meeting was adjourned: 6:57 pm

Date the minutes were approved:

1/12/2021

Melissa Carter

Melissa Carter, City Clerk

