

**COMMISSION MEETING MINUTES
TUESDAY, JANUARY 12th, 2021 6:30 P.M.**

The Board of Commissioners met in Regular Session at 6:30 p.m. in the Commission Room. The meeting was called to order by Mayor Bauer.

Present:

COMMISSIONER PAUL BAUER
COMMISSIONER ANN MARIE VANNOSTER
COMMISSIONER ROBERT YORK
COMMISSIONER TRACY MAXSON
COMMISSIONER JUSTIN DOANE

City Staff in attendance:

CITY MANAGER MARK HALL
CITY CLERK MELISSA CARTER
CITY ATTORNEY PAUL KRITZ
IT DIRECTOR CHRIS FELIX
DIRECTOR OF FINANCE STEPHANIE RICHARDSON
DIRECTOR OF ENGINEERING SERVICES THOMAS OSBORN
DIRECTOR OF ELECTRIC UTILITY MIKE SHOOK
DIRECTOR OF HUMAN RESOURCES ALLISON PRYOR

A. CALL TO ORDER – Mayor Paul Bauer

B. ROLL CALL

C. INVOCATION – Mark Wilson

D. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

E. REVIEW OF AGENDA

F. CONSENT AGENDA

1. City Commission Meeting Minutes – Tuesday, December 22nd, 2020

2. 2021 Appropriation Ordinance No. AO-21-01 – \$1,240,808.78

MOTION: Move to approve items 1 & 2 of the consent agenda as presented.

ACTION: MOTION: BAUER SECOND: VANNOSTER
ROLL CALL: ALL AYE

G. COMMENTS

1. Comments from Public

Any citizen desiring to address the Commission shall be recognized, advance to the podium, state his/her name and address for the record. Comments shall be limited to 3 minutes unless extended by a vote of the majority of the Commission. The Commission does not hear matters involving litigation or City Personnel. The Commission does not take action on subjects not on the agenda unless unusual or hardship conditions exist. Citizens may address the Commission on agenda items as they are brought to the floor.

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REGULAR AGENDA ITEMS

H. PUBLIC HEARING(s), SPECIAL PRESENTATION(s), & PROCLAMATION(s).

1. City of Coffeyville Years of Service Awards 2020.

Director of Human Resources Allison Pryor presented 2020 Service Awards to those in attendance.

I. OLD BUSINESS

J. COMMISSION BUSINESS

1. Select Mayor to serve until January 11th, 2022.

MOTION: Move to appoint Ann Marie Vannoster to serve as Mayor of the City of Coffeyville to January 11, 2022.

ACTION: MOTION: YORK SECOND: BAUER
ROLL CALL: ALL AYE

2. Select Vice Mayor to serve until January 11th, 2022.

MOTION: Move to appoint Justin Doane to serve as Vice Mayor of the City of Coffeyville to January 11, 2022.

ACTION: MOTION: BAUER SECOND: YORK
ROLL CALL: BAUER- AYE, VANNOSTER – AYE, MAXSON- AYE,
YORK-AYE, DOANE – ABSTAIN

K. NEW BUSINESS

1. Resolution R-21-01 to approve recommendation to KDOT for Engineering Services on the 2023 Pavement Restoration project.

Director of Engineering Services Thomas Osborn stated that even though we do not have the KDOT grant documents we need to move on to get the Engineering Services for this project. This is for the Pavement Restoration project on South Walnut – a little ways South of 15th street that will run for approximately 1,000 feet. This is for the design engineering as well as the construction engineering as it is done by a qualifications based selection process. There were 5 submissions that went to a selection committee. Olsson was the recommendation from the committee.

MOTION: Move to approve Resolution R-21-01 as presented.

ACTION: MOTION: VANNOSTER SECOND: MAXSON
ROLL CALL: ALL AYE

2. Resolution R-21-02 to approve airport engineer selection for FAA projects.

Director of Engineering Services Thomas Osborn stated that every 5 years for FAA we are required to do a quality based selection for engineering services. We are changing to Lochner as they actually designed a lot of the systems currently at the airport and are very familiar with it.

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MOTION: Move to approve Resolution R-21-02 as presented.

ACTION: MOTION: YORK SECOND: DOANE
ROLL CALL: ALL AYE

3. Action to approve stadium agreements with Coffeyville Community College and USD 445. City Manager Mark Hall stated this is for the agreements on the stadium that expired in June 2020. In discussions with the college we are renewing the lease for one year as further discussions proceed to come up with a solution that both parties agree to. The other is a cooperation agreement that could be summarized as a maintenance agreement that also involves the school district as well as the college that is also for one year. Further discussions will take place with the college and school district for future agreements.

MOTION: Move to approve stadium agreements with Coffeyville Community College and USD 445 as presented

ACTION: MOTION: YORK SECOND: DMAXSON
ROLL CALL: ALL AYE

4. City Manager's Report

City Manager Mark Hall congratulated Mayor Vannoster. He stated this will be a busy year and we will be moving on several strategic plans. Mr. Hall stated we will be addressing the airport situation. He stated that GRDA will be at the next meeting for a great announcement. Mr. Hall noted that they will fight through COVID and they have developed a plan in accordance with CDC and Montgomery County guidelines to get employees back to work.

5. Comments from Commissioners and Staff

Mayor Vannoster asked about the closures upcoming to Highland Road. Director of Engineering Thomas Osborn went over the upcoming Highland Road Reconstruction Project. Mayor Vannoster noted that for water main replacements in conjunction with this project Midland will be closed between Highland and Warwick starting January 13th. Starting January 18th Highland Road will be closed at Midland. Anticipated reopening will be January 21st. Commissioner Bauer asked Mr. Osborn to take a look at Wilshire as that intersection is very washed out. Mr. Osborn stated that he will. Commissioner York asked about the garage on 3rd street. Mr. Osborn noted that this is on the demo list. Commissioner York asked Finance Director Stephanie Richardson about the December Sales Tax report. She noted that we ended up the year 4.62% higher than 2019. Mrs. Richardson said that the highest year in sales tax was 2006 and we exceeded that point by a few dollars. She noted that shopping locally has really helped as those dollars go back into Coffeyville. Commissioner Maxson asked Fire Chief Billy Cockman how we did on the brush truck. Chief Cockman stated that we got \$12,3000 and it went to South Dakota. Vice Mayor Doane noted that the train tracks on South Walnut are much better.

L. EXECUTIVE SESSION(s)

M. GENERAL STAFF, COMMITTEE & BOARD REPORTS AND MINUTES

1. Sales Tax Report – December 2020

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N. **ADJOURN**

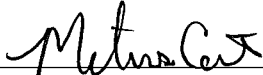
MOTION: Move to Adjourn

ACTION: MOTION: VANNOSTER SECOND: VMAXSON
ROLL CALL: ALL AYE

Time the meeting was adjourned: 7:10 pm

Date the minutes were approved:

1/26/2021



Melissa Carter, City Clerk

